American Theological Library Association, Kansas City, Missouri. Contact: Michael P. Boddy, Drew University Library, Madison, NJ 07940; (201) 377-3000.

16–July 25—Rare Books: Columbia University School of Library Service, Rare Book School. Seventeen courses, each one week in length, include: Italian humanistic manuscripts of the 15th century, developing administrative strategies for special collections departments, an introduction to photography curatorship, Western Americana, developing preservation programs, and investigating evidences of ownership. Tuition ranges from $300 to $400 per course, and low-cost dormitory housing will be available on Columbia’s Morningside Heights Campus. The School is directed by Terry Belanger, assistant dean of the School of Library Service. Contact: Rare Book School, School of Library Service, Columbia University, New York, NY 10027; (212) 290-2292.

July

5–26—Soviet Union: International Conference Series for Librarians and Educators, sponsored by the ACRL Greater New York Metropolitan Area Chapter. Contact Library and Education Conference, Human Relations Area Inter-Group, Conference Reservations Center, 12 W. 32d Street, New York, NY 10001; (800) 221-1255.

August


10–15—Rare Books: Out-of-Print and Antiquarian Book Market Seminar/Workshop, University of Denver, Colorado. Keynote speaker will be Thomas Wright, director of the William Andrews Clark Memorial Library, University of California, Los Angeles. Lectures by booksellers, demonstrations, discussions, and practical workshops are all part of the program. Fee: $360 ($100 deposit required by July 1). Contact: Out-of-Print and Antiquarian Book Market Seminar/Workshop, 4024 N.W. 15th Street, Gainesville, FL 32605.

September


October

8–9—Automation: Fifth Texas Conference on Library Automation, sponsored by the University of Houston-University Park Libraries, will be held at the Stouffer Greenway Plaza Hotel, Houston. The conference will address such topics as the electronic library, electronic publishing, microcomputer applications, and cooperative automation projects. Fee: $75 before August 25, $90 afterwards. Contact: Carol Hawks, University of Houston-University Park Libraries, 4800 Calhoun Blvd., Houston, TX 77004; (713) 749-7135.

9–11—Archives: Midwest Archives Conference, Fall Meeting, Hudson House Hotel, Hudson, Wisconsin. Contact: Cheryl Norenberg Thies, Minnesota Historical Society, 1500 Mississippi Street, St. Paul, MN 55101; (612) 296-6980.

23–24—Off-Campus: The Off-Campus Library Services Conference, sponsored by Central Michigan University Libraries. Contact: Barton M. Lessin, Park Library, Central Michigan University, Mt. Pleasant, MI 48859; (517) 774-6419.

THE CLASSIFIED ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are $5.00 per line for ACRL members, $6.25 for others. Late job notices are $12.00 per line for members, $14.00 for others. Organizations submitting ads will be charged according to their membership status.

Telephones: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional $10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g. October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is $30 for ACRL members and $35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in C&RL News, as well as ads which, because of narrow deadlines, will not appear in C&RL News. The cost of a six-month subscription is $10 for ACRL members and $15 for non-members.

Contact: Classified Advertising Dept., ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.

May 1986 / 365
ARCHIVIST/REFERENCE INSTRUCTION LIBRARIAN. The Library/ Learning Center of the University of Wisconsin-Parkside seeks an Archivist/Reference Instruction Librarian. The successful candidate will coordinate the services and functions of the library’s Archives/Area Research Center, including supervision of one full-time clerical staff member, serving as campus records manager, serving on UW System Archives Council, and administering Open Records Law, provide reference service to users, including some evening and weekend hours; participate in the bibliographic instruction program on basic and advanced levels, including advanced course-related instruction and workshops in microcomputer applications; participate in collection development, serving as library liaison to designated subject disciplines; perform online searches in designated subject areas; and participate in a variety of outreach programs. Required: Graduate library degree from an ALA-accredited library school; graduate level coursework in archives administration; demonstrated effective speaking, writing, and human relations skills; flexibility; strong public services orientation; must enjoy teaching and working with undergraduate students; professional commitment to librarianship and archives administration. Desirable: Experience in archives administration, records management, online database searching, reference service, and teaching; demonstrated interest in and knowledge of current trends in bibliographic instruction; familiarity with microcomputer applications; interest in historical research. Salary: Minimum $18,000. Application deadline: May 30, 1986. To apply: Send letter of application, current resume, graduate transcripts, and three current letters of reference to: Donna Nicholson, Chair, Search and Screen Committee, Library/Learning Center, UW-Parkside, Box 2000, Kenosha, WI 53141. The University of Wisconsin Parkside is an equal opportunity, affirmative action employer.

ASSISTANT OR ASSOCIATE DEAN OF PUBLIC SERVICES, University of New Mexico, General Library. The Assistant/Associate Dean for Public Services reports directly to the Dean of Library Services, and as a member of the Library Executive Council (Dean, Associate Deans for Technical and Public Services, Assistant Dean for Collection Development, et al.), participates in resource allocation, immediate and long-range planning and overall policy development. The Assistant/Associate Dean for Public Services is responsible specifically for leadership in planning, implementing and evaluating public services programs, interpreting library public service policy to the academic community; recruiting, training and evaluating public service department heads and assigning their responsibilities. The Public Services division will include five primary locations (Zimmerman Library—the main library, Fine Arts Library, Parish Business Library, Tireman Education Library and, under construction, a new Science and Engineering Library) and the functional areas of government documents and maps, access services (circulation, interlibrary loan, and document delivery), reference (bibliographic instruction—including credit courses—and online search service), special collections, and learning assistance center.

