Some less well-known sites to check out

There are many considerations when investigating various careers. Industries, occupations, necessary education and experience, salaries, and locations will be examined. Researching companies and writing résumés and cover letters are also a part of the career development process. There are many career guidance Web sites to assist in these areas. Many of these sites are associated with college and university career counseling centers. They usually contain information specific to what their institutions offer, such as campus job fairs.

Additionally, there may be a student résumé bank, résumé writing guides, and information on interviewing techniques. This collection of Web sites excludes sites that are well published, such as The Monster Board (http://www.monster.com) or Career Mosaic (http://www.careermosaic.com), and for which many links are provided within the listed sites. Unique or well-organized Internet sites were generally sought for this listing.

General career guidance

- The Career Channel. Rice University Career Services' Web site is geared toward its students, but has internship links, résumé and cover letter samples, and a guide for persons considering graduate school. Access: http://riceinfo.rice.edu/projects/careers/.
- Chicago Tribune Career Path. This site contains links for the job search, "hot" companies, employment news and advice, placing an ad, and job fairs especially for the Chicago area. Access: http://www.chicagotribune.com/career/#top.

Industry information

- Industry Research Desk. This Web site explores specific industries and companies. It also provides an explanation for the change from the SIC (Standard Industrial Classification) System to NAICS (North American Industry Classification System). Access: http://www.virtualpet.com/industry/rdindex2.htm.
- Industry.net. This site specializes in various engineering and manufacturing industries, with links to news reports and associations.

Occupational information


* IEEE USA Career and Education Page. This site provides extensive career information for the Institute of Electrical and Electronics Engineers, Inc. (IEEE) membership. There is a link for employment assistance, also. Access: http://www.ieee.org/usab/DOCUMENTS/CAREER/career,menu.html.

Education

* College Guide. Information provided by this site includes descriptions of colleges, and it explains how to receive additional information. Access: http://www.jayi.com/ACG/.

* .edu Colleges & Career Center. This site, provided by U.S. News & World Report, contains topics such as getting into college, choosing a graduate school, financial aid, available jobs, and interviewing skills. It also includes the 1998 college rankings. Access: http://www4.usnews.com/usnews/edu/home.htm.

* Peterson’s Education Center: Undergraduate Study. This Peterson’s Web site allows colleges to be searched by name, location, and major. Additionally, it allows one to apply via the WWW, and gather financial aid information. Access: http://www.petersons.com/ugrad/.

Internship and summer employment


* Summer Jobs. Worldwide job search capabilities by keyword or location are provided. This site also, gives success stories and career links. Access: http://www.summerjobs.com/.

Relocation and salaries

* City.Net. This site includes information concerning the arts, entertainment, education, demographics, and business within various cities. Access: http://www.city.net/.

* Click City. City information from this Web site includes categories such as city guides, employment, religion, education, arts, and recreation. Access: http://clickcity.com/.

* JobSmart Home: Salary Information. This site provides citations to salary surveys, links to some salary tables, and articles concerning salary negotiation. Access: http://jobsmart.org/tools/salary/index.htm.


Résumé, cover letter, and interviewing

* 200 Letters for Job Hunters. Detailed information concerning applying for different types of jobs is presented. The site also includes pointers on writing cover letters and other employment correspondence. Access: http://www.careerlab.com/letters/.

* Career Center: Guide to Resume Writing. Tips for writing résumés for print and electronic
formats, a sample résumé, and advice for writing cover letters are given. Access: http://www.jobweb.org/catapult/guenov/restips.html.


Company information


- The Fortune 500. This site contains information about the Fortune 500 companies arranged by company names, industry, and CEO. Some of the information provided in the Company Snapshot includes links to the company Web sites, the company's address, current stock prices, and revenues. A large number of the company Web sites include employment opportunities. Access: http://www.pathfinder.com/@@T9BcBQUAOiH20634/future/future500.


- Sources of Public Information on Privately Held Companies. A list, provided by Washington Researchers, Ltd., notes public sources to consider when searching for information about private companies. Access: http://allison.clark.net/pub/busintelpremium-private.html.

Electronic journals

- Career Magazine. This site provides access to job openings, résumé banks, employer profiles, articles, and news, as well as career links. Access: http://www.careermag.com/.

- Job Choices Online. This online periodical contains current and archived career articles from the print version of Job Choices. Access: http://www.jobweb.org/jconline/.


Note