ters," a seminar offered by the Pratt Institute Graduate School of Library & Information Science at the Pratt Manhattan Center, 30th Street and Lexington Avenue, New York. Fee: $150. One CEU. Contact: Rhoda Garoogian, Assistant Dean, Pratt Institute, GSLIS, Brooklyn, NY 11205; (212) 636-3702.

8-11—Western Europe: A Symposium on Western European Studies and North American Research Libraries, sponsored by the University of Minnesota’s Western European Area Studies Center, will be held at the Sheraton-Hitz Hotel, Minneapolis. The event will bring together librarians and scholars to discuss research trends and the acquisition, control, and use of library resources from Western Europe. The chair is Clara Lovett, Chief of the European Division of the Library of Congress. Fee: prior to March 15, $65; after March 15, $75. Contact: Department of Conferences, University of Minnesota, P.O. Box 14084, Minneapolis, MN 55414-0084.

11-12—Public Services: “ Needs Assessment for Planning Academic Library Services,” sponsored by the national LOEX Library Instruction Clearinghouse and the Center of Educational Resources, will be held at the Hoyt Conference Center, Eastern Michigan University, Ypsilanti. This first biennial LOEX workshop will be conducted by Roger Greer, dean, and Martha Hale, assistant professor, of the School of Library and Information Management at the University of Southern California. Registrations will be taken early in the spring. Contact: Carolyn Kirkendall, LOEX Clearinghouse, Room 217H, Center of Educational Resources, Eastern Michigan University, Ypsilanti, MI 48197; (313) 487-0168.


18-20—User Instruction: Twelfth Annual Workshop on Instruction in Library Use. Carleton University, Ottawa, Ontario. Title: “Exploring the New Technology for Library Instruction.” Contact: Janet Carson, 4192 Station E, Ottawa, Ontario, K1S 5B2; (613) 235-0445.


21—Documents: “Developing Effective Collections and Quality Reference Services for U.S. Government Documents,” a seminar at the Holiday Inn Convention Center, Los Angeles, conducted by Charles R. McClure (University of Oklahoma) and Peter Heron (Simmons College). Fee: $65. Registration deadline is June 1, 1983. Enrollment limited to 100. Contact: Management Consultant Services, Inc., 1710 Oakcrest Ave., Norman, OK 73071.

30-July 4—Latin America: The 28th Seminar on the Acquisition of Latin American Library Materials, in San Jose, Costa Rica, sponsored by the Universidad de Costa Rica and the University of Kansas. For seminar information contact: Jane Garner, Benson Latin American Collection, University of Texas at Austin General Libraries, Austin, TX 78712-7330. For local arrangements contact: Ellen Brow, Department for Spain, Portugal, and Latin America, University of Kansas Libraries, Lawrence, KS 66045.
positions open

assistance to the librarian. Wesleyan University is seeking a librarian to serve in a newly created position of administrative assistant to the University Librarian. Responsibilities include the drafting of reports, policies and procedures; compiling statistical data; and coordinating maintenance and security services for the library buildings. In addition, the person will be expected to assist with evening and weekend reference services on a regularly rotating schedule.

Essential qualifications include an ALA accredited MLS and demonstrated ability to organize and to prepare accurate, effective written reports, policies and procedures, compiling statistical data, and coordinating maintenance and security services for the library buildings.

Contact: Classified Advertising Dep't. ACRL. American Library Association, 50 E. Huron St., Chicago, IL 60611. (312) 944-6780.

Assistant to the Librarian. Wesleyan University is seeking a librarian to serve in a newly created position of administrative assistant to the University Librarian. Responsibilities include the drafting of reports, policies and procedures; compiling statistical data; and coordinating maintenance and security services for the library buildings. In addition, the person will be expected to assist with evening and weekend reference services on a regularly rotating schedule.

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Contact: Classified Advertising Dep't. ACRL. American Library Association, 50 E. Huron St., Chicago, IL 60611. (312) 944-6780.

Assistant Editor for Nonprint Materials

(choice reopened). Responsible for all aspects of the nonprint activities of Choice magazine: selection of materials; management of reviewer pool, editing reviews, supervision of work-flow, extensive contact with distributors, and initiation of editorial features. May include some print reviewing responsibilities.

Requirements: general educational background, MLS from an ALA accredited school. Two years experience with nonprint materials in an academic setting. Knowledge of college libraries nonprint collections and their use, nonprint selection practices, familiarity with a wide range of nonprint formats, including computer software, and equipment. Ability to work under pressure. Good organizational and speaking skills. Minimum salary: $17,196.

