Position Description:

Knox College, a private liberal arts college in western Illinois, seeks a professional librarian to fill the position of assistant librarian for public services. The assistant librarian for public services directs all circulation processes through the definition and implementation of circulation policies; manages all serials-related processes and all external document delivery and ILL services; supervises 2.1 FTE support staff in addition to student staff; and serves as a member of the reference and library instruction team. The assistant librarian will work with the circulation, reserve book room, and serials modules of an Ameritech Horizon library system. We seek a service-oriented candidate with an ALA-accredited MLS able to continuously refine and coordinate document delivery, circulation, reserve, and serials services reinforcing and furthering Knox's academic mission. The successful candidate will have strong leadership, communication, and team skills, and demonstrate familiarity with OCLC and integrated library systems. The successful candidate will specialize in access to and description of electronic texts, created under the auspices of the Digital Library Production Services (DLPS). Will also assist in managing through ALA services, the organization agrees to comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual life-style, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

Position Responsibilities:

1. **Information Delivery and ILL Services**
   - Directs all circulation processes through the definition and implementation of circulation policies.
   - Manages all serials-related processes and all external document delivery and ILL services.
   - Supervises 2.1 FTE support staff in addition to student staff.
   - Serves as a member of the reference and library instruction team.

2. **OCLC and Integrated Library Systems**
   - Familiarity with OCLC and integrated library systems.
   - Demonstrates expertise with OCLC and integrated library systems.

3. **Digital Library Production Services (DLPS)**
   - Specializes in access to and description of electronic texts.
   - Assists in managing through ALA services.

4. **Professional Development**
   - Continuously refines and coordinates document delivery.
   - Communicates effectively and collaboratively.
   - Demonstrates strong leadership, communication, and team skills.

5. **Equity and Inclusion**
   - Promotes diversity and inclusion.
   - Complies with ALA anti-discrimination policies.

Contact Information:

Collier Brown or Kirsten Berg at 800-225-6911; fax: 503-228-0505; e-mail to: kirsten@knox.edu. Review of applications will begin immediately and will continue until the position is filled. Initial interviews at ALA may be arranged. In keeping with its 180-year commitment to equal rights, Knox College particularly welcomes applications from members of underrepresented groups.

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are $8.75 per line for institutions that are ACRL members, $10.75 for others. Late job notices are $20.50 per line for institutions that are ACRL members, $24.95 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from $395 to $745 based upon size. Please call for sizes and rates.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

Internet: C&RL News classified ads are accessible on the World Wide Web at http://www.ala.org/acrl/c&rnew2.html. Ads will be placed approximately 2-3 weeks before the printed edition of C&RL News is published.

Contact: Jack Helbig, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: jhelbig@ala.org.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual life-style, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

Classified Advertising Department, ACRL, C&RL News, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax; (312) 280-7663 or (312) 280-2520; e-mail: jhelbig@ala.org.

Books Bought and Sold

USED SCI-TECH BOOKS PURCHASED. Physics, math, all engineering, electricity, and electronics, skilled trades, antiquarian tech. Sorry, no serials or life sciences. Quality older editions, duplicates, unneeded gifts, superseded titles always sought. Ex library OK. No quantities too great; will travel when appropriate. For more information please contact: Collier Brown or Kirsten Berg at Powell's Technical Bookstore, 33 NW Park Ave., Portland, OR 97209; phone: (800) 225-6911; fax: (503) 228-0505; e-mail to: kirsten@technical.powells.com.

Positions Open

ASSISTANT LIBRARIAN FOR PUBLIC SERVICES. Knox College, a private liberal arts college in western Illinois, seeks a professional librarian to fill the position of assistant librarian for public services. The assistant librarian for public services directs all circulation processes through the definition and implementation of circulation policies; manages all serials-related processes and all external document delivery and ILL services; supervises 2.1 FTE support staff in addition to student staff; and serves as a member of the reference and library instruction team. The assistant librarian will work with the circulation, reserve book room, and serials modules of an Ameritech Horizon library system. We seek a service-oriented candidate with an ALA-accredited MLS able to continuously refine and coordinate document delivery, circulation, reserve, and serials services reinforcing and furthering Knox's academic mission. The successful candidate will develop the location of access to electronic texts, created under the auspices of the DLPS. Will also assist in the development of structural metadata needed to accompany locally created texts. (3) Performs professional-level cataloging of monographic materials with the expertise required of such a function. It is anticipated that the successful candidate will specialize in access to and description of electronic texts, as well as cataloging of paper-based materials. (2) Working with the Digital Library Production Services (DLPS), performs full cataloging, provides text encoding initiative headers, and catalogs electronic texts, created under the auspices of the DLPS. Successful candidate will become expert with MARC and Text Encoding Initiative (TEI), as well as the crosswalks between the two. Will also assist in the development of structural metadata needed to accompany locally created texts. (3) Serves as one of several functional liaisons between Knox College, the University of Michigan, and the Digital Library Production Services (DLPS). (4) Works with MARC and Text Encoding Initiative (TEI) standards to develop and implement metadata for electronic texts, created under the auspices of the DLPS. Successful candidate will become expert with MARC and Text Encoding Initiative (TEI), as well as the crosswalks between the two. Will also assist in the development of structural metadata needed to accompany locally created texts.
Between the Monograph Cataloging Division and the DLPS. The successful candidate is expected to serve as an integrating agent, engaging both units and their staff in discussions to determine the extent of cooperation needed between Monograph Cataloging and DLPS, as well as notify Monograph Cataloging of matters of mutual interest in a timely manner. Qualifications: Required: ALA-accredited MLS. Working knowledge of at least two non-English western European languages. Minimum three years professional cataloging experience. Previous professional-level electronic cataloging experience is essential, particularly with the following: TEI, SGML, OCLC. Demonstrated strong communication and problem-solving skills. Desirable: 1 to 3 years of academic library experience in reference and/or serials management. Second Masters degree in a field appropriate for a liberal arts college. Experience in off-campus library services.

North Carolina Wesleyan College is a dynamic, growing, liberal arts institution dedicated to engaging students of any age who want to succeed in life and work, and to develop those intellectual and social skills, and personal qualities of mind and heart, that will enable them to be responsible, productive, contributing, healthy, and fulfilled members of a diverse and free society in relation to their families, workplaces, communities, nation and world. NCWC has approximately 740 traditional students on campus and 1300 adult students in Raleigh, NC, and Goldsboro. The student body, both on campus and off is highly diverse. A desire to work with both traditional and working adult students is important.

Applications should be sent to:
Darrell Whitley
Director of Human Resources
North Carolina Wesleyan College
3400 N. Wesleyan Blvd.
Rocky Mount, NC 27804
http://www.ncwc.edu
EOE/AA

Send resume and letter of application, including addresses and telephone numbers of three references, to:
Janet Koztowski, Director
Human Resources
New York University Libraries
70 Washington Square South
New York, NY 10012

Preliminary interviews will be held at ALA. Resumes accepted until position is filled, but no later than August 31, 1998.
NYU encourages applications from women and members of minority groups.
SYSTEMS LIBRARIAN
Lafayette College

Lafayette College seeks an innovative systems librarian to help plan, develop, and support an ambitious information technology program. The successful candidate will manage the library’s integrated automation system (Innovative Interfaces, Inc.), install library PCs and servers (both hardware and software), build interfaces for networked databases and services, assist library staff with desktop applications, serve as liaison with computing services, collaborate on digitization initiatives, work with the library’s Educational Technology Team to promote the effective use of technology in teaching and learning, serve at the reference desk, and participate in the library’s general instruction program.