POSITIONS OPEN

ASSISTANT DIRECTOR FOR PUBLIC SERVICES AND COLLECTION MANAGEMENT
Case Western Reserve University

Reports to the Director of University Libraries and is responsible for the administration of all public services and collection management activities. Has primary responsibility for planning, coordinating and managing the work of the Circulation, Reference, Interlibrary Loan, Government Documents and Collection Management departments, for coordinating the work of these departments with other University Libraries and for representing the Public Services and Collection Management Division in library-wide planning. University Libraries, an ARL member, is composed of Sears and Freiberger Libraries, plus two branches, and houses the collections in humanities and arts, social and behavioral sciences, engineering, science, management and music. There are 14 professional and 23 support staff members in the Public Services and Collection Management Division.

Responsibilities: Directs the Public Services and Collection Management Division staff in establishing, implementing and evaluating operational goals and objectives; organizes and administers the human and financial resources of the division; approves operating policies and procedures and serves as a resource for matters relating to public services and collection management within the library system; plans and coordinates all collection management activities, including formulation of policies and procedures and allocation and monitoring of the materials budget; participates in the management of the GEAC automated library system; participates in library-wide planning and policy formation.

Requirements: ALA-accredited MLS; minimum seven years’ professional experience in an academic research library, including senior level administrative experience in public services and collection management; comprehensive knowledge of library organization and procedures, particularly in public services and collection management; knowledge of trends and issues in the management of research collections, including collection assessment and resource sharing; demonstrated ability to work effectively with faculty, staff and students; familiarity with technology as it relates to public services; experience with automated library systems and online data bases. Salary: minimum $32,500.

Send resume and names of three current references to:
Karen K. Griffith
Personnel Librarian
Case Western Reserve University Libraries
11161 East Boulevard, Cleveland, OH 44106

by June 6, 1986.

An equal opportunity, affirmative action employer.
The division consists of approximately 26 faculty and 44 staff, plus student assistants. Requires master’s degree from an ALA-accredited program, an earned doctorate, or a second master’s degree is highly desirable. Applicants should be able to meet university requirements for promotion and tenure, including research, publication and service. The successful candidate must demonstrate possession of a broad range of substantial public services experience; increasing responsibility at the middle management, or higher, level in an academic research library; administrative knowledge, skills and abilities to plan and develop service programs for an academic research library; managerial ability in a complex organization with the proven ability to effectively communicate at all levels; work-oriented attitude and commitment to active programs in bibliographic instruction and other user education programs, online database searching, collection development and staff development; strong analytical and communication skills; commitment to effective interaction between technical and public service operations; working knowledge of automation in a public services environment and an understanding of developments in the field of automation. Apportionment at the level of Assistant or Associate Dean will be dependent on qualifications and degree of appropriate experience transferable to the UNH environment. Academic rank is dependent on academic qualifications. Salary range, $35,000 to $48,000 (permanent, 12 month, full-time). Submit resume (including names and addresses of three references) by June 1, 1986 to: Claudia Dean, Personnel Specialist, General Library, University of New Mexico, Albuquerque, NM 87131. Recruitment will remain open until position is filled. AA/EOE.

ASSISTANT MODERN LANGUAGES AND LINGUISTICS LIBRARIAN. University of Illinois Library at Urbana-Champaign. A permanent position available August 21, 1986. Under the general direction of the Modern Languages and Linguistics Librarian, responsible for original cataloging of Romance languages and literature, with emphasis on Spanish language, participation in providing reference services and user education; collection development responsibilities, including liaison with academic departments. Required qualifications: master’s degree in library science from an ALA-accredited library school or its equivalent; a minimum of two years’ professional experience in an academic, research, or special library; familiarity with AACR2, MARC format, LC classification and subject headings; knowledge of at least one Romance language other than Spanish. Desired qualifications: an advanced degree in Spanish or a related discipline. Professional librarians have faculty rank. Librarians must meet general university requirements for promotion and tenure (research, publication, user/college/community/professional service), in addition to specific library assignments. Appointment at the Assistant Professor level. Salary: $21,000 to $28,000, depending on qualifications, experience, and scholarly credentials. Letter of application and complete resume with names and addresses of five references to: Sara de Mundo Lo, Chair, Search Committee, c/o Library Personnel Office, 1408 West Gregory Drive, Urbana-Champaign, IL 61801. (217) 333-0076. For maximum consideration, applications and nominations should be received no later than June 1, 1986. The University of Illinois is an affirmative action, equal opportunity employer.

ASSISTANT REFERENCE LIBRARIAN/INTERN. Performs general reference services, shares responsibility for bibliographic instruction and online bibliographic searching, assists in ILL, verification and reference collection development. This position is designed for a recent library school graduate who wishes to gain academic library experience while pursuing a second master’s degree. (Nine-month term appointment, renewable up to four years). Required: ALA-accredited MLS (earned by August 31, 1986); coursework and/or experience with online bibliographic searching. Minimum salary, $15,500; with standard benefits. Application deadline, May 27, 1986, or until filled. Tentative starting date: September 1, 1986. Send resume, which addresses specific job qualifications, and have academic credentials and three recent letters of recommendation sent directly to: Mary Caspers, Chair of Reference Search Committee, South Dakota State University Library, Box 2115, Brookings, SD 57007. An AA/EEO employer.

