ACRL list of materials available

A complete checklist of ACRL publications in print.

Single copies of ACRL standards and guidelines are free upon request (additional copies may be purchased for $1.00 each). Other publications are priced as listed. To ensure that your order is properly processed, include ISBN, author, title, list price, and applicable discount for each item ordered.

Both institutions and individuals may order on account, plus postage and handling; however, prepayment should accompany individuals' orders of $15.00 or less. No postage or handling charges are added to prepaid orders (check, money order, credit card). All prices are payable in U.S. funds. The first price stated is list price.

ISBN prefix: 0-8389-.

Discounts

ALA personal and organizational members are eligible to receive a ten percent (10%) discount on ACRL materials (except subscription items). To receive the discount, give your membership number, and deduct the discount when preparing your orders.

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Invoice amounts of $100.01–$200.00, $4.
Invoice amounts greater than $200.00, $5.

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ACRL approval plans

The convenient ACRL approval order plan provides automatic priority shipping of ACRL's new books at a 20% discount to ACRL members (10% to non-members). There are two approval plan categories to choose from. Plan "P" guarantees that you will automatically be sent all new ACRL publications. Plan "PC" is exclusively for titles in the CLIP Notes series. You may change or cancel your approval order at any time and you do have return privileges. For details, contact Mary Ellen Davis, ACRL Publications Officer.

Bibliographic instruction


•Bibliographic Instruction Handbook (1979). Prepared by the ACRL Bibliographic Instruction Task Force (1971–77) and the Policy and Planning Committee of the ACRL Bibliographic Instruction Section (1977–79). "...provides the librarian with information which, when joined to will and talent, should result in a successful program"—Journal of Academic Librarianship. 68p. 6729-9. $10; ACRL members $7.

•Evaluating Bibliographic Instruction: A Handbook (1983). Prepared by the ACRL Bibliographic Instruction Section's Subcommittee on
Evaluation. "...one of the most practical and useful publications in the area of user instruction"—Library & Information Science Research. 122p. 6608-X. $17; ACRL members $13.

• Library Instruction Clearinghouses 1986: A Directory. By Mary Van Orsdol. 7109-1. $5; ACRL members $4.

• Organizing and Managing a Library Instruction Program (1979). Prepared by the ACRL Bibliographic Instruction Section's Continuing Education Committee. 30p. 6731-0. $4; ACRL members $3.


Collection development


• Women's Studies in Western Europe: A Resource Guide (1986). Edited by Stephen Lehmann and Eva Sartori. "The well-edited result gives American librarians and researchers an overview of the field plus specific information about acquisitions of feminist publications from western Europe...A valuable resource for academic or large public libraries."—Choice. 129p. 7037-0. $18; ACRL members $15.

Conference proceedings


Database searching


Directories

• Directory of Curriculum Materials Centers (1985). Compiled by Lois J. Lehman and Eva K. Kiewitt. 2nd ed. "...an invaluable work which will be heavily used by all who are associated with education collections, instructional materials centers, and teacher training institutes."—Library & Information Science Annual. 194p. 6917-8. $20; ACRL members $15.


Personnel issues and faculty status


Recent CLIPpings

College Library Information Packets (CLIP Notes) collect data and sample documents for use by college and small university libraries to establish or refine services and operations. CLIP Notes are prepared by the College Libraries Section.

Friends of College Libraries. CLIP Note #9, compiled by Ronelle K. H. Thompson.
$17.00pb; ACRL member $14.00 134p. 0-8389-7171-7 1987

Periodicals in College Libraries. CLIP Note #8, compiled by Jamie Webster Hastreiter, Larry Hardesty, David Henderson.
$17.00pb; ACRL member $14.00 116p. 0-8389-7143-1 1987

Managing Student Workers in College Libraries. CLIP Note #7, compiled by Michael Kathman and Jane McGurn Kathman.
$17.00pb; ACRL member $14.00 182p. 0-8389-7097-4 1986

Special Collections in College Libraries. CLIP Note #6, compiled by Christine Erdmann.
$18.00pb; ACRL member $15.00 95p. 0-8389-7004-4 1986

Mission Statements for College Libraries. CLIP Note #5, compiled by Larry Hardesty, Jamie Webster Hastreiter, David Henderson.
$20.00pb; ACRL member $15.00 107p. 0-8389-6944-5 1985

Online Bibliographic Database Searching in College Libraries. CLIP Note #4, compiled by David Carlson and P. Grady Morein.
$19.00pb; ACRL Member $15.00 132p. 0-8389-6624-1 1983

Association of College and Research Libraries
A division of the American Library Association
c/o ALA Publishing Services, Order Department
50 East Huron Street • Chicago, Illinois 60611-2795
Planning

• Mission Statements for College Libraries: CLIP Note #5 (1985). Compiled by Larry Hardesty, Jamie Hastreiter, and David Henderson. “The survey is a good one, eliciting answers to questions about why and how libraries developed statements of purpose, or why not...a commendable production.”—RQ. 107p. 6944-5. $20; ACRL members $15.

Rare books, manuscripts and archives

• Genre Terms: A Thesaurus for Use in Rare Book and Special Collections Cataloguing (1983). 41p. 6612-8. $7.50; ACRL members $5.50.
• Printing and Publishing Evidence: Thesauri for Use in Rare Book and Special Collections Cataloguing (1986). 28p. 7108-3. $7.50; ACRL members $5.50.
• Special Collections in College Libraries: CLIP Note #6 (1986). Compiled by Christine Erdmann. Contains actual documents from college libraries on projects, publicity, financial support, archives, preservation, and use policies. 95p. 7004-4. $18; ACRL members $15.