Lafayette College is a distinguished undergraduate institution with challenging, broad-based curricula in the liberal arts, sciences, and engineering. With endowment per student ranked among the top 2 percent of all U.S. colleges and universities, it offers a small-college environment with large-college resources. The library strongly encourages and supports professional development, individual initiative, and innovative approaches to user services. For more information about the library’s electronic resources and educational technology program, see http://www.library.lafayette.edu/.

QUALIFICATIONS: ALA-accredited MLS or equivalent in education and experience; demonstrated expertise with information technology, including integrated library systems, computer networks, and client-server and Web environments; experience with HTML, SGML, PERL, CGI, Java, electronic authoring tools, and display media; working knowledge of graphics and imaging technologies; familiarity with Internet architecture and technologies involved in running a Web site; excellent analytical, interpersonal, and communication skills; ability to work cooperatively with people within and outside the library.

Salary commensurate with qualifications and experience; excellent benefits, including college tuition support for children. Women and minorities are encouraged to apply. Qualified individuals should send a letter of application addressing qualifications for the position, resume, and the names of three references to:

Chair, Library Search Committee
c/o Library Director’s Office
Skillman Library
Lafayette College
Easton, PA 18042

Review of applications will begin July 20, 1998, and continue until the position is filled.

Lafayette is an equal opportunity employer.

COLLECTION COORDINATORS, LSU Libraries. Three new Collection Coordinators (Assistant or Associate Librarian, tenure-track positions) in Humanities, Science/Technology, and Social Science are open due to reorganization of collection development administration in the LSU Libraries. These coordinators will work with the Head, Collection Development, to help to reshape collection operations. Coordinators will work to develop and promote traditional and innovative collection services within the library and on campus. Coordinators will supervise other library subject selectors, who have 40 percent collection development responsibilities. The coordinators will report to the collection development head for 80 percent of assigned duties and to the Head of Reference Services for the remaining 20 percent. Responsibilities include: collecting in and managing subject collections in all formats; supervising, training, and mentoring liaisons, outreach and instruction activities; coordinating development of World-Wide-Web based resources for research guides; facilitating communication with the campus community about library services and collection issues; allocating and managing funds in relevant disciplines; planning, implementing, evaluating projects to improve management of approval plans, journal costs, and budgets; providing general and subject-specific reference and instruction (20 percent). Qualifications: Required: MLS degree from an ALA accredited university. Five to seven years experience in positions of increasing responsibility at an academic or research library; degree or substantive experience in relevant subjects: Science/Technology Collection Coordinator—life sciences, physical sciences, agriculture, etc., for Ref. #001755; Social Sciences Collection Coordinator—history, sociology, geography, anthropology, education, political science, psychology, business-related courses, mass communication, or journalism, for Ref. #005307; Humanities Collection Coordinator—English and/or American Literature, linguistics, foreign languages, speech, theater, music, architecture, design, religion, philosophy, art, for Ref. #000841. Each position requires experience with print and electronic media; working knowledge of graphics and imaging technologies. Five to seven years experience in positions of increasing responsibility at an academic or research library; degree or substantive experience in relevant subjects: Science/Technology Collection Coordinator—life sciences, physical sciences, agriculture, etc., for Ref. #001755; Social Sciences Collection Coordinator—history, sociology, geography, anthropology, education, political science, psychology, business-related courses, mass communication, or journalism, for Ref. #005307; Humanities Collection Coordinator—English and/or American Literature, linguistics, foreign languages, speech, theater, music, architecture, design, religion, philosophy, art, for Ref. #000841. Each position requires experience with print and electronic media; working knowledge of graphics and imaging technologies.

Salary guide
Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of Library Journal, the ALA Survey of Librarian Salaries, the annual ARL Salary Survey, or the annual CUPA Administrative Compensation Survey) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

<table>
<thead>
<tr>
<th>State</th>
<th>Salary Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Connecticut</td>
<td>$31,273</td>
</tr>
<tr>
<td>Delaware</td>
<td>$22,500+</td>
</tr>
<tr>
<td>Illinois</td>
<td>$27,400#</td>
</tr>
<tr>
<td>Indiana</td>
<td>varies*</td>
</tr>
<tr>
<td>Iowa</td>
<td>$24,533</td>
</tr>
<tr>
<td>Louisiana</td>
<td>$22,000</td>
</tr>
<tr>
<td>Maine</td>
<td>varies*</td>
</tr>
<tr>
<td>Massachusetts</td>
<td>$27,554*</td>
</tr>
<tr>
<td>New Jersey</td>
<td>$32,600</td>
</tr>
<tr>
<td>New York</td>
<td>varies*</td>
</tr>
<tr>
<td>North Carolina</td>
<td>$24,367+</td>
</tr>
<tr>
<td>Ohio</td>
<td>$25,198+</td>
</tr>
<tr>
<td>Pennsylvania</td>
<td>$26,400</td>
</tr>
<tr>
<td>Rhode Island</td>
<td>$29,600</td>
</tr>
<tr>
<td>South Carolina</td>
<td>varies</td>
</tr>
<tr>
<td>South Dakota</td>
<td>$22,000</td>
</tr>
<tr>
<td>Texas</td>
<td>$28,000</td>
</tr>
<tr>
<td>Vermont</td>
<td>$26,464</td>
</tr>
<tr>
<td>West Virginia</td>
<td>$22,000</td>
</tr>
<tr>
<td>Wisconsin</td>
<td>$25,830</td>
</tr>
</tbody>
</table>

* Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as public school salaries in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

+ Salary minimums for public librarians only.

#Option for local formula.
Northeastern University Libraries invites applications from and nominations of individuals with the enthusiasm, leadership skills, and energy to participate in the operational management, technological coordination, and continuous improvement of an acquisitions department which encompasses acquisitions, serials control, binding, receipt of government depository materials, and current periodicals. The successful candidate will demonstrate an understanding of library acquisitions practice and procedures, familiarity with the technology needs of the modern technical services operation, knowledge of current trends in the provision of information in an academic environment, experience with vendor/publisher relations, and strong supervisory skills.

Manage the daily operations of the Acquisitions Department and assist in the administration of the libraries’ acquisitions programs, including the order and receipt of monographs, serials, and government documents, binding, gifts in kind, and current periodicals. Participate in the planning, implementation, and documentation of goals, policies, workflow and procedures; oversee fund accounting; monitor compliance with U.S. government depository program; facilitate communication with other library departments regarding interdepartmental initiatives and acquisitions procedures. Hire, train, evaluate, and supervise 13 FTE staff. Identify requirements and opportunities for staff development. Oversee management, utilization, documentation, testing of, and training on the libraries’ acquisitions system and all other technology-based tools for acquisitions and processing control. Plan and produce management reports; monitor and maintain ongoing relationships with vendors and publishers; participate in negotiating contracts and agreements, implement and monitor contracts for technical services operations, and evaluate vendor performance.

Northeastern, a Carnegie Research II institution, is student-focused and dedicated to a cooperative education-experiential learning model. The library holds membership in OCLC/Nelinet, the Coalition for Networked Information, the Boston Library Consortium, and the Boston Regional Library System, and is a Commission on Preservation and Access sponsor. CARL Systems and Tandem computers are the current platforms for the catalog and for circulation and technical services. Visit our Website for more information: http://www.neu.edu/library/.