BIBLIOGRAPHIC DEPARTMENT HEAD, Bingham Young University. Responsibilities include planning, supervising, and ensuring the proper initial processing and evaluation of all monographic and serial materials received by the library. Also includes responsibility for pre-order searching, pre-binder review, review and dispersal of duplicate and unwanted materials and administrative responsibilities for all of the above. Required qualifications: ALA-accredited MLS, a masters degree in a Liberal Arts subject, experience and aptitude in bibliographic identification and research, excellent reading ability in two or more foreign languages, good written and oral communication skills and experience in human resource management. Must be willing to maintain highest standards of honor, integrity and morality as taught by the Church of Jesus Christ of Latter-Day Saints, including abstinence from alcoholic beverages, tobacco, tea and coffee. Salary and benefits, faculty status, generous insurance and retirement benefits. Salary $20,000 and up depending on qualifications. 12-month appointment with 22 days annual leave. Deadline for applications is July 1, 1986. Send resume and names of three references to: Patti Jo Findley, Personnel Officer, 3080 BBL, Bingham Young University, Provo, Utah 84602.

CATALOGER, Baruch College/The City University of New York. Responsible for original and complex copy cataloging of monographs on OCLC according to AACR2, descriptive and subject cataloging using LC classification and subject headings, appropriate authority control. Two years’ recent cataloging experience in an academic library preferred. Candidates for the position must have ALA-accredited MLS for instructor rank; additional subject master’s degree for assistant professor rank from $21,844 for instructor to $23,815 for assistant professor (may be flexible depending on qualifications), 35 hour work week, six weeks vacation; generous fringe benefits. Send letter of application and names of three professional references to: Chief Librarian, Baruch College/CUNY, 17 Lexington Avenue, Box 317, New York, NY 10010. AA/EOE.

CATALOGER, Washburn University. Qualifications: MLS from an accredited library school. Familiarity with AACR2, MARC format, LC subject headings, LC classification. Prefer candidates with experience in cataloging, technical processes and OCLC. Responsibilities: Limited supervision; input all original cataloging for materials including monographs, serials, microforms, machine-readable data files, audio-visual material, share responsibility for copy cataloging, maintaining public card catalogs, processing materials, shelf mainte-
ASSOCIATE LIBRARIAN FOR READERS’ SERVICES AND DEPUTY CHIEF LIBRARIAN

City University of New York
Mina Rees Library
Graduate School and University Center

This is a senior position responsible for the administration of all readers’ services including reference and information services, collection management, circulation, reserves, interlibrary loans and cooperation, and bibliographic instruction activities; and for the further development of automated services including on-line search services. Staff of four librarians, one clerk, and graduate student assistants. As one of two associate librarians, contributes to general library planning and direction.

Qualifications: MLS from ALA-accredited school and an advanced degree, preferably in the humanities or social sciences. Several years of progressively responsible experience in readers’ services in a research or university library, at least three of which must be at an administrative level. Demonstrated evidence of managerial skills; ability to work effectively with doctoral faculty, graduate students, and colleagues; and an understanding of graduate education. Comprehensive knowledge of general reference and bibliographic sources and services. Appointment at the rank of Associate Professor. Salary: $40,505-$46,710, depending on experience and qualifications. Six weeks vacation; twenty days sick leave. Position available September 1986.

Send letter of application and resume with names and addresses of three references to:

Jane R. Moore
Chief Librarian
Mina Rees Library
Graduate School and University Center
City University of New York
33 West 42 Street
New York, NY 10036

For maximum consideration, applications should be received no later than June 15, 1986.

The City University of New York is an affirmative action, equal opportunity employer.
take advantage of the online integrated system. Required: ALA-
Technical Services Division is subject to further reorganization to
The Department Head supervises staff and work flow; is responsible
four copy catalogers (terminal operators), and student assistants.
accredited MLS; three years of professional cataloging experience
ataloging and Catalog Management Department, and Acquisitions
reorganized. Required: a master's degree from an ALA-

demonstrated success with database searching; collection manage-
ment experience as an education bibliographer; demonstrated abil-
ity in bibliographic instruction. Send letter of inquiry and resume (includ-
ing names, addresses, and telephone numbers o: three references)
to: Walter H. Roeder, Chair, Search Committee, c/o Library Secre-
tary, California State Polytechnic University, 3801 West Temple Ave-
ue, Pomona, CA 91768-4080. Letter of inquiry must be postmarked by July 15, 1986. EEO/AA/Title IX, Section 504 Employer.

ENGINEERING/PHYSICAL SCIENCES/GENERAL REFERENCE LIBRARIAN with a Collection Management assignment. Senior as-
sistant librarian. $27,324-$32,880 for 12 months; 10-month option available. Preferred: ALA-accredited MLS degree. Required:
three years of experience as a reference librarian; demonstrated ability to work effectively, independently, and cooperatively with colleagues and students; demonstrated oral and written communications skills. Prefer-
red: Recent experience as an engineering/physical sciences refer-
ence librarian; graduate course work in the field of engineer-
ing/physical sciences; demonstrated success with database searching; collection management experience as an engi-
neering/physical sciences bibliographer; demonstrated ability in bibliographic instruction. Send letter of inquiry and resume (includ-
ing names, addresses, and telephone numbers o: three references)
to: Walter H. Roeder, Chair, Search Committee, c/o Library Secre-
tary, California State Polytechnic University, 3801 West Temple Ave-
ue, Pomona, CA 91768-4080. Letter of inquiry must be postmarked by July 15, 1986. EEO/AA/Title IX, Section 504 Employer.

