or archival repository and have little or no previous training in conservation. Contact: Basic Archival Training Program, Society of American Archivists, 330 S. Wells, Chicago, IL 60606; (312) 922-0140.

10—Dewey Decimal Classification: "Dewey 19: What It Is, What Has Changed, How To Make It Work For You," a workshop presented by John Comaromi, Chief of the Decimal Classification Division, Library of Congress. The workshop will be held at the School of Library and Information Science, State University of New York at Albany. Fee: $15, including the cost of lunch. Attendance is limited to 40 persons. Contact: DDC Workshop, School of Library and Information Science, State University of New York at Albany, 135 Western Avenue, Albany, NY 12222; (518) 455-6288.

January

20-22—Archives: Conservation workshop sponsored by the Society of American Archivists, held in conjunction with the Conference of Intermountain Archivists, Utah State Historical Society, Salt Lake City. See December 9–11 entry for more information.

February


March

2-5—Latin American Materials: The 27th Seminar on the Acquisition of Latin American Library Materials, Shoreham Hotel, Washington, D.C. Hosted by the Hispanic Division of the Library of Congress, the seminar will be held in conjunction with the 10th national meeting of the Latin American Studies Association. The theme is "Public Policy Issues and Latin American Library Resources. Contact: Barbara G. Valk, UCLA Latin American Center, University of California, Los Angeles, CA 90024.


31—April 2—Bibliographic Instruction: Earlham College Library will hold its sixth workshop on BL. Registration, which is $150, will be limited to fifty persons. A major thrust of the workshop is faculty involvement, and to encourage this the Council on Library Resources will help underwrite the expenses of teaching faculty who accompany librarians. For further information, contact: Evan Farber, Librarian, Earlham College, Richmond, IN 47374.

Classified Advertising

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are $4.00 per line for ACRL members, $5.00 for others. Late job notices are $10.00 per line for members, $12.00 per line for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional $10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the last day of the month in which the notice appears (e.g., October 31 for the October issue). All job announcements must include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-registered summary of positions listed with the service is recorded weekly. Each Friday a new tape includes all ads received by 1:00 P.M. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is $30 for ACRL members and $35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. The service lists job postings received at ACRL headquarters four weeks before they appear in C&RL News. As well as ads which, because of Wagner registration deadlines, will not appear in C&RL News. The cost of a six-month subscription is $10 for ACRL members and $15 for non members.

Contact: Classified Advertising Dept., ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.

FOR SALE

MARRY BROADBENT, Box 6, Beltsville, MD 20705. Government Publications. Standing, subscription, single, or search orders. No prepayment. No foreign surcharge. (301) 951-9846.

BUSINESS FOR SALE. Over 18,000 collections of original book reviews from 1929-1970. Reviews on File, Box 298, Walton, NY 13856.


POSITION WANTED

assistant director for automated systems/ coordinator of technical services. The University of Notre Dame Libraries is seeking an Assistant Director for Automated Services/Coordinator of Technical Services, who will be responsible to the Director of Libraries for developing, maintaining and evaluating all programs of automation within the University Libraries and for coordinating activities relating to the acquisition, processing and bibliographic control of materials in the Libraries. The principal initial responsibility of this individual will be the planning and implementation of a comprehensive automated library system for which generous funding has been obtained. Candidates for this position must possess a graduate degree from an ALA-accredited program and have demonstrated a sophisticated under-
standing of library automation, a broad knowledge of technical services operations and organization, and at least five years of successful experience in a related field are desirable. The position requires a demonstrated ability to problem solve and communication skills are also required. Minimum salary, $30,000. Qualified individuals interested in this position are invited to contact Robert C. Miller, Director of Libraries, University of Notre Dame, Notre Dame, IN 46556.