QUALIFICATIONS: ALA-accredited MLS degree. Two or more years of progressively responsible experience in library serials and nonserials acquisitions, including supervisory responsibility, preferably in an academic environment. Experience with acquisitions information technology, including but not limited to: Integrated library systems, vendor interfaces, standards, online and Internet resources, and networked systems. Excellent communication, interpersonal, supervisory, planning, analytical, and organizational skills. Demonstrated ability to set priorities and to evaluate operations. Creative, self-motivated, and service-oriented. High energy and ability to thrive in a rapidly changing environment. Knowledge of the book trade and of trends and issues in publishing, scholarly communication, higher education, library and related-industry standards, and information technology. Knowledge of a foreign language desirable. Commitment to professional growth and staff development. Must have experience in, or a demonstrated commitment to, achieving and working with a diverse staff and student population.

SALARY: Competitive, commensurate with qualifications and experience. Excellent benefits package.

Review of applications will begin August 15, 1998, and continue until the position is filled. Please send letter of application, resume, and the names of three references to:

Janet B. Belanger
Head, Acquisitions Department
Northeastern University Libraries
260 Snell Library
360 Huntington Ave.
Boston, MA 02115

Northeastern University is an affirmative action, equal opportunity employer, and especially welcomes applications from minorities, women, and persons with disabilities.
CURATOR OF RARE BOOKS, DIVISION OF RARE AND MANUSCRIPT COLLECTIONS

Cornell University Library

The Division of Rare and Manuscript Collections includes 300,000 printed books, more than 80 million manuscripts, and another million photographs, paintings, prints, and other visual media. The collection chronicles such fields as medieval and Renaissance studies, the Reformation, eighteenth-century France and England, American history, Anglo-American literature, Icelandic history and culture, and the history of science. With a staff of 25, the division plays an active teaching role at Cornell and promotes the use of its collections through a variety of programs, including instruction, tours, exhibitions, and networked access to collections.

DUTIES AND RESPONSIBILITIES: Under the general direction of the Associate University Librarian for Special Collections, the Curator of Rare Books will participate in an integrated special collections program, contribute to the overall goals of a major research library, and play a dynamic role in the rare book profession. He/she will exercise principal responsibility for the development of the division’s historical and literary book holdings. He/she will contribute to public service, collection management, and public affairs activities, representing the Division in professional organizations, and to faculty, staff, students, and alumni.

QUALIFICATIONS REQUIRED: Graduate degree in library/information science or humanities; excellent written and oral communication and interpersonal skills; and progressively responsible experience in special collections management (six plus years).

PREFERRED: Extensive knowledge of the antiquarian book trade; competency in western European languages; experience in donor relations and fundraising; a strong record of professional publication; and proficiency with computers, networks, and digital access techniques and issues.

SALARY: Salary commensurate with qualifications.

Closing Date: July 15, 1998, but applications will be accepted until position is filled.

APPLY TO:

Susan Markowitz, Director
Library Human Resources
201 Olin Library
Cornell University
Ithaca, NY 14853-5301

Please send cover letter, resume, and the names, addresses, and phone numbers of three references to: Jane Hunt, Recruitment Manager, Box 18 Butler Library, Columbia University, 535 W. 114th St., New York, NY 10027. Applications will be accepted until position is filled; applications received by August 31, 1998, will receive priority consideration. An affirmative action, equal opportunity employer.

EAST ASIAN CATALOG LIBRARIAN. The University Library System, University of Pittsburgh is seeking candidates for the following full-time position: East Asian Catalog Librarian, East Asian Library. Under the general direction of the Head, East Asian Library, the East Asian Catalog Librarian is responsible for coordinating operations of the East Asian cataloging team, including original and copy cataloging, database maintenance for East Asian records, and the training and supervision of the staff of the East Asian cataloging team. Manages, plans, and monitors the workflow; performs original and copy cataloging of Chinese-language materials in all formats; coordinates cataloging in other East Asian languages, such as Japanese and Korean. Required: ALA-accredited MLS (or recognized equivalent); strong commitment to service; excellent ability to read, write, and speak Chinese; strong interpersonal and communication skills in English; knowledge of East Asian studies as an academic discipline; knowledge of AACR2, LCRE, LC classification, LCSH, and USMARC formats; familiarity with OCLC or RLIN CKJ system; knowledge of electronic databases and Internet resources; strong computer skills desired: Knowledge of Japanese or Korean; second master's degree preferred.

State University. Baton Rouge, LA 70803. Preference given to qualified candidates who can bring to our community a variety of backgrounds and experiences.

tuition exemption for self and family. Send resume, listing names, addresses and phone numbers of three references, to: Jane Hunt, Recruitment Manager, Box 18 Butler Library, Columbia University, 535 W. 114th St., New York, NY 10027. Applications will be accepted until position is filled; applications received by August 31, 1998, will receive priority consideration. An affirmative action, equal opportunity employer.
ACQUISITIONS COORDINATOR

University of Wisconsin-Madison
General Library System
PVL #29592

The University of Wisconsin-Madison, General Library System (GLS) is accepting applications for the position of Acquisitions Coordinator, Central Technical Services (CTS) Division. This is a full-time academic staff appointment. Minimum salary: $42,000.

DEGREE AND AREA OF SPECIALIZATION:
Required: MLS degree from an ALA-accredited program; minimum of five years' acquisitions experience in a research or academic library; excellent skills in oral and written communication; strong service orientation and problem-solving abilities; excellent grasp of the domestic and foreign book and serials trade; significant experience in fiscal management; familiarity with bibliographic control issues; experience with bibliographic utilities and integrated library management systems; excellent analytical and organizational skills.

PRINCIPAL DUTIES: Serves as the primary technical services contact with library vendors; is responsible for final resolution of problems regarding all aspects of acquisitions; works with subject specialists on profiles for approval plans, blanket orders, and other agreements established with vendors or consortia; represents the division on various committees; works with the Associate Director for Collection Development and Preservation in monitoring the collection budget; and assists in the examination and evaluation of license agreements for electronic resources.

Letter of application, vita, and the names, addresses, fax numbers, and telephone numbers of three references should be sent to:

Sandra Guthrie
Personnel Director
365 Memorial Library
728 State St.
Madison, WI 53706-1494
Phone: (608) 262-1890

Applications must be postmarked by July 24, 1998.

Unless confidentiality is requested in writing, information regarding applicants and nominees must be released upon request. Finalists cannot be guaranteed confidentiality.

BUSINESS LIBRARIAN

I. D. Weeks Library
University of South Dakota

POSITION: Faculty rank, tenure-track, 12-month appointment, I.D. Weeks Library, University of South Dakota. Seeking an individual who will work in a centralized reference area, and serves as business information expert for the library. Position is primarily responsible for planning services and library resource development for the School of Business. Position is also responsible for coordinating the selection and acquisition of and access to federal and state government documents. Position requires close cooperation with the cataloging and acquisition departments. Additional responsibilities include working regularly scheduled hours at the reference desk and providing online reference assistance. Individuals applying should have an interest in working with faculty and have a strong commitment to public service.

QUALIFICATIONS: ALA-accredited MLS; undergraduate degree in a business-related field; knowledge and interest in educating library users; ability to work effectively with colleagues and diverse clientele; effective written and oral skills; knowledge of online searching; knowledge of microcomputer applications for word processing. Additional desirable qualifications: (1) second master's degree in a business-related field (will be required for tenure and promotion); (2) experience working with government documents; (3) reference experience either in an academic or public library.

SALARY: Entry-level position; minimum of $26,000.

APPLICATION PROCEDURE: Submit letter of application, resume, and the names, addresses, and telephone numbers of three references to:

Imre Meszaros
Director of Libraries
I. D. Weeks Library
University of South Dakota
414 E. Clark St.
Vermillion, SD 57069-2390

APPLICATION DEADLINE: Review of applications will begin August 1, 1998, and will continue until position is filled.