Send letter of application, resume, and list of references to: Louise F. Lockwood, Associate Editor, Choice, 100 Riverview Center, Middletown, CT 06457. (203) 347-6933. Closing date: February 28, 1983. EOE.
DEAN OF LIBRARY SERVICES
University of Montana

The Dean is the senior administrative officer of the Mansfield Library and reports to the academic vice-president. Responsibilities include: administration of a 700,000-volume library (archive, audiovisual materials, government documents, computer search service, and membership in the Washington Library Network), supervision of 15 professional librarians who have faculty status and 32 support staff; management of the library budget ($1.6 million for the current fiscal year); and coordination of planning with the university administration.

The University of Montana is a comprehensive liberal arts institution with five professional schools, over 9,000 students, 400 faculty, and 700 staff. It offers more than 40 major programs of study and 15 interdisciplinary programs at the undergraduate level, master's degree programs in more than 40 disciplines, and the Ph.D. degree in ten.

In order to administer effectively these diverse media and services, a person of unique and dynamic abilities is required. Candidate should have: experience in a variety of responsible library positions; 5 years (recent) academic library administration; ability to communicate effectively the services and needs of the library to the administration, faculty, staff, and students on campus; ability to work with public and professional groups; ability to develop aggressively library funding programs; and experience with library automation and related technical developments. Candidates should be sensitive to the changing roles of librarians within higher education. A Master of Library Science degree from an accredited library science school is required. Exceptional candidates with demonstrated comparable experience will also be considered. Additional academic degrees and leadership ability within the library profession will enhance applications.

Salary range: $38,000--$43,000.

Send letter of application, including vita and three letters of reference, to:

Maureen C. Curnow, Chair
Library Dean Search Committee
College of Arts and Sciences
University of Montana
Missoula, MT 59812

Closing date for applications and all letters of reference is February 28, 1983. UM is an EEO/AA employer.

LIBRARY DIRECTOR, independent college, arts and college 25 miles north of NYC has a position available July 1. Library has a collection of 250,000 volumes, professional staff of four librarians with faculty rank, and a support staff of 11. Candidates must have: 1) an MLS degree with a second master’s in a subject area; 2) demonstrated substantial administrative skills with extensive supervisory experience in service areas of an academic library; current knowledge of collection development; library operations; budgeting; long-range planning; and personnel management. 3) Demonstrated understanding of the practical applications of new library technology. 4) Demonstrated ability to provide leadership for the library. 5) Evidence of professional and scholarly activity. Send letter of application and detailed resume and references by March 1, 1983. To: Catherine K. Myers, Dean of Faculty, Manhattanville College, Purchase, NY 10577.

LIBRARY DIRECTOR. (Search reopened) Northern Kentucky University is seeking innovative, experienced director to develop and coordinate services, budgets, personnel, and automation for the library. The Director has the status of Dean, reports directly to the Provost, and serves as member of Council of Deans. Position has faculty status and is on tenure track. Candidates should possess an ALA-accredited MLS with significant advanced degree desirable; administrative experience in an academic library; knowledge of automated library systems; ability to formulate and administer policies and procedures. Preference will be given to individuals with a record of achievement and should be eligible for appointment at rank of Librarian II. Salary: $30,000-$35,000. Faculty rank available. Send resume and names, addresses and telephone numbers of three references to: Robert H. Maier, Chairperson, Search Committee. Letter of nomination or application to: Robert H. Maier, Chairperson, Search Committee, Library Director Officer of the Vice Chancellor for Academic Affairs, East Carolina University, Greenville, NC 27834. Equal opportunity, affirmative action employer.

PERIODICALS LIBRARIAN. Librarian II (Assistant Professor) in charge of periodicals and serials. Must have MLS degree with a second advanced degree preferred, administrative experience in an academic library, ability to formulate and administer policies and procedures. Preference will be given to individuals with a record of achievement and should be eligible for appointment at rank of Librarian II. Salary: $24,000-$28,000. Faculty rank available. Send resume and names, addresses, and telephone numbers of three references to: James Zink, Director, Kent Library, Johnson City, TN 37614. Equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN/DEPARTMENT HEAD (12-month, tenure track faculty rank) Available June 1, 1983. Responsible for management of centralized reference department including general information service, interlibrary loans, computerized bibliographic searching, vertical files, and reference collection development. Supervises two professionals and one technician.Requires an ALA-accredited MLS with a second master's preferred. Minimum of three years professional experience in reference service in an academic research or a large public library required. Online searching experience required. Preference will be given to candidates with an academic background in the natural sciences and will