ASSOCIATE DIRECTOR. University library in a church-related liberal arts university. Responsibilities include administration and supervision of all activities of the undergraduate library. Qualifications: ALA-accredited MLS and a minimum of three years' experience in an academic library. Must have supervisory and administrative ability, proven effectiveness in problem solving, and demonstrated skill in interpersonal relations. Desirable: Experience in library instruction or teaching, and knowledge of automated library systems. Twelve-month service position. Benefits: faculty status. Salary range $15,000-$17,000. Position will be available after January 1, 1982. Send resume, placement file (including transcripts), and three letters of recommendation by December 1 to: John L. Sayre, Director of Libraries, Phillips University, Box 2218, University Station, Enid, Oklahoma 73702. An affirmative-action/equal-opportunity employer.

CATALOG INFORMATION LIBRARIAN. Duties: helping students use catalog and OCLC terminal (one-third time). Original Cataloging (two-thirds time). Must have MLS and bargaining experience. Responsibilities include: 1) supervision of all activities of the undergraduate library. Qualifications: ALA-accredited MLS and a minimum of three years' experience in an academic library. Must have supervisory and administrative ability, proven effectiveness in problem solving, and demonstrated skill in interpersonal relations. Desirable: Experience in library instruction or teaching, and knowledge of automated library systems. Twelve-month service position. Benefits: faculty status. Salary range $15,000-$17,000. Position will be available after January 1, 1982. Send resume, placement file (including transcripts), and three letters of recommendation by December 1 to: John L. Sayre, Director of Libraries, Phillips University, Box 2218, University Station, Enid, Oklahoma 73702. An affirmative-action/equal-opportunity employer.

CATALOGER. The Baich Institute of Ethnic Studies. In charge of cataloging of the Institute's printed and manuscript holdings. Duties include original cataloging and classification of library materials, including serial publications. Edits more difficult copy for input to on-line cataloging system. 2) Head Catalog. Supervises 10 to 13 paraprofessional and support staff. Qualifications: MLS from an ALA-accredited school, one to two years' cataloging experience, and familiarity with OCLC and LC classification and subject headings. Background in history or related fields desirable for additional bibliographic services, and user education. Qualifications: MLS from an ALA-accredited library school. Two years post-MLS experience in on-line cataloging, and facility with at least one modern European language desirable. Desirable: BA/BS in a scientific field and five years' experience in a library with a scientific emphasis. Desirable: BA/BS in a scientific field and five years' experience in a library with a scientific emphasis. Salary: $14,000 plus benefits. Application deadline: October 31, 1980. Send letter of application, resume, and names and addresses of three references to: John L. Sayre, Director of Libraries, Phillips University, Box 2218, University Station, Enid, Oklahoma 73702. An affirmative-action/equal-opportunity employer.

CATALOGER AND HEAD CATALOG MAINTENANCE UNIT. (2 positions.) 1) Cataloger does original cataloging and classification of library materials, including serial publications. Edits more difficult copy for input to on-line cataloging system. 2) Head Catalog. Supervises 10 to 13 paraprofessional and support staff. Qualifications: MLS from an ALA-accredited library school. Two years post-MLS experience in on-line cataloging, and facility with at least one modern European language desirable. Desirable: BA/BS in a scientific field and five years' experience in a library with a scientific emphasis. Desirable: BA/BS in a scientific field and five years' experience in a library with a scientific emphasis. Salary: $14,000 plus benefits. Application deadline: November 30, 1980. Send letter of application, resume, and names and addresses of three references to: John L. Sayre, Director of Libraries, Phillips University, Box 2218, University Station, Enid, Oklahoma 73702. An affirmative-action/equal-opportunity employer.

DIRECTOR OF LIBRARY SERVICES. Stockton State College. Stockton's library is known for innovative excellence in automation, collection management, library instruction and public services. Stockton has an extensive non-print collection and is a depository for Federal, State, and County documents. The library supports the needs of a comprehensive liberal arts institution and local and regional library services. The Director is responsible for library operations including long and short term planning, policies, fiscal management, staff supervision and development and implementing new programs and services. The Director reports to the Vice President for Academic Affairs. Minimum desirable qualifications include a master's degree from an accredited library school, five years successful management experience, willingness to work with other libraries in cooperative endeavors. Salary approximately $31,200 (12 months) plus student employment benefits. Application deadline: November 30. Women and minorities are especially welcome.