Affirmative action, equal opportunity employer.
The University of Akron Libraries invites applications for the position of Systems Coordinator to manage and maintain daily operations of library systems and to guide the continued integration of information technology into the library’s operations and services. Playing an integral role in the development of innovative technological applications in library service and reporting to the Dean of University Libraries, the Systems Coordinator serves as an ex-officio member of the Department Heads Advisory Group and chairs a library automation group comprised of representatives from four libraries: Bierce Library, the Auburn Science Library, the C. Blake McDowell Law Center Library, and the Wayne College library.

POSITION DESCRIPTION: Plans, consults with, and advises the heads of library departments in the application of computers and library systems to their departmental operations. Ensures effective integration of information transfers, processing, storage, and access across a complex platform and database environment. Ensures database integrity and security and enforces database standards. Maintains and reviews the library’s Webpage. Monitors system growth and requirements, suggests systems enhancements and extensions based on problem analysis and resolution, coordinates the testing of enhancements and new releases, and oversees their final installation and implementation. Collects system data and reports appropriate statistical data, including collection analysis and usage. Plans and coordinates the development and operation of the Innovative Interfaces system, and is the official liaison with that vendor; Communicates information and system changes to library staff, and prepares and distributes appropriate documentation. Coordinates staff training and continuing education. Serves as principal library liaison with vendors, automation groups, and OhioLINK, the statewide consortium. Communicates productively with Computer and systems personnel on campus, regional, and statewide levels.

REQUIRED QUALIFICATIONS: ALA-accredited MLS. At least three years significant, relevant library experience. Extensive knowledge of MARC records and bibliographic utilities. Demonstrated user-centered service philosophy. Proven ability to establish and maintain effective working relationships with both technical and nontechnical people. Thorough knowledge of basic principles of library operations, processes, and trends. Proven ability to communicate pleasantly and effectively. Ability to present ideas clearly and concisely in written and oral form. Ability to meet faculty retention, tenure and promotion requirements.

PREFERRED: Experience working with library systems in an academic library; experience with Innovative Interfaces, Inc., systems and with OCLC; experience with approval plan, MARCIVE, and patron record transfer standards and protocols.

This is a 12-month, tenure-track position at the rank of Assistant Professor. Vacation is accrued at the rate of 22 days per year; excellent benefits package.

The University of Akron is a publicly assisted metropolitan university with an enrollment of 24,000. It offers more than 200 undergraduate majors, 68 master’s and 17 doctoral and four professional programs in ten degree-granting colleges.

Send letter of application, curriculum vitae, and names, address, phone numbers, and e-mail addresses of three current references to:

Delmus Williams, Dean
University Libraries
The University of Akron
Bierce Library
Akron, OH 44325-1701


SALARY RANGE: $35,000-$40,000, commensurate with appropriate experience.
Harvard University invites nominations and applications for two key positions.

The Harvard College Library, the central collection of the Faculty of Arts and Sciences, has a combined annual budget in excess of $54 million, and consists of: Widener (the main research library for most of the humanities and social sciences); Houghton (rare books and manuscripts); Lamont and Hilles (undergraduate collections); Cabot Science; Harvard-Yenching (East Asian collections) Music; Fine Arts; Kummel (geological sciences); Litauer (economics and government); and Tozzer (anthropology). In addition, the College Library works in close collaboration with numerous departmental, research, and institute libraries. The College Library is in the midst of a major planning effort for the renovations to the stack area of the Widener Library; will soon be embarking on the replacement of the online library information system, HOLLIS; and is actively engaged in digital initiatives across the University.

ASSOCIATE LIBRARIAN OF HARVARD COLLEGE FOR RESEARCH AND INSTRUCTION

The Associate Librarian for Research and Instruction shares in the overall administration of the Harvard College Library with primary responsibility for leadership and administration of its research and instructional programs. Reporting to the Librarian of Harvard College, this Associate Librarian is a member of the Library’s senior management team and will work closely with the Associate Librarian for Planning and Administration and the Associate Librarian for Collections.

Qualifications: Substantial and progressively responsible experience in exercising leadership and management in an academic/research library. Broad knowledge and understanding of public services and a user-centered vision for the future. Ability to manage the dynamic process of change in large, complex and diverse environments; an understanding of the evolving role of the academic research library and ability to articulate how emerging electronic technologies can be applied to the instructional and research mission of the Library; outstanding interpersonal and communication skills; proven ability to plan effectively and a record of promoting cooperative and collaborative efforts among library units; strong budget management; demonstrated analytical and problem solving skills. Graduate degree in library science or an equivalent combination of education and/or experience. An advanced degree in an academic discipline or record of research and scholarship.

RICHARD F. FRENCH LIBRARIAN OF THE EDA KUHN LOEB MUSIC LIBRARY

The Librarian has primary responsibility for collection development and management; reference, access, and preservation programs; strategic planning; budget and human resources management; and implementation of information technologies. Reports to the Roy E. Larsen Librarian of Harvard College, serves as a member of the management group of the College Library, participates in fund-raising programs.

Qualifications: Demonstrated ability to provide strong leadership, vision, and strategic direction in complex organizations; demonstrated understanding of the library and information resources that support research and scholarship in the areas served by the Music Library; knowledge of the broad range of issues involved with the integration of information technology; knowledge of preservation issues. Excellent communication skills; ability to work in a highly collaborative environment and to contribute to cooperative initiatives within and beyond the Library. Advanced degree in music; library degree from an ALA accredited institution or an equivalent combination of education and/or experience; knowledge of at least one Western European language, German highly desirable; a record of scholarly research and achievement.

Complete position announcements available upon request.

Harvard University offers a competitive program of benefits. Appointment salary dependent on qualifications.

The review of applications for both positions will begin immediately and continue until each position is filled. Interested parties are invited to submit a letter of application addressing position qualifications, resume, and the names, addresses, telephone and fax numbers of three references to:

Hazel C. Stamps
Senior Human Resources Program Administrator
Harvard College Library
Harvard University
Widener 181
Cambridge, MA 02138

HARVARD UNIVERSITY UPHOLDS A COMMITMENT TO AFFIRMATIVE ACTION AND EQUAL EMPLOYMENT OPPORTUNITY

Harvard College Library

Harvard University
HEAD OF CATALOGING
The Folger Shakespeare Library

The Folger Shakespeare Library invites applications for the position of Head of Cataloging.

RESPONSIBILITIES: Under the direction of the Head of Technical Services, the Head of Cataloging is responsible for managing the daily operations of the Cataloging Department, supervising, training, and evaluating two Rare Book Catalogers and two Modern Book Catalogers, assisting in setting policy, and providing efficient and timely access to the library’s collections.

REQUIRED QUALIFICATIONS: MLS from an ALA-accredited institution. Good reading knowledge of at least one modern foreign language, and familiarity with Latin. At least four years progressively responsible experience in a research library cataloging department, including experience in training and supervision. Online cataloging experience with a variety of materials, including at least one of the following: Early printed books, manuscripts, archival material, art, or nonbook material. Knowledge of the MARC format, AACR2, LC subject headings and classification, DCRB or APPM, and a strong commitment to national cataloging standards. Significant experience with a bibliographic utility, preferably RLIN, and with a local online library system. Strong analytical and problem-solving skills. Ability to initiate, plan, and carry out projects, both independently and as a member of a team. Flexibility, excellent oral and written communications, interpersonal, and organizational skills.

DESIRED QUALIFICATIONS: Previous experience in the cataloging of early printed books strongly desired. Experience with NACO and with automated name and subject authority control. Record of participation in professional activities. Subject masters or equivalent in an arts and humanities field.