LIBRARY DIRECTOR
East Carolina University

East Carolina University, a constituent institution of the University of North Carolina, is a comprehensive campus offering terminal degrees in certain areas. It has an enrollment of over 13,400 students in eight professional schools: a College of Arts and Sciences, a Graduate School, and a School of Medicine. The Director is the chief administrator of the J.Y. Joyner Library and reports to the Vice Chancellor for Academic Affairs. The successful candidate must communicate effectively and demonstrate ability to work harmoniously with staff, faculty, students, administrators, and others. The Director is expected to provide creative and effective leadership, to be an enthusiastic and competent advocate for the library, and to show a strong commitment to library support for teaching, research, public service, and professional development. The candidate for the position must have an ALA-accredited MLS degree and an additional advanced subject degree, preferably the doctorate. The candidate should have held progressively more responsible administrative positions in an academic or research library and must be able to demonstrate knowledge of collection development, personnel management, budget planning, fund raising, automated systems and library space planning and use. The Director should also have a record of appropriate scholarly and professional achievement and should be eligible for appointment as a full professor. The salary will be competitive, minimum $35,000 for 12 months, depending on qualifications and experience. This position will be available as early as June 1, 1983. Completed applications which include resumes and the names of at least three references must be postmarked no later than March 10, 1983. Send letters of nomination or application to:

Robert H. Maier
Chairperson, Search Committee
Library Director
Officer of the Vice Chancellor for Academic Affairs
East Carolina University
Greenville, NC 27834

East Carolina University is an equal opportunity, affirmative action employer.

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ASSISTANT PROFESSOR. School of Library and Information Studies, faculty position. To begin July 1, 1983, or by arrangement, in area of bibliographical information systems. Desired qualifications: expertise in one or more of: analysis and design of systems for intellectual access to documents, organization and management of bibliographical records, indexing and classification theory and practice, applications of computer technology of bibliographical access systems; teaching ability; doctorate or comparable evidence of research ability; relevant applied research, development, or operating experience. Level: Assistant Professor, $19,700-$25,900 for 9-month appointment. Upward revision possible by time of appointment. Applications by March 15, 1983, to: Patrick Wilson, Chair, Search Committee, School of Library and Information Studies, University of California-Berkeley, Berkeley, CA 94720. The University of California is an equal opportunity, affirmative action employer.

CATALOGER. Primarily responsible for the cataloging and classification of Latin American monographic and microform materials. Required: MLS from ALA-accredited school or equivalent; reading knowledge of Spanish and at least one other modern Romance language, preferably Portuguese; working knowledge of AACR2, LC classification, and LC subject headings. Familiarity with OCLC preferred. Appointment at Librarian I or Librarian II level depending on experience. Minimum salary $14,000. Liberal benefits. Twelve-month academic appointment. Position available February 1, 1983. Closing date for applications February 28, 1983. Please forward resume and three letters of recommendation to: Kate Maniscalco, Administrative Assistant, Tulane University Libraries, New Orleans, LA 70118. An equal opportunity, affirmative action employer.

HEAD, SOCIAL SCIENCES DEPARTMENT. The Library at Virginia Polytechnic Institute and State University seeks applications from experienced professionals. ALA-accredited MLS required of all applicants. Applicants with advanced subject/professional degrees, supervisory experience, knowledge of online literature searching, and familiarity with online catalog trends will be...
given preference. Faculty position reporting to the Associate Director. Responsible for one of four reference departments. The Social Science Department includes business, education, economics, agricultural economics, geography and maps, family and child development, housing and interior design, political science, public administration, psychology, sociology, law, and government documents. Duties include supervision of Department personnel (five librarians, four library assistants, and two clerk-typists), supervision and oversight of reference service, online searching, collection development, binding and maintenance of materials and equipment and budget preparation for the Department. Also coordinates collection development and online search activities for Virginia Tech's Northern Virginia Graduate Studies Center. Incumbent serves on the Library Administration Committee responsible for development of library policies. Position available 1 July 1983. Deadline for applications 1 April 1983. Send applications to: T.A. Souter, Associate Director for Libraries, Virginia Polytechnic Institute and State University Libraries, Blacksburg, VA 24061. An equal opportunity, affirmative action employer.

LIBRARY TRAINING PROGRAM SPECIALIST. Librarian to lead active nationwide management training program for academic/research libraries. Position requires demonstrated capability for designing and conducting staff training programs, broad understanding of academic/research libraries, and knowledge of contemporary management concepts and human relations training methods. Responsible for assessing training requirements and academic libraries; designing resources; and operating workshops, institutes, and organizational studies. Entails extensive travel. Salary range: $25,000-$35,000. Send resume, references, by February 21, to: Duane E. Webster, Director, ARL/Office of Management Studies, 1527 New Hampshire Ave., NW, Washington DC 20036.
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