HEAD, CATALOG DEPARTMENT, Georgia State University. Re-
 sponsible for managing a department of six faculty and seventeen
support staff in the cataloging of serials, monographs, maps, micro-
forms, documents, and media in all languages and in all subject ar-
eas, as well as catalog maintenance, creation of machine readable
records, and retrospective conversion of records. An online catalog
is its first year of operation and an integrated online circulation sys-
tem will be installed this year. Integrated acquisitions and serials con-
trol systems are to be installed at a later date. Cataloging is per-
formed through OCLC. The library collection includes 900,000
volumes and 5,000 periodical subscriptions. A library addition is
scheduled for completion in 1987 and the library is in the process of
reorganization. Requires a master's degree from an ALA-
accredited library school; a minimum of 5 years' professional experi-
ence in a cataloging operation in a medium to large academic or
special library including increasingly responsible management ex-
pience, evidence of substantial professional development; demon-
strated leadership, supervisory and planning skills and the ability
to communicate and work effectively with staff at all levels; knowl-
dge of AACR2, LC classification, and LC subject headings; work-
knowledge of Romance and Germanic languages; experience
with preferably OCLC or MDC; and, thorough knowledge of Marc formats for bibliographic data. Preferred: an un-
derstanding of Marc format for authorities and holdings. Tenure
track position with faculty rank and status. Salary: minimum $31,000
for twelve months. Available July. 1986. Applications received by
June 13, 1986, will receive first consideration. Submit letter of appli-
cation, resume and names, addresses and phone numbers of three
references to: Dianne M. Smith, Assistant to the Librarian, William
Russell Pullen Library, Georgia State University, 100 Decatur St.,
S.E., Atlanta, GA 30303-3061. An equal opportunity and affirmative
action employer.

HEAD, MONOGRAPHIC CATALOGING DEPARTMENT, Indiana
State University has implemented the NOTIS online cataloging, ac-
quisions, and circulation systems, and is seeking a Head of the New
Monographic Cataloging Department which includes copy catalog-
ing (OCLC) and original monographic cataloging units. The depart-
ment includes three professional catalogers, one OCLC supervisor,
four copy catalogers (terminal operators), and student assistants.
The Department Head supervises staff and work flow; is responsible for training staff; coordinates cataloging, OCLC, and NOTIS
practices and policies with other departments, especially Serials Cat-
aloging and Catalog Management Department, and Acquisitions
Department. May be invited, also, to serve as a Collection Develop-
ment Subject Specialist. Reports to Director of Technical Services.
Technical Services Division is subject to further reorganization to
take advantage of the online integrated system. Required: ALA-
accredited MLS; three years of professional cataloging experience

SOCIAL SCIENCES LIBRARIAN

Trinity University
San Antonio, Texas

Trinity University, San Antonio, Texas, invites ap-
pliances for the position of Social Sciences Li-
brarian, a faculty appointment in a rapidly growing
university library. Trinity, with 2300 undergraduates
and 400 graduate students, is strongly committed
to excellence in the liberal arts and sciences trad-
tion. Scholarly achievement is recognized through
Phi Beta Kappa and other national honor societies.
Selective admissions, highly qualified faculty, and
outstanding teaching programs place Trinity among
the excellent liberal arts and sciences uni-
versities in the nation. The Library has undertaken
an accelerated program of collection development;
presently the collection has more than 500,000 vol-
umes of books and bound periodicals (compared
with 300,000 in 1980), plus sizable holdings of gov-
dernment documents, microforms, and non-print
items.

Primary responsibilities of the position include
general reference functions, online computer
searching, collection development and user educa-
tion in the social sciences, and frequent liaison work
between those departments and the Library.

Qualifications include an appreciation for and
commitment to undergraduate liberal arts and sci-
ences education, initiative and creativity, interper-
sonal skills, the ability to function effectively in a
complex organization, strong professional commit-
ment, interest in research and publishing, and an
ALA-accredited MLS. In addition, preference will
be given to candidates with an academic back-
ground (preferably a graduate degree) in an appli-
cable subject area or with relevant library experi-
ence, preferably in strong liberal arts and sciences
institutions, and to those with a strong interest in and
enthusiasm for user education and faculty liaison
programs.

Instructor or Assistant Professor rank with faculty
status, including tenure-track. Salary minimum:
$19,000; twelve-month appointment; TIAA/CREF
and liberal fringe benefits.

Send letter of application, detailed resume, placement file if available, and names of three refer-
ences to:

Richard Hume Werking
Director of Libraries
Maddux Library
Trinity University
715 Stadium Drive
San Antonio, TX 78284

Applications must be received by May 31, 1986.
in an academic library; experience with OCLC, MARC formats, AACR2, LC classification, LC subject headings; and good interpersonal and communication skills. Desirable: experience with NOTIS or other online integrated system; experience in supervising. Faculty status, tenure track position. Excellent fringe benefits. Minimum salary: $22,500, negotiable depending on qualifications and experience. Send letter of application, resume, and names, addresses, and telephone numbers of three current references to: Betty Bartlett Davis, Chairperson, Library Search Committee, Indiana State University, Terre Haute, IN 47809. To ensure consideration, applications must be postmarked no later than May 30, 1986. ISU is an equal opportunity, affirmative action employer.

HEAD OF SERIALS (Search reopened). The Head of Serials oversees daily activities of the Serials Department, supervises one librarian and three assistants, administers serials budget for 3,000 serial records, and oversees an in-house serials automation project. Requirements: MLS, knowledge of serials and supervisory experience. Knowledge of microcomputers preferred. Minimum salary: $23,660. Candidates can expect to be challenged as to the quality and quantity of their work. Send resumes to: Professor Joyce Saltalamachia, New York Law School Library, 57 Worth Street, New York, NY 10013. An equal opportunity employer.

HEAD, SERIALS CATALOGING SECTION. Manages the Serials Cataloging Section of the Serials Department which includes one other librarian and three support staff responsible for: serials cataloging, name and series authority work, and volume holdings record management. Serves as liaison to Catalog Department. Qualifications: MLS from an accredited library school, working knowledge of two foreign languages, preferably French and German. Two years of increasingly independent serials cataloging experience, using an automated system preferred. Demonstrated supervisory abilities. Salary: $20,000-$23,500. Send letter of application and resume, in-
including a list of references, to: Lance Query, Director of Library Research, Analysis, and Personnel, Northwestern University Library, Evanston, IL 60201. Applications received by July 15, 1986, will be considered. Northwestern University Library is an equal opportunity, affirmative action employer.

HEAD OF TECHNICAL SERVICES. Under the direction of the Director of Libraries organizes and administers all functions essential to the acquisition and bibliographic control of library materials, including monographs, serials, and other media. Plans and coordinates acquisitions, cataloging, and serials control activities, including the optimal use of OCLC and NOTIS for all technical services, and implements new programs. Total technical services staff includes four librarians and 25 support staff. Qualifications: ALA/MLS; minimum two years’ successful acquisitions and/or cataloging experience; demonstrable ability to administer и coordinate the efforts of others; excellent human relations and communications skills. Faculty status/ rank, tenure track appointment, and good benefits. Minimum salary: $35,000. The Robert Mulford Cooper Library is an important research support facility with a collection of 14,000 serial titles and 1,410,000 volumes; total staff includes 23 librarians and 60 support staff. Send letters of application with resume and names, addresses and telephone numbers of three references by June 10, 1986, to: Christopher Gorsuch, Chair, Tech. Services Search Committee, Cooper Library, Clemson University, Clemson, SC 29634-3001. An EEO/AA employer.

HISTORICAL COLLECTIONS CATALOGER, Health Sciences Library. The College of Physicians of Philadelphia is seeking applicants for the position, available July 1, 1986. Responsibilities include original and copy cataloging of pre-1901 monographs in the Rare Book and Manuscripts Department of the Library. Qualifications: ALA-accredited MLS, 1-2 years’ cataloging experience with NLM classification and Medical Subject Headings (MeSH), knowledge of the principles and procedures of descriptive bibliography and rare book terminology, familiarity with rare book bibliographies and other reference tools, and reading knowledge of Latin, German, and French. Excellent fringe benefits. Minimum salary: $17,000. Submit resume, listing three references to: Curator, Historical Collections, College of Physicians of Philadelphia, 19 South 22nd Street, Philadelphia, PA 19103. An equal opportunity, affirmative action employer.

LIBRARY INSTRUCTION/REFERENCE LIBRARIAN, Assistant Professor, to provide general reference services; coordinate library instruction program, including subject-specific classroom lectures; perform online database searching; and assume responsibility for two ongoing public series—book reviews and a readers theater. Qualifications: ALA-accredited MLS, excellent communication skills and strong interest in teaching. Prefer experience in academic reference work, library instruction and online database searching. Application deadline: August 1, 1986. Salary: $18,000 to $20,000 for 10 month contract. Application deadline: May 20, 1986. Send letter of application, resume and list of three references, including telephone numbers to: Larry R. Oberg, Director of the Library, Lewis Clark State College, 8th Avenue and 6th Street, Lewiston, ID 83501-2698. An affirmative action, equal opportunity institute.

LIBRARY DOCUMENTATION COORDINATOR. New position in the NOTIS office at Northwestern University Library. Coordinates writing and production of system documentation for use by Library personnel at institutions using the NOTIS system. Has primary responsibility for writing documentation. Plans and coordinates writing, printing, and distribution of documentation. Supervises one support staff. Reports to the Manager of the NOTIS Support Services Group. Requirements: successful experience in writing system user documentation or training manuals/handbooks; demonstrated ability to plan work projects and meet production deadlines. Accredited MLS and two years of Library experience preferred. Applications accepted until position is filled. Salary: Minimum of $20,000, commensurate with experience. Send letter of application and resume to: Manager of Employment, Northwestern University Personnel Office, 720 University Place, Evanston, IL 60201. AA/EOE.

LIFE SCIENCES/GENERAL REFERENCE LIBRARIAN with a Collection Management assignment. Senior Assistant Librarian.

MANAGER OF INFORMATION SERVICES
Northwestern University

Northwestern University Library is seeking a Manager of Information Services who will be responsible for the creation and subsequent development and promotion of a fee-based information services center. Located in the Main Library, but organizationally autonomous from the rest of the Library, the information center will respond to the information needs of corporations, government agencies, and other organizations, with special emphasis upon but not limited to the Chicago metropolitan area. The incumbent will be responsible for assessing client information needs and tailoring the appropriate information services, including specialized reference and online database searching, maintaining client awareness of latest information, and document delivery. Information services will range from ready reference to analysis of literature.

The Manager will administer the information center, including development of policy, planning, budgeting, and supervision of staff. He/she will also play an integral role in the planning and development of information services in support of a cooperative effort between Northwestern University and the city of Evanston to establish a center devoted to the industrial application of high technology.

Qualifications: MLS from an ALA-accredited library school preferred. Familiarity with scientific and/or business literature and communications; experience in a special or academic library or information facility, experience/training in reference and searching of bibliographic databases, familiarity with current trends in library and information services and automated systems; demonstrated ability to work effectively with academic, corporate, and governmental professionals, excellent oral and written communication skills.

Salary: starting salary of $37,000 to $42,000 annually. Send letter of application and resume, including the names and addresses of three references, to:

Lance Query
Director of Library Research, Analysis, and Personnel
Northwestern University Library
Evanston, IL 60201

An EEO/AA employer.
$27,324-$32,880 for 12 months; 10-month option available with proportionate salary reduction. Required: ALA-accredited MLS degree; academic background in life sciences or related experience; minimum of three years’ experience as a reference librarian; demonstrated ability to work effectively, independently, and cooperatively with colleagues and students; demonstrated oral and written communication skills. Preferred: Recent experience as a life sciences reference librarian; broad based (both plant and animal) course work in the life sciences; demonstrated success with database searching; collection management experience as a life sciences bibliographer; demonstrated ability in bibliographic instruction. Send letter of inquiry and resume (including names, addresses, and telephone numbers of three references) to: Walter H. Roeder, Chair, Search Committee, c/o Library Secretary, California State Polytechnic University, 3801 West Temple Avenue, Pomona, CA 91768. Application deadline will be postmarked by July 15, 1986. EEO/AAT/Title IX, Section 504 Employer.

REFERENCE/BIBLIOGRAPHIC INSTRUCTION LIBRARIAN, Washburn University. Qualifications: MLS from ALA-accredited school; excellent oral and written communication skills. Preference to candidates with experience in bibliographic instruction and online searching. Twelve-month faculty position. Salary: $16,000-$19,000, depending upon qualifications and experience. Responsibilities: Coordinate bibliographic instruction activities, with responsibility for most lectures, preparation of handouts, resource guides, and newly-developed one-credit course. Work approximately 16-18 hours a week at general reference desk; some night and weekend work will be required. Requirements: ALA-accredited master’s degree and relevant academic degree or experience. Preferred: Academic degree or experience in math, computer science, physics, or health sciences; reference, online searching, and performing online searches and related experience. The position reports to the Library Director and has academic status. Rank and salary are dependent upon experience and qualifications. Send letter of application, current resume, and names and telephone numbers of 3 recent references to: Betsy Porter, Search Committee Chair, Auraria Library, University of Colorado at Denver, 4200 East Mississippi Avenue, Denver, CO 80209. University of Colorado is an equal opportunity, affirmative action employer.

SCIENCE REFERENCE LIBRARIAN, Auraria Library, located in downtown Denver and serving the University of Colorado at Denver, Metropolitan State College and the Community College of Denver, seeks a science reference librarian to work with and support science programs on campus. The science programs of the three schools on the Auraria Campus range from pre-baccalaureate to baccalaureate and beyond. Responsibilities: Provide research assistance to students from introductory to graduate level courses. Responsibilities of the position include faculty liaison activities, collection development, reference work, computer assisted research and library instruction. Also required are scholarly activity, faculty committee assignments and professional service. Some evening and weekend work will be required. Requirements: ALA-accredited master’s degree and relevant academic degree or experience. Preferred: Academic degree or experience in math, computer science, physics, or health sciences; reference, online searching and performing online searches as well as subject expertise in science. The Auraria Library occupies a unique position as the central point of information services in support of the programs of three diverse academic institutions on one downtown campus. The University of Colorado-Denver, Metropolitan State College and the Community College of Denver serve a combined student FTE of about 20,000 and the Auraria metropolitan library is the community college library for the University of Colorado and the Denver Public Schools. Responsibilities include resource location and retrieval, facility liaison, collection development and management, in-person research assistance, bibliographic instruction, research assistance at the general reference desk, instruction in the use of the library catalog, and participation in the Auraria Library’s integrated online catalog project. Send letter of application, vita, and names and addresses of three references to: Kate Mancisalco, Administrative Assistant, Tulane University Libraries, New Orleans, LA 70118-5682. Tulane University is an equal opportunity, affirmative action employer.

SERIALS MANAGER, Baruch College/The City University of New York. Responsible for classified serials records management including acquisitions; cataloging; updating manual and online files, and revising public catalog and shelflist. Two years’ related experience including working knowledge of AACR2, LC subject headings, and familiarity with OCLC preferred. Candidates for the position must have ALA-accredited MLS for instructor rank; additional subject master’s degree for assistant professor. Salary from $21,844 for instructor, $23,615 for assistant professor (may be flexible depending on qualifications). 35 hour work week; six weeks vacation; generous fringe benefits. Send letter of application and names of three professional references to: Chief Librarian, Baruch College/CUNY, 17 Lexington Avenue, Box 317, New York, NY 10010. AA/EOE.

SPECIAL COLLECTIONS LIBRARIAN, Search reopened. Responsible for administration of the Special Collections Library, which encompasses the rare book division, the manuscript division, and the University Archives. Participates in and supervises personnel engaged in organization, description, care, and maintenance of accessioned collections. Responsible for classified serials records management including acquisitions; cataloging; updating manual and online files, and revising public catalog and shelflist. Two years’ related experience including working knowledge of AACR2, LC subject headings, and familiarity with OCLC preferred. Candidates for the position must have ALA-accredited MLS for instructor rank; additional subject master’s degree for assistant professor. Salary from $21,844 for instructor, $23,615 for assistant professor (may be flexible depending on qualifications). 35 hour work week; six weeks vacation; generous fringe benefits. Send letter of application and names of three professional references to: Chief Librarian, Baruch College/CUNY, 17 Lexington Avenue, Box 317, New York, NY 10010. AA/EOE.

TECHNICAL SERVICES LIBRARIAN, The Myrin Library, Ursinus College, seeks an innovative librarian for the position of Head, Technical Services Department. Primary responsibilities include the management, teaching, and supervising of a staff of 2.5 FTE support staff plus student assistants in a highly automated environment that includes OCLC, automated serials and acquisitions systems, and additional microcomputer support. Responsibilities include the processing of all monographs and serials and the management of all support staff. Additional duties include some public service activities. Qualifications include an ALA-accredited MLS, successful management experience in an academic library technical services department, well developed organizational, communication, and leadership skills, working knowledge of OCLC formats, DDC, AACR2, LCSH. Experience with microcomputers and library automation planning highly desirable. The Myrin Library is currently planning for a renovation and automation project and the appointee is expected to play a major role in the implementation of an integrated library system. The position reports to the Myrin Library Director and has academic status. Rank and salary are dependent upon experience and qualifications. Send letter of application, resume, and three current letters of reference to: Charles A. Jamison, Library Director, Myrin Library, Ursinus College, Collegeville, PA 19426. To ensure consideration, applications must be received by May 30, 1986. Ursinus College is an equal opportunity employer.

UNIVERSITY SALES, Unique business opportunity for MLS with outgoing personality. Publisher of scholarly books and periodicals seeks full-time sales representative to market research collections in a wide range of subject areas to university libraries nationwide. Extensive travel. Background in history or political science a plus. Competitive salary and benefits. Send resume and salary requirements to: Personnel Director, University Publications of America, 4 North Market Street, Frederick, MD, 21701.
DIRECTOR, MEDIA RESOURCES DEPARTMENT. James Madison University's Carrier Library is seeking an individual to direct its Media Resources Department. The University is a publicly supported institution offering primarily undergraduate programs (enrollment approximately 9,400 FTE). There are also graduate programs at the master's level. Media Resources, located in Carrier Library, is composed of a public audiovisual resources laboratory, equipment check-out operation, instructional equipment repair facility, film rental division and graphic arts/media production area. The Director will supervise six full-time employees. This is a faculty position, tenure track, 12-month appointment and reports to the University Librarian. Benefits include 20 days vacation plus University holidays, paid BC/BS health insurance. Retirement options are state or TIAA/CREF with the University making full contribution. Salary range is $28,000-$32,000. Applicant should have had at least five years' experience in media management at a similar institution. Evidence of strong supervisory abilities together with the ability to coordinate activities of complex operations, superior interpersonal communication and an open collaborative management style is essential. Educational requirements are MLS (ALA-accredited) and/or advanced degree in educational technology. Interested individuals should send letter of application, transcripts, and three letters of recommendation to Dennis E. Robison, University Librarian, Carrier Library, James Madison University, Harrisonburg, VA 22807, by May 30, 1986. James Madison University is an equal opportunity, affirmative action employer.

HEAD, PHYSICS/ELECTRICAL ENGINEERING LIBRARY, Northeastern University. Plan and manage the policies, operations and services of a branch unit. Provide reference and online search services, bibliographic instruction and consultation, and collection development in physics and electrical engineering. Maintain effective faculty/student relations. Hire and supervise part-time staff. Occasional evening and weekend duty. Participate in committees and other library/professional activities. Qualifications: ALA-accredited MLS; 2 years' professional academic/research library experience, including reference and online searching. Excellent communication, organizational, interpersonal, supervisory, planning and analytical skills. Self-motivated, service-oriented. Understanding of instructional and scholarly research methodologies, and of trends in science/technology publishing and in higher education. Education in the physical sciences or engineering, or experience working with its literature desirable. $20,000 minimum, depending upon qualifications or experience. Send application letter, resume, and names of three references by May 31, 1986, to: Administrative Office, 211 Dodge, Northeastern University Libraries, 360 Huntington Ave., Boston, MA 02115. Northeastern is an EEO/AA employer.

HUMANITIES LIBRARIAN. Available Fall 1986. Emphasis on bibliographic instruction. Responsible for collection development, faculty liaison in assigned subject areas and general reference service. Required: MLS from ALA-accredited library school; academic reference experience; bibliographic instruction or teaching; online searching. Second master's needed for tenure. Broad background in Humanities. Salary range: $20,517-$22,621 minimum. Faculty status, TIAA/CREF. Interviewing at ALA New York. Apply with full resume, plus names and current addresses/telephone numbers of three references by June 10, 1986, to: Louise Fradkin, Chair, Search Committee, Trenton State College Library, CN550 Hillwood Lakes, Trenton, NJ 08625. EEO/AA.

LIBRARY DIRECTOR, City of Santa Ana, California (population 225,000). Salary:
$4,109 to $5,805/month, depending on qualifications. Reports to Executive Director, City's Cultural, Recreation and Community Services Agency and serves as staff to Library Advisory Board. Responsible for day-to-day operation and short and long term planning for City's Library System. Requires Master of Library Science with Ph.D preferred. Minimum eight years as head librarian or assistant librarian. Prefer multi-cultural experience plus knowledge of budget and finance, personnel, planning, collection management, telecommunications and information resource systems. Send resumes to: Korn/Ferry International, Attn.: Jim B. Clarke, 1800 Century Park East, Suite 900, Los Angeles, CA 90067.

MUSIC LIBRARIAN. Librarian II or III. Available August 15, 1986. Administers the Maxwell Music Library, a department of the Howard-Tilton Memorial Library, with a collection of about 30,000 volumes, plus serials, scores and AV materials. Reports to the University Librarian. Supervises a staff of 3 FTE support staff plus student workers. Duties include reference, collection development, and bibliographic instruction. Works closely with music cataloger. Qualifications: Required: ALA-accredited MLS or equivalent, undergraduate degree in music, reading knowledge of major European languages, especially German, one year of relevant professional experience. Highly desirable: graduate degree in music, several years of relevant library experience, familiarity with library automated systems. Salary and benefits: Librarian II minimum $19,000; Librarian III, $21,000. Liberal benefits, including immediate tuition exemption for self and dependents. Review of applications will begin June 15, 1986. Send letter of application, resume, and names and telephone numbers of three references to Kate Maniscalco, Administrative Assistant, Tulane University Libraries, New Orleans, LA 70118-5682. Tulane University is an equal opportunity, affirmative action employer.

PUBLIC SERVICES LIBRARIAN (New position). Responsibilities include: supervision of instructional media and curriculum center, development of bibliographic and audio-visual instruction for teacher education program, general reference, and participation in collection development. Some weekend and evening hours. Qualifications: ALA-accredited MLS, outgoing personality, willingness to assume new responsibilities, supportive of a Christian liberal arts college. Minimum two years' experience. Twelve-month administrative staff appointment with faculty status. Available July 1, 1986. Salary competitive depending on experience, $18,000 minimum. Send letter of application, vita, transcripts, and names of three references, to be received by June 1, 1986, to: Lee Bowker, Provost, Augustana College, 29th & Summit, Sioux Falls, SD 57197.

REFERENCE LIBRARIAN with primary responsibility for serials. Manages serials collection, participates in providing reference services, B.L., and occasional cataloging. Includes evening/weekend hours. Second master's, college library experience DIALOG or BRS, and teaching experience on college or secondary level desirable. ALA-accredited MLS and a demonstrated commitment to an active role for the library in a Christian liberal arts environment required. Eleven-month salary: $21,000 and up, depending upon experience, qualifications and final budgetary approval. Faculty position with all attendant benefits and responsibilities. TIAA/CREF. North Park College is an accredited Christian liberal arts college on the north side of Chicago, and affiliated with the Evangelical Covenant Church. EEO/AA employer. Send letter of application, resume and names of three current references to: D.E. Gross, Library Director, North Park College, 3225 West Foster, Chicago, IL 60625. Deadline May 15, 1986 or until position is filled.
Statistical publications from the Association of College and Research Libraries can help your library to plan, budget, evaluate services, and conduct research.

ACRL University Library Statistics 1983–1984
1985, 55p.
Data from 86 non-ARL university libraries in the United States and Canada.
ACRL members, $12; non-members, $15.

Library Statistics of Colleges and Universities 1982 Institutional Data
1984, 177p.
Includes statistics on over 3,000 academic libraries surveyed by the National Center for Education Statistics.
ACRL members, $12; non-members, $16.

ACRL University Library Statistics 1981–1982
ACRL members, $12; non-members, $15.

ACRL University Library Statistics 1978–1979
1980, 47p.
ACRL members, $5; non-members, $7.50.

Quantitative Criteria for Academic Research Libraries
By Kendon L. Stubbs.
1984, 135p.
Using data from almost 3,000 academic libraries, this book attempts to answer the question, "What is an academic research library?" In tables arranged by state, each institution is ranked by a component score.
ACRL members, $15; non-members, $19.

Association of College & Research Libraries
50 East Huron Street
Chicago, IL 60611-2795
(312) 944-6780
Series titles currently available:

   "...a must for all library school students interested in academic librarianship." ARBA 78
   $15.00cl. 259p. 0247-2 (use order code 3196-0) 1977

   "...these essays, five of them on bookselling and two...on book collecting, fit together admirably." Book Collector's Market
   $15.00cl. 118p. 3224-X 1979

41. Women View Librarianship: Nine Perspectives, Kathryn Renfro Lundy, ed.
   It is satisfying to read their considered responses to questions ranging from ideas about administration and personal career choices to developing library school curricula and advice to beginning professionals." College & Research Libraries
   $8.00pbk. 99p. 3251-7 1980

42. The Spirit of Inquiry: The Graduate Library School at Chicago, 1921-51, by John V. Richardson, Jr.
   "...a significant book in library education and an example of painstaking historical research." ARBA 84
   $35.00cl. 238p. 3273-8 1982

43. The Landscape of Literatures: Use of Subject Collections in a University Library, by Paul Metz.
   "Metz provides...an important use study...by attempting to identify the subject literature of interest to faculty and students in various academic disciplines." RQ
   $30.00pbk. 143p. 3286-X 1983

   Provides a useful historical perspective on collection analysis and external funding by studying the impact of Carnegie grants for collection development.
   $29.95pbk. 257p. 3295-9 1984

Order from
American Library Association
Publishing Services
50 East Huron St.
Chicago, IL 60611

(ISBN prefix 0-8389)
Make Your College Catalog Problems Disappear

Save Time
Save Space
Save Money

- Never Reorder A College Catalog
- No Risk 30 Day Trial Period
- Free Lifetime Replacement Of Lost Or Damaged Fiche
- Collections Starting at $49
- Microfiche Readers Available For As Low As $199
- 2 Year, 4 Year, And Graduate Catalogs Included

Call For Your Free Information Kit

Career Guidance Foundation
8090 Engineer Road
San Diego, Calif. 92111-9990

CALL TOLL FREE
1-800-854-2670
(In California call 1-800-556-7491
9 am to 5 pm weekdays.)
Indispensable for scientific, technical, and industrial searches

Report Series Codes Dictionary

Report series codes are selected numbers and/or letters used to achieve bibliographic control and to indicate relationships among individual reports. Because of their simplicity and brevity, report series codes are used throughout the world. Librarians involved in scientific, technical, and industrial searches will find the Report Series Codes Dictionary invaluable in locating scientific and technical communications.

Provides two kinds of information

Report Series Codes Dictionary is divided into two parts. The first part is arranged alphabetically by the report acronym. Here you can look up any combination of letters to discover the agency or agencies that have used that acronym. The second part is arranged alphabetically by the organization name and gives the corresponding report series code or codes.

The acronyms and the report numbers, which make up the report series codes, are assigned by the issuing agency, which may be a United States government agency, a foreign government, a company or institute in the private sector, a contractor or contracting agency of the U.S. or foreign government. Report series codes give positive identification of the originator of the technical report and will often indicate the date, subject, and availability of the report itself.

Edited by Eleanor J. Aronson. 500 pages. Published by Gale Research Company in cooperation with the National Technical Information Service. $175.00. (Ready June 1986) Available at Gale's 5% Standing Order Discount.

Order tollfree: 800-223-GALE

Gale Research Company
Book Tower
Detroit, MI 48226

Available on 60-day approval. Deduct 5% if you send check with order. Customers outside the U.S. and Canada add 10%.