HEAD, RARE BOOKS AND SPECIAL COLLECTIONS. Administers, develops and evaluates the Rare Book Library. Administer the Correll Collection of Dictionaries (nearly 10,000 volumes representing the entire history of western lexicography) and the Eugene V. Debs Collection (manuscripts, pamphlets, and books). Required: ALA-accredited MLS and advanced degrees in the humanities or social sciences, demonstrated leadership ability with strong emphasis on interpersonal skills, creativity, demonstrated writing and speaking ability. Desirable: Ph.D. 2 years experience in rare books and special collections. Salary: $20,000, negotiable. Salary dependent on and expected to be equal to comparable positions. Benefits: medical, dental, and three months' vacation. Application deadline: December 1, 1981. Send resume, placement file (including transcripts), application, and names and addresses of three current professional references to Ron G. Martin, Chairperson, Search Committee, Indiana State University Library, Terre Haute, IN 47809. Application must be postmarked on or before December 4, 1981, to ensure consideration.

INFORMATION SPECIALIST. Corporate Technical Library, The Upjohn Company. Provides a variety of scientific information services to worldwide management, marketing & technical staff on demand or as a continuing service: fact-finding and general reference services, retrospective literature searching, current literature alerting, bibliographic databases; skill in providing general reference and in-depth information services including ability to utilize medical, biological and social sciences, demonstrated leadership ability with strong emphasis on interpersonal skills, creativity, demonstrated writing and speaking ability. Desirable: Ph.D. 2 years experience in rare books and special collections. Salary: $20,000, negotiable. Salary dependent on and expected to be equal to comparable positions. Benefits: medical, dental, and three months' vacation. Application deadline: December 1, 1981. Send resume, placement file (including transcripts), application, and names and addresses of three current professional references to Ron G. Martin, Chairperson, Search Committee, Indiana State University Library, Terre Haute, IN 47809. Application must be postmarked on or before December 4, 1981, to ensure consideration.

COLLECTION BIBLIOPHILE. Experienced librarian to supervise circulation, photocopying, collection accessibility, and interlibrary loan. Under the supervision of the Coordinator of Bibliographic Services, also participates in general reference, manual and computerized bibliographic services, and user education. Qualifications: MLS, ALA certification. Professional health science library experience including knowledge of OCLC and interlibrary loan as well as training and demonstrated experience in database search and up-to-date knowledge of current bibliographic services, skill in formulating search, Salaries: $15,000, depending on qualifications and experience. Send letter of application, resume, and names of 3 references to: James C. Cox, Chief Librarian, Loyola University Medical Center Library, Chicago, Illinois 60639. An affirmative-action/equal-opportunity employer.

COLLEGE LIBRARIAN, HEAD. Selective, coeducational liberal arts college, rural setting. 2,000 students, 175 faculty, $520,000 vol-

LIBRARIAN, Clarke Historical Library, to catalog, maintain and interpret collections of books, pamphlets, manuscripts and historical materials, primarily relating to Michigan and the Great Lakes areas. Salary: $17,000 depending on experience. New York State fringe benefits; TIAA/CREF option available. Application deadline December 1st.

SENIOR ASSISTANT FOR REFERENCE SERVICES. Responsible for assisting with reference desk coverage, including some evenings and weekends, and with general and course-related library instruction. May be assigned responsibilities for searches on some computerized data bases. MLS from an accredited school of library science/als and information science required. Three years' professional experience required. Prefer undergraduate major in a natural or physical science, experience with DIALOG or ORBIT systems, or experience with library instruction program Ten full-time employees. Benefit package includes TIAA/CREF. Salary: $17,000 depending on experience. New York State fringe benefits. TIAA/CREF option available. Application deadline December 1st. Position available immediately. Send resume and names of three references to John P. Saulitis, Director of Library Services, Reed Libr

LIBRARY EDUCATION. Assistant or associate professor (tenure-track) for August 1982. Teaching area: Information Science. PH.D. in Library Science or related field completed or nearing completion required. Understanding of applications of automation to libraries required. At least two years of work experience at the professional level and some teaching experience preferred. Consideration given to potential for research and publication. Teaching load: two courses each semester. Responsibilities include preparing and presenