April


May

5–7—Archives: Spring Meeting, Midwest Archives Conference, Bismarck Hotel, Chicago. Archivist of the United States Don W. Wilson will speak on “The Road Ahead for the National Archives.” Other session topics include student life, computers and collecting, certification of archivists, oral history, appraisal, consulting, and records management. Four workshops will focus on public relations, reference, managing creativity, and the use of primary sources in the classroom. A seminar for advanced archivists will address the issue of developing a defense of archival work. Special tours include the Newberry Library, Chicago Historical Society, and the Curt Tetch Postcard Collection at the Lake County Museum. Fee: $15 in advance, $18 for late registration, and $9 for full-time students. Contact: Stephen McShane, Chair, Local Arrangements Committee, Calumet Regional Archives, Indiana University Northwest, 3400 Broadway (Library), Gary, IN 46408; (219) 980-6628.

9—Marketing: Seminar, presented by MLS: Marketing Library Services and Learned Information, Sheraton Center, New York. Designed to give librarians a step-by-step approach to creating and implementing a cost-effective marketing program, the seminar was created by Barbie E. Keiser, an information resource management consultant, Sharon La Rosa, editor of MLS, and Carol Galvin, marketing consultant. Fee: $195. Contact: MLS Marketing Seminar, P.O. Box 2286, Abington, MA 02351; (609) 654-6266.

15–18—Artificial intelligence: The 17th ASIS Mid-Year Meeting, Campus Inn, Ann Arbor, Michigan, will have the theme “Artificial Intelligence: Expert Systems and Other Applications.” The conference will familiarize attendees with AI concepts and techniques, applications for information systems, and issues raised by new and potential developments in the field. Speakers include physicist M. Mitchell Waldrop and Pat Molholt, associate director of libraries at Rensselaer Polytechnic Institute. Contact: American Society for Information Science, 1424 16th Street, N.W., Washington, DC 20036; (202) 462-1000.

June

6–10—SALALM: The 33d Seminar on the Acquisition of Latin American Library Materials, University of California, Berkeley, and Stanford University. Theme: “Frontiers, Borders and Hinterlands: Research Needs and Resources.” The issues include the movement of frontiers over time, through phases of expansion as well as the more recent contraction experienced by various indigenous groups. Conference sessions will be conducted in both English and Spanish. Contact: Suzanne Hodgman, Executive Secretary, SALALM, Memorial Library, University of Wisconsin, Madison, WI 53706; (608) 262-3240.

July

25–29—Social sciences: “Management of Machine-Readable Social Science Information,” a workshop for individuals whose responsibilities include providing access to social science statistical data files to users, Inter-university Consortium for Political and Social Research, Ann Arbor. A review of data services both on local campuses and through ICPSR will provide information on the acquisition of social science data resources, ICPSR’s data dissemination procedures, and reference control of machine-readable files. Fee: $600. Instructor: Carolyn Geda, ICPSR. Contact: Henry Heitowitz, Program Director, ICPSR Summer Program, P.O. Box 1248, Ann Arbor, MI 48106; (313) 764-8392.

August

21–25—Photographs: Workshop on identifying, handling, and storing 19th and 20th-century black-and-white photographs, Rochester Institute of Technology, Rochester, New York. Experts from the Chicago Art Institute, the International Museum of Photography, the Image
Positions Open

ARCHITECTURE & ART LIBRARIAN, University of Illinois Library at Urbana-Champaign. Faculty position available immediately. Responsible for administration of Ricker Library of Architecture and Art and for direction of staff. With materials budget of $65,000, Librarian, in cooperation with faculty, develops and maintains research quality collections in all aspects of architecture and art including architectural history, history of art, art education, studio arts, and building science. Ensures that reference and instruction, original cataloging, and online services are provided to meet needs of faculty, students and allied personnel in areas served. Maintains strong working relationship with faculty of schools and departments served, with library administration, Humanities Council, and other related units; and engages in instructional and promotional activities of the Library. Complete job description provided upon request.) Required qualifications: MLS from ALA-accredited school or its equivalent. Three or more years professional experience of increasing responsibility in an academic, research or special library. Ability to handle literatures for non-members. $6.25 for others. Late job listings will be accepted on a space available basis after the second of the month. Rates: Classified advertisements are $5.00 per line for ACRL members, $8.25 for others. Late job notices are $12.00 per line for members, $14.00 for others. Organizational members submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional $10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

J O B L I S T I N G S A S S I S T A N T HEAD OF ACQUISITIONS

University of Missouri-Columbia Libraries. Recent graduates may have the opportunity to participate in an intensive professional development program. Duties: The Assistant Head of Acquisitions is responsible to the Head of the Acquisitions Department for the planning, coordination, implementation, and management of the workflow of the Monographic Receiving Section and the Serials Receiving Section, a total of 13 support staff. The Acquisitions Department is responsible for acquiring all materials (except current periodicals and government documents) in all formats for the Main and Science Libraries, laboratorv collections, and of course research facilities. The Acquisitions Department has a staff of 2 librarians and 15 support staff. It adds background or professional work experience. Excellent interpersonal skills. Ability to provide service to diverse research-oriented clientele as well as undergraduate students and general library users. Knowledge of one or more major Western European languages in addition to English. Evidence of ability to meet university standards of research, publication, and service which demonstrate professional achievement. Other preferred and desired qualifications. Librarians have faculty rank. Salary: $26,000. Assistant Professor level, $29,000. Associate Professor level, depending on qualifications and scholarly credentials. Send letter of application and complete resume with names, addresses, and telephone numbers of five references to: Allen G. Dries, Library Personnel Manager, Library Personnel Office, 127 Library, University of Illinois Library, 1408 West Gregory Drive, Urbana, IL 61801. Phone (217) 333-9169. Application/nomination deadline May 1, 1988. AA/EEO Employer.

ASSISTANT CURATOR OF RARE BOOKS AND MANUSCRIPTS. Report to and assist Curator in management, development, processing, preservation, and exhibition of rare book and manuscript collections. Provide assistance to researchers in use of special collections materials and service at general reference desk. Qualifications: ALA-accredited MLS with special collections or archival and reference training. Send letter of application, resume, and three letters of recommendation by 15 April 1988 to: Nancy S. Mackenzie, Curator of Rare Books and Manuscripts, Vassar College Library, Poughkeepsie, NY 12601. AA/EEO.

ASSISTANT DIRECTOR FOR TECHNICAL SERVICES. The University of Missouri-Columbia Libraries are seeking excellent applicants for the position of Assistant Director for Technical Services. The person holding this position reports to the Director of Libraries and is responsible for the direction of all aspects of technical services, both print and electronic. The position includes the management and supervision of staff within the Technical Services Department, including Acquisitions, Bibliographic Control, and Preservation and Physical Processing. Principal responsibilities include participation in overall library planning, budget preparation, and the formulation of library policies; development and implementation of plans and policies for Technical Services in consultation with divisional staff; coordination of automated processes in the division; preparation of annual and special reports; representation of the department on the Library Council and on other committees and groups; assumption of any special responsibilities and duties that are assigned by the Director of Libraries; coordination of divisional staff training and development. Requires Master's degree from an ALA-accredited library school and five years of progressively more responsible professional experience in technical services. A master's or doctorate is preferred. Demonstrated successful supervisory experience and thorough knowledge of automated systems. Demonstrated ability to communicate effectively with various levels of university personnel and to manage an acquisitions budget of $2.4 million. Minimum Salary: $39,000 for 12 months with usual benefits. Available: July 1, 1988. Send letter of application, names of three references and resume to: Pat Burbridge, Personnel Coordinator, 104 Ellis Library, University of Missouri-Columbia, Columbia, MO 65201. To ensure consideration, applications should be received by May 31, 1988. However, recruitment will remain open until the position is filled. The University of Missouri-Columbia is an equal opportunity and affirmative action employer and hires only U.S. citizens and lawfully authorized alien workers.

ASSISTANT HEAD OF ACQUISITIONS (Search reopened). University of Georgia Libraries. Recent graduates may have the opportunity to participate in an intensive professional development program. Duties: The Assistant Head of Acquisitions is responsible to the Head of the Acquisitions Department for the planning, coordination, implementation, and management of the workflow of the Monographic Receiving Section and the Serials Receiving Section, a total of 13 support staff. The Acquisitions Department is responsible for acquiring all materials (except current periodicals and government documents) in all formats for the Main and Science Libraries, laboratory collections, and off-campus research facilities. The Acquisitions Department has a staff of 2 librarians and 15 support staff. It adds

Position:

Hands-on darkroom sessions and demonstrations are the highlight of a follow-up seminar on copying and duplicating, August 26-28. Contact: RIT/T&E Seminar Center, One Lomb Memorial rive, Rochester, NY 14623; (716) 475-2577.

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