ENVIRONMENT: The Folger is the largest nongovernmental nonprofit organization on Capitol Hill. The library has one of the largest collections of STC (1475-1640) and Wing (1641-1700) books in the world and one of the world’s finest collections of 15th- through 18th-century rare books and manuscripts from Great Britain and the Continent. The Folger Library’s OPAC is Voyager, a multitiered client-server-based relational database from Endeavor Information Systems.

BENEFITS: Administered by Amherst College, the Folger offers a competitive benefits package, including: A standard week of 35 hours; 11 holidays, and 24 vacation days per year; 100 per cent of the employee’s medical premium paid by the Folger; TIAA/CREF. Salary range of $35,000-$40,000, negotiable depending upon qualifications and experience. For more information, please look at our World Wide Web site: www.folger.edu.

TO APPLY: Send letter of application and resume, with the names, addresses and telephone numbers of three references to:

Folger Shakespeare Library
Attn: Manager
Human Resources
201 East Capitol Street, S.E.
Washington, D.C. 20003-1094

No phone calls or e-mail please. Applications will be accepted until the position is filled.

The Folger Shakespeare Library is an equal opportunity employer.
CURATOR OF THE GIVENS COLLECTION OF AFRICAN-AMERICAN LITERATURE AND LIFE
University of Minnesota Libraries

OVERVIEW OF UNIT: The Archie Givens Sr. Collection of African-American Literature and Life contains over 8,000 books, as well as pamphlets, manuscripts, letters, and ephemera of African-American literature, spanning the late 18th century to the present. The Givens Collection has a distinguished record in loans to exhibits, in outreach to students and the general public, and in video productions. Recently the Collection has become the focus of a major digitizing program, through a joint initiative with IBM.

DESCRIPTION: The Curator reports to the Head of Special Collections and will be responsible for collection development, for providing research and consultative services, for preparing guides and finding aids, for preparing exhibits, and for participation in fundraising for the Givens Collection.

The Curator will have a special opportunity to apply digital technologies to make the collection accessible via the Internet and World Wide Web. Through these and other activities, the Curator will have the opportunity to lead the Givens Collection in furthering its mission of scholarship and community outreach.

QUALIFICATIONS: Master's degree in library science from an ALA accredited institution or foreign equivalent; course work/background in African-American literature or history; two years professional experience, preferably in a research library; excellent communication skills (written and oral); experience with electronic resources, especially the WWW and digital technology.

APPOINTMENT/SALARY: This is a full-time, 12-month academic/professional position, with probationary appointment at the rank of Assistant or Associate Librarian. The appointee is expected to fulfill requirements for continuous appointment, including a demonstrated record of professional contribution and accomplishment, within six years. Salary is $32,000+, depending on qualifications. Generous benefits.

Send a letter of application discussing how your background and experience fulfill each required qualification of the position (also address preferred qualifications as appropriate), a current resume, and the names, addresses, telephone numbers, and e-mail addresses of three references to:

Linda DeBeau-Melting
Libraries Human Resources Officer
University Libraries
499 Wilson Library
309 19th Ave. S.
Minneapolis, MN 55455-0414

Application must be postmarked by August 24, 1998. Please identify application with the number UL 77. Questions about the position may be directed to: Carol Umess, Chair, Givens Collection Search Committee, University of Minnesota, 462 Wilson Library, 309 19th Ave. S., Minneapolis, MN 55455-0414; phone: (612) 624-6895; e-mail: c-urne@tc.umn.edu.

The University of Minnesota is committed to the policy that all persons shall have equal access to its programs, facilities, and employment without regard to race, color, creed, religion, national origin, sex, age, marital status, disability, public assistance status, veteran status, or sexual orientation.
TWO POSITIONS AVAILABLE
SUNY Geneseo

The State University of New York at Geneseo is a public, nationally recognized, liberal arts college situated in the Finger Lakes region. The college libraries seek candidates for the following positions:

ASSOCIATE DIRECTOR
SUNY Geneseo is seeking a highly motivated, experienced, and innovative administrator to coordinate implementation, management, and assessment of public services and staff development within rapidly evolving academic libraries.

RESPONSIBILITIES: Work closely with director, branch library manager, and public service department heads; continue major commitment to forge closer relationships between the libraries and academic departments; expand library instruction program and coordinate beginning effort to provide remote reference services to faculty and students. Assist director to secure government grants, private foundation support, and industry partnerships.

Candidates must possess strong dedication to service excellence, and proven supervisory skills in areas such as reference, library instruction, circulation/reserve, ILL/document delivery, and staff development.

REQUIRED QUALIFICATIONS: ALA-accredited MLS; minimum three years successful experience in public services; well-developed skills in project management, personnel supervision, and oral/written communication. Strong preferences: Demonstrated effective integration of information technologies within public services; evidence of creativity, initiative, and commitment to the academic library as a teaching institution.

SALARY RANGE: $50,000-$55,000, depending upon experience. 12-month administrative position. Good benefits package.

INSTRUCTIONAL TECHNOLOGY (IT) LIBRARIAN
The SUNY Geneseo College Libraries have an opening for an energetic and innovative Instructional Technology Librarian to work within the rapidly evolving, highly service-oriented campus libraries. Responsibilities will include integrating computer applications and technologies within the libraries' teaching/learning program and environment.

RESPONSIBILITIES: This librarian will support other instructional librarians in the development of new teaching methods, the creation of digital learning materials, and the use of presentation software and Web-based tutorials. IT Librarian will also work to integrate the libraries' instructional program with activities in its electronic reference area (45 workstations) and teaching lab (22 workstations), including supervision of student technical assistants who help users in these areas.

IT Librarian will assist in the development and management of college libraries' electronic information resources, such as the libraries' Web site, local Web-based resources, electronic reserves, and digital-imaging projects.

Position also calls for participation in an extensive library instruction program and providing periodic reference desk coverage. Limited weekend hours required.

REQUIRED QUALIFICATIONS: ALA-accredited MLS, excellent interpersonal and communication skills, working knowledge of HTML. Highly desired: Demonstrated expertise in developing instructional Web pages, experience with computer-assisted instruction and multimedia technologies. Familiarity with TCP/IP, Windows 95/NT, and UNIX desired. Previous employment providing reference and library instruction in an academic library, and a demonstrated commitment to excellence in providing responsive and creative user services preferred.

RANK: Senior Assistant Librarian. Salary range: $31,000-$36,000, depending upon experience. 12-month contract, tenure-track position with attractive benefits package. Initial appointment is two years. This is a faculty position with attendant expectations for professional competence, service, and scholarship.

Persons interested in either position should submit letter of application, resume, and names, addresses and phone numbers of three professional references to:

Ed Rivenburgh
Director of College Libraries
SUNY Geneseo
1 College Circle
Geneseo, NY 14454

Additional information regarding the college libraries is available at http://www.geneseo.edu/~library/. Review of applications will begin July 20, 1998, and continue until filled.

AA/EOE. Women and minorities encouraged to apply.
TWO POSITIONS AVAILABLE
Temple University

CHIEF COLLECTION DEVELOPMENT OFFICER
This is an administrative-level position, performing in a staff capacity role, and reporting to the University Librarian (and/or Deputy University Librarian). Provides leadership in development and management of the university libraries collections and access to information resources in all media and formats to meet the current and future teaching, research, and service needs of the university. Plans, implements, monitors, and reviews activities of subject specialists in light of evolving technologies, professional practice, and university academic programs. Formulates collection development and information access strategies, and coordinates attendant policies and activities librarieswide. Coordinates outreach activities relating to library collections and information access to academic programs and departments. Prepares budget plans and monitors expenditures for information resources. Contributes to the formulation of librarieswide policies and procedures and to the definition of goals and priorities.

QUALIFICATIONS: ALA-accredited MLS degree or its equivalent required. An advanced degree in an academic discipline is strongly preferred. Demonstrated knowledge of and extensive experience with academic and research library collection development. Successful management of collection budgets and programs. Understanding of the changing nature of scholarly inquiry and the increasing interdisciplinary nature of such. Understanding of the evolving role of the academic research library and how information technology affects academic access and ownership issues. Demonstrated ability to plan effectively. Excellent skills in analysis, including qualitative and quantitative collection analysis techniques, and oral and written communication. Knowledge of information technology and electronic resources. Knowledge of trends in higher education, including both research and curricular development. A record of promoting cooperative and collaborative efforts in a rapidly changing environment. Evidence of professional development and professional or scholarly contributions. Experience with donor relations and fundraising.

HEAD, ENGINEERING AND SCIENCE LIBRARIES
Provides leadership in development and management of the Engineering/Architecture and Science departmental libraries (Biology, Chemistry, Mathematical Sciences, and Physics). Plans, implements, monitors, and reviews all activities of the department in light of evolving information technologies, professional practice, and university academic programs. Oversees outreach activities relating to Engineering and Science Libraries' services to cognizant academic programs/departments, Coordinates policies and activities of the department with those of other university libraries (UL) units and with established UL objectives. Contributes to the formulation of librarieswide policies and procedures and to the definition of goals and priorities. Staff includes two librarians, five support staff, plus student assistants. Position reports to Deputy University Librarian/University Librarian.

QUALIFICATIONS: ALA-accredited MLS degree or its equivalent required. An undergraduate/advanced degree in a physical science or engineering academic discipline is strongly preferred. A minimum of five years of professional-level experience, including several years in a supervisory or management role. Demonstrated knowledge of library services and programs, including substantive experience in several of the following areas: Access, reference, collection management, and/or library instruction. Successful management of staff, budgets, and single or multiunit library program(s). Understanding of the evolving role of the academic research library and how information technology affects information access and library service issues. Demonstrated ability to plan and implement effectively. Excellent skills in analysis, including qualitative and quantitative collection analysis techniques, and oral and written communication. Knowledge of trends in academic research libraries and higher education. A record of promoting cooperative and collaborative efforts in a rapidly changing environment. Evidence of professional development and professional or scholarly contributions. Experience with library development.

COMPENSATION: Minimum $45,000; higher commensurate with qualifications and experience. Generous benefits package includes health, dental, and life insurance; tuition remission; and TIAA/CREF retirement plans.

TO APPLY: Send letter of application addressing qualifications, resume, and names of at least three references to:
Chair, Search Committee
Administrative Services Department
Paley Library (017-00)
Temple University
Philadelphia, PA 19122

CLOSING DATE FOR APPLICATIONS: July 31, 1998.

An AA/EO employer.
REFERENCE AND SOCIAL SCIENCE DATA LIBRARIAN

The University of Pennsylvania Library is seeking a Reference and Social Science Data Librarian who will work under the direction of the Head of Reference, Van Pelt Library, to provide reference and instructional services to the University of Pennsylvania community and act as liaison to particular social science departments in the School of Arts and Sciences. This position has particular responsibility for social science data products in reference.

The Penn Library has a collection of over 4.5 million volumes, 33,500 print journal subscriptions, 1,800 electronic journals, and over 100 networked databases. During the past year the library introduced a new integrated library system. Penn is a fully networked campus and is aggressively experimenting with and adopting new technology in research and teaching.

DUTIES AND RESPONSIBILITIES: Select, organize, and support the departments' many social science data resources including census data on CD-ROM. Provide a high level of support for these products, such as documentation, workstation access, customized data extracts, and Web products. Train staff. Work in close coordination with the Director of Collection Development and the Social Sciences Bibliographer to provide collection management and development services for selected SAS departments and programs. Meet with the chair and faculty of these departments and work to insure that they and their students know of library services and resources. Create and maintain Web resources for specific social science areas. Prepare and offer course-related instruction for classes in a range of disciplines. Provide direct assistance to users at the reference desk, on the phone, and via e-mail. Coordinate U.S. documents resources in microform and in electronic form. Oversee organization of and access to depository documents received in microform as well as those on CD-ROM or on the web. Work with staff in Information Processing Center to monitor receipt and OPAC access to these resources. Participate in librarianship task forces and committees.

QUALIFICATIONS: The successful candidate will possess an MLS from ALA-accredited library school or equivalent in experience, training, and practice. In addition, the position requires: A strong subject background in the social sciences; excellent oral and written communication skills; a commitment to service and familiarity with technology. The candidate will also: Have an ability to work both independently and collegially; collaborate effectively and demonstrate initiative; and have good teaching skills and interpersonal skills. Appointment as Librarian B requires at least one to three years of professional library experience. Salary range $28,600-$42,900.

TO APPLY: Submit a cover letter, resume, and three references to:

Rubin I. Fisher
Library Human Resources Administrator
University of Pennsylvania Library
3420 Walnut St.
Philadelphia, PA 19104-6206

Applications received by July 31, 1998, will receive first consideration.

AA/EOE.
DEAN OF THE LIBRARY
(Search Readvertised)

Monmouth University, West Long Branch, New Jersey

Applications and nominations are invited for the position of Dean of the Library, Monmouth University, West Long Branch. New Jersey. Monmouth University is a private, comprehensive, student-centered institution offering 22 undergraduate and 16 graduate degree programs with more than 4,377 FTE students, and 276 FTE faculty. It is located in the central New Jersey shore area, approximately one mile from the Atlantic Ocean, one hour from New York City, and two hours from metropolitan Philadelphia, The Guggenheim Memorial Library’s holdings include 251,000 books and bound periodicals, 1,200 periodical subscriptions, and numerous electronic resources with full-text databases, The library has an integrated online GEAC/LIBS PLUS system in a fully networked environment. The Dean coordinates activities of eight faculty librarians and 15.5 FTE support staff. The position is a renewable administrative three-year appointment at Associate or Full Professor rank.

Qualifications: ALA-accredited MLS, Ph.D. preferred. Progressively responsible management experience in an academic library and a strong track record (minimum three years) as a top library administrator. Exceptional organizational and analytical skills. Clear vision of the evolving role of the academic library in digital environment and evolving integration of technology into curriculum and teaching. Direct experience with library automation, the latest computer telecommunications technologies and their applications to both library and educational functions and services. Demonstrated ability to communicate and interact effectively with faculty, administration, and students in a scholarly environment. A Commitment to user instruction and the educational mission of the academic library. Active and productive involvement in professional activities. Experience in fund raising and grant writing.

Responsibilities: Reports to the Provost and is responsible for the overall library administration and planning. As member of Academic Affairs Planning Group, promotes use of information resources and technology in the curriculum and teaching. Advises Provost and Associate V.P. of Instructional Technology Services on emerging instructional technology resources. Serves as the major liaison and advocate for the library. Provides dynamic leadership in the planning and implementation of a proposed new addition to the library and a major renovation of the existing facility. Mentors the librarians and support staff in professional development, tenure, and promotion activities. Serves as ex-officio member of the Board of the Library Association, a long-established friends group that has provided the monetary support for library automation and an endowment for materials.

Review of applications will continue until position is filled.