Statistics

• Library Statistics of Colleges and Universities, 1982 Institutional Data (1984). Data from the 1981–82 HEGIS study conducted by the National Center for Education Statistics covering over 3,000 academic libraries. 177p. 6640-3. $16; ACRL members $12.

Periodicals

• Choice. Book and non-print review journal of the Association of College & Research Libraries. Eleven issues per year; (July/August combined.) ISSN: 0009-4978. Editor/Publisher: Patricia Sabosik. Available by subscription only, $110/year. Order from: Circulation Department, Choice, 100 Riverview Center, Middletown, CT 06457.
• Choice Reviews-on-Cards. Reviews from each monthly issue of Choice printed on 3 x 5 cards. Available to Choice subscribers only for $175/year. Order from: Circulation Department, Choice, 100 Riverview Center, Middletown, CT 06457.
• College & Research Libraries News. Official news magazine of the Association of College and Research Libraries. Eleven issues per year; (July/August combined.) Editor: George M. Eberhart, ACRL/ALA, 50 East Huron Street, Chicago, IL 60611. Sent to ACRL members as a perquisite of membership. Also available on subscription, $15/year. ISSN: 0099-0086. Order from: Subscription Department, American Library Association, 50 East Huron Street, Chicago, IL 60611.
• Fast Job Listing Service. A job listing which supplements in a speedy, timely fashion the classified advertising in C&RL News. Published twelve times per year. Six-month subscription. $15; ACRL members $10. Order from: ACRL/ALA, 50 East Huron Street, Chicago, IL 60611.
• Rare Books and Manuscripts Librarianship. Two issues per year. Available by subscription only. ISSN: 0010-0870. $20 U.S. and Canada; $25 overseas.

CE course syllabi

• Operating and Marketing Fee-Based Services in Academic Libraries: A Small Business Approach (CE 108a) provides information to enable administrators and librarians from academic libraries to critically analyze fee-based service operations. By Barbara Stump. 1985. 57p. 6965-8. $15; ACRL
ACRL standards and guidelines

Single copies of ACRL standards and guidelines are available free upon request. Additional copies may be purchased for $1.00 each. Prepayment must accompany orders for additional standards. Send all requests to: ACRL Standards and Guidelines, ACRL/ALA, 50 E. Huron St., Chicago IL 60611.

Access

Bibliographic instruction

Colleges and universities

Community and junior colleges

Personnel issues and faculty status

Rare books, manuscripts and archives
Guidelines on Manuscripts and Archives (1977). Compilation of policy statements prepared by the ACRL Rare Books and Manuscripts Section’s Committee on Manuscripts Collections. Contains: Statement on Appraisal of Gifts; Statement on Legal Title; Statement on the Reproduction of Manuscripts and Archives for Noncommercial Purposes; Statement on the Reproduction of Manuscripts and Archives for Commercial Purposes; and Universal Gift Form and Instructions. 11p.

• No. 41—Women View Librarianship: Nine Perspectives. Kathryn Renfro Lundy, ed. (1980). "It is satisfying to read their considered responses to questions ranging from ideas about administration and personal career choices to developing library school curricula and advice to beginning professionals." — College & Research Libraries. 99p. 3251-7. $8.


• No. 43—The Landscape of Literatures: Use of Subject Collections in a University Library. Paul Metz. (1983). "Metz provides...an important use study...by attempting to identify the subject literature of interest to faculty and students in various academic disciplines." — RQ. 157p. 3286-X. Limited quantities. $30.


How to publish in ACRL: Non-serial publications

Are you working on a survey, directory, pamphlet, bibliography, or any other project with publication potential? Then you need to be aware of the publication procedures for non-serial publications developed by the ACRL Publications Committee.

Your publication proposal will go through the following steps on the way to becoming an ACRL or ALA publication.

Step One. Fill out a "Preliminary Publication Information Form," available from ACRL Headquarters, early in the planning stages of your project. This form asks for basic information about the scope and content of the proposed publication and the individual(s) responsible for developing it. Send the completed form to Mary Ellen Davis, ACRL's publications officer, at ACRL Headquarters.

Step Two. The ACRL publications officer reviews the proposal and offers ALA Publishing Services the first chance of accepting the project as an ALA publication. This "right of first refusal" is specified in the operating agreement between ALA and its divisions.

Step Three. The ACRL publications officer reviews the proposal and offers ALA Publishing Services the first chance of accepting the project as an ALA publication. This "right of first refusal" is specified in the operating agreement between ALA and its divisions.

Step Four. After reviewing the recommendations of the Subcommittee (and any outside reviewers) the ACRL publications officer then accepts, rejects, refers back to ALA Publishing Services, or asks for further development of each proposal from the author or sponsoring body.

Step Five. If your proposal is accepted, submit your completed manuscript to ACRL Headquarters for further review by the Subcommittee and the ACRL publications officer.

For further information, contact Mary Ellen Davis, ACRL Publications Officer, ACRL/ALA, 50 East Huron St., Chicago, IL 60611-2795; (312) 944-6780, x287.

Planning grants for public programs on the Columbian Quincentenary

The 500th anniversary of Christopher Columbus's first voyage to the New World will be observed internationally in 1992. In honor of this occasion the National Endowment for the Humanities is holding a special competition for planning grants in Public Humanities Projects. Projects should focus on the scholarly issues raised by the Columbian Quincentenary. Colleges and