Send letter of application, curriculum vitae, and the names, addresses, and telephone numbers of five references to:

Chair, Search Committee
c/o Provost’s Office
Monmouth University
Ceder Ave.
West Long Branch, NJ 07764

Monmouth University is an affirmative action, equal opportunity employer.
New York University

DEAN OF LIBRARIES

Nominations and applications are invited for the position of Dean of Libraries at New York University. The Dean has overall responsibility for the Division of Libraries, a system of libraries, special and archival collections, media and digital resources as well as the University's Archives and University Press which serve the educational and scholarly needs of NYU’s fourteen schools and colleges. The NYU library system ranks 22nd among the nation's largest research libraries with a total collection of 4 million volumes and includes the University’s main library—the Elmer Holmes Bobst Library and Study Center. The Dean also serves as the administrator for the Research Library Association of South Manhattan. The Dean reports to the Senior Vice President and is a member of the Deans’ Council.

The Dean should possess an understanding of the critical role of the library in a large, dynamic research university and demonstrate a clear understanding of the evolving nature of scholarly communication and publishing. Candidates should have a vision of library services in the 21st century, the skills to advocate for and communicate that vision, and the ability to plan, direct and promote those services.

Important qualifications include a demonstrated ability to work collegially with faculty, students and staff to realize the full potential of the Division of Libraries in achieving the University’s academic goals. Candidates should have a record of commitment that encompasses the continued development of the library’s traditional collections as well as the application of new technologies in support of scholarship, teaching, and learning. They should have a record of significant achievement in areas relevant to the administration of a major research library organization. The successful candidate should possess an advanced degree in library science and an earned doctorate and have a record of scholarship appropriate to appointment with tenure at the equivalent rank of Professor.

Applications should include a current resume, including names, addresses, and phone numbers of at least four professional references and should be sent no later than August 31, 1998 to Lucinda Covert-Vail, Chair, Dean of Libraries Search Committee, New York University, 25 West 4th Street, Room 329, New York, NY 10012.

NYU encourages applications from women and members of minority groups.
DIRECTOR, MEMBER SERVICES
Association of College and Research Libraries
A Division of the American Library Association

The Association of College and Research Libraries (ACRL), a division of the American Library Association (ALA), is seeking a Director, Member Services, to work at the middle-management level in support of activities and projects of the association.

GENERAL RESPONSIBILITIES INCLUDE: Developing, planning, marketing, and managing ACRL’s membership promotion and retention plan, and ACRL’s annual conference programs; providing support and guidance to members of ACRL serving in elected and appointed capacities in chapters, sections, discussion groups, and committees; marketing and managing ACRL’s member services and activities; provision of advisory services to members and nonmembers concerning academic librarianship; manages the ACRL chronological calendar and other responsibilities assigned.

The successful candidate will be able to: Work effectively with the ACRL members and governing groups; develop and maintain effective working relationships within a professional association setting; possess strong oral, written communication, and creative thinking skills; and work well under pressure but with the flexibility to organize work schedules to accommodate competing priorities.

REQUIREMENTS: MLS from a program accredited by the American Library Association; a minimum of five years library experience; experience in association management or volunteer work with nonprofit organizations is desirable.

STARTING SALARY RANGE: $41,000 - $45,000; appointment will be based on successful candidate’s experience and qualifications. Excellent benefit package includes low-cost medical and dental insurance.

CLOSING DATE: August 1, 1998. Applications, which should include a cover letter, resume, and the names of three references, should be sent to:

American Library Association
Human Resources
50 E. Huron St.
Chicago, IL 60611

The American Library Association is an affirmative action, equal opportunity employer. Applications are invited from women, ethnic minorities, veterans, and handicapped individuals.

TECHNICAL SERVICES/AUTOMATED SYSTEMS LIBRARIAN.
St. Clair County Community College is accepting applications for a Technical Services/Automated Systems Librarian. Qualifications: Master’s degree from an ALA-accredited institution required; technical services experience including OCLC, MARC formats, AACR2; demonstrated experience with automated library systems, microcomputers, networks, and software; strong problem-solving, organizational, interpersonal, and written and oral communications skills; service-oriented attitude; demonstrated leadership qualities. Responsible for the overall development and maintenance of the Learning Resources Center’s print, audiovisual, and electronic resources; management of the library’s automated library system. Reference and bibliographic instruction duties. Apply with application, resume, unofficial transcripts, and letters of reference by July 27, 1998; review of applications will begin August 1, 1998. Approximate start date: August 20, 1998. Requests for applications or inquiries and completed applications should be directed to: Office of Instructional Resources, St. Clair County Community College, 323 Erie St., P.O. Box 5015, Port Huron, MI 48061-5015; Phone: (810) 989-5543; fax: (810) 984-4730. St. Clair County Community College is an equal opportunity, affirmative action institution.

Recruit the best...
...Advertise your job openings in C&RL News

C&RL News ■ July/August 1998 / 557
ROCHESTER INSTITUTE OF TECHNOLOGY
National Technical Institute for the Deaf
Electronic Resource Librarian

Applications are now being accepted for a full-time, 12 month, staff position for Electronic Resource Librarian at the National Technical Institute for the Deaf (NTID), a college of Rochester Institute of Technology (RIT).

The Electronic Resource Librarian provides and coordinates traditional and electronic library services within NTID; collaborates with university and college colleagues in assessing information technological needs, monitoring information technological trends, assisting in the evaluation, selection, and promotion of electronic resources; provides direct ready reference for NTID faculty, staff, and students, and external audiences; acts as an intermediary between patrons and varying primary sources of information in the field of deafness; and consults with faculty and staff on the integration of library resources into courses and curriculum offered by NTID, including on-line and distance learning efforts.

Required: ALA-accredited Masters in Library Science or Masters in Information Technology with experience in academic library environment. Two to four years experience in the support of Library systems with emphasis on electronic resources, reference, and library instruction, and supervisory experience.

Preferred Skills: Knowledge of hardware and software used in electronic publishing and retrieval, including HTML, and web development tools. Communication and interpersonal skills, analytical and organizational skills, ability to work both independently and in cooperation with colleagues and patrons, ability to adjust to changing work conditions and emerging technologies. American Sign Language communication skills and knowledge of deaf culture.

Ability to contribute in meaningful ways to the college’s cultural diversity, pluralism, and individual differences strongly preferred. People who are deaf or hard of hearing, with a disability, and/or members of a minority group are encouraged to apply.

Position open until filled. Please reference #0484 when applying.

Send letter of application, resume, and three letters of reference to:
Rochester Institute of Technology
Department of Human Resources
Pamela Christopher
Human Resources Administrator
Eastman Bldg
8 Lomb Memorial Dr
Rochester, NY 14623-5604

EOE/AA

Late Job Listings

RARE BOOK CATALOGING POSITION. The John Carter Brown Library at Brown University is seeking candidates for one temporary cataloging position. The library specializes in the collection of printed materials pertaining to the Americas, North and South, during the colonial period, 1493 to ca. 1830. This is a two-year, grant-funded position to catalog colonial Portuguese-language works. Qualifications: ALA-accredited MLS degree or equivalent; two to three years of professional rare book cataloging experience using AACR2r, Descriptive Cataloging of Rare Books, LCSH, and MARC formats; familiarity with the RLIN cataloging system; reading knowledge of Portuguese. Salary range: $30,200-$33,000, based on experience. Send letter of application, resume, and names and addresses of three references to: Department of Human Resources, Brown University, Box 1879, Providence, RI 02912.

REFERENCE/INSTRUCTION LIBRARIAN. The Reference/Instruction Librarian develops, promotes and offers various user education programs in a variety of formats,
including course-related and library-sponsored instruction sessions, tours, and written instruction guides. Assists with expanding the outreach program with faculty. Provides quality reference service one evening per week. Experience with various computer systems. Other responsibilities assigned. Qualifications: MLS degree required. Minimum of three years academic library experience preferred. Experience with various computer systems, Internet, and World Wide Web. Sincere interest in information literacy. Interested candidates should submit a cover letter and resume, by August 1, 1998, to: Worchester Polytechnic Institute, Reference/Instruction Librarian Search Committee, Human Resources, Dept. CRL, 100 Institute Rd., Worcester, MA 01609-2280. You may fax your information to (508) 831-5715 or e-mail: human-resources@wpi.edu. No phone calls please. To enrich education through diversity, WPI is an affirmative action, equal opportunity employer.

DIRECTOR OF COLLECTION SERVICES. Wright State University Libraries, Dayton, Ohio. Wright State University seeks an experienced and energetic librarian to provide leadership and vision in the development and management of collections for the University Libraries (Paul Laurence Dunbar Library, Fordham Health Sciences Library, Music Library). Responsibilities: administers Collection Development, Acquisitions, Bibliographic Control, Current Periodicals Service Desk, and Media Collection. Administers $2.7 million collections/access budget. Reports to the Associate Provost for Libraries and serves on the senior management council of four directors. Directly supervises two department heads and has overall responsibility for the work of two FT librarians, 13 FT and three PT support staff, several PT librarian subject team leaders and selectors, and student assistants. Responsible for policies and planning related to the development and evaluation of collections. Has overall responsibility for assuring faculty input into collection decisions. Actively guides and participates in cooperative collection efforts through statewide OhioLINK involvement and locally with seven affiliated hospital libraries. Serves as a member of the Libraries’ Development team, identifies grant opportunities and participates in Friends of the Libraries activities. Qualifications: Required: ALA-accredited MLS degree. At least five years of increasingly responsible professional experience in collection development or combination of acquisitions/collection development in college/university libraries. Demonstrated effectiveness in developing collections, administering budgets, and managing professional and support staff. Experience with print, audiovisual, and electronic resources and knowledge of digital library applications. Proven ability to promote cooperation and collaboration among library units. Excellent interpersonal and communication skills. Experience in vendor contract negotiations. Experience with integrated library systems. Thorough knowledge of technical services activities and trends. Strong record of leadership and achievement in the profession. Preferred: Technical services experience highly desirable, especially at the administrative level. Consortial experience with resource sharing and cooperative collection development. Additional advanced degree in a subject field. Record of grant proposal success. Environment: Wright State University is a charter member of OhioLINK, an advanced statewide information system. The University Libraries provide a scholarly information network, LIBNET (http://www.libraries.wright.edu), that integrates local, OhioLINK, and Internet resources. Wright State University, located 10 miles east of Dayton, Ohio, enrolls over 16,000 students and offers more than 100 undergraduate and 40 graduate/professional programs. With nearly a million people, the Dayton area offers diversity and a wide range of cultural and recreational activities. Salary: $46,300 (minimum). Benefits include 22 vacation days/year, 10 holidays, health and dental plan, state retirement system, tuition remission plan, and paid life and disability insurance. Application: Send letter of application, resume, and names of three current references to: Chris Watson, 126 Dunbar Library, Wright State University Libraries, Dayton, OH 45435 or e-mail: cwatson@library.wright.edu. First consideration will be given to applications received by July 17, 1998. Wright State University is committed to a policy of equal opportunity and affirmative action, and specifically encourages applications from members of under-represented groups.
DIRECTOR OF LIBRARY SERVICES. (Search Readvertised). Southern Connecticut State University. The Position: Southern Connecticut State University invites applications for the position of Director of Library Services. Under the direction of the Vice President for Academic Affairs, the Director provides leadership for the efficient and effective administration of all aspects of library services and operations. The Director is responsible for formulating policies and plans, and for monitoring and evaluating their implementation in the following areas: support for the academic curriculum; staff organization and development; physical plant; fiscal planning and management; development of external sources of funding for the library; bibliographical instruction; collection development; relations with faculty, students, administrators, alumni and the external community; cooperation with other libraries; and the application of current technologies to all appropriate functions of the library. Qualifications: Master's degree in Library Science from an ALA accredited institution. Doctorate preferred. Six years of service in academic library administration with experiences in policy and planning, staff supervision, budgeting and library technologies. Ability to establish collegial working relations with library personnel, students, faculty, administrators, alumni, and the external community within a collective bargaining environment. Development experience a plus. These qualifications may be waived for individuals with appropriate alternative experiences. The University: SCSU is a comprehensive metropolitan public university. Located in historic New Haven, Southern affords access to cultural and educational advantages in one of the highly-rated living areas of the nation. Enrolling some 12,000 students, SCSU is one of four campuses of the Connecticut State University system. SCSU offers 48 undergraduate programs and 40 graduate programs at the master's and sixth year professional level. The Process: Screening of candidates will begin immediately and continue until position is filled. Salary is competitive and commensurate with qualifications and experience. Current annual salary range for this SUOAF-AFSCME union position is $64,558-91,700. Range will increase on July 3, 1998. Please see http://scsu.ctstateu.edu/~personnel/su_tblcontents.html for a copy of the current SUOAF-AFSCME contract. Applications should include a resume and a letter which includes a detailed description of your qualifications and experience for the position. Please also provide the names, addresses and telephone numbers of at least five references. Send applications to: Edward C. Harris, Dean, School of Communication, Information and Library Science, Southern Connecticut State University, 501 Crescent Street, New Haven, CT 06515-1355. SCSU is an equal opportunity, affirmative action employer.

ASSISTANT LIBRARIAN. Master's degree in Library Science, three years experience, familiar with library automation systems, $31,296-$34,426, Florida Keys Community College, (305) 296-9081. EOE/M/F/D/V.

GET CONNECTED!
C&RL News now on
the World Wide Web

http://www.al.org/acrl/c&rlnew2.html

RECRUIT THE BEST

Reach a group of outstanding professionals by listing your open positions in C&RL News.

Contact Jack Helbig, classified ad manager, at 1-800-545-2433 ext. 2513 for help in placing your ad.

Or e-mail your ad to JHelbig@ala.org and get a 10% discount.
Spacesaver compact storage systems free up 50% of existing storage space, or double your storage capacity...

Improve accessibility and work space...

Provide for increased traffic needs, improved security, and better protection of your collection...

Our storage professionals will work with you to determine the productive, attractive, versatile Spacesaver System that's right for your specific needs.

When it comes to saving space, there's only one name you need to know: Spacesaver. For help call 1-800-492-3434.

Spacesaver Corporation 1450 Janesville Ave., Fort Atkinson, WI 53538 920-563-6362 • FAX: 920-563-2702
871 Victoria North, Kitchener, Ontario N2B 3S4 • 800-492-3434 • FAX: 519-741-3605
http://www.spacesaver.com • e-mail: ssfc@spacesaver.com
"Quality is a journey resulting in one satisfied customer after the other. Working towards this belief, we recently achieved ISO 9001 registration, the first IOLS vendor to do so. Our certification is just the beginning. VTLS is raising the bar on quality. And, we're doing it every day."

Cece Yourshaw, Director of Quality Systems, VTLS Inc.

VTLS Inc. is a certified ISO 9001 Company.
1701 Kraft Drive, Blacksburg, VA 24060-6350 U.S.A.
TEL: 1-800-468-8857 / URL: www.vtls.com

To reserve a seat and review the VTLS-sponsored seminars to be held during ALA, visit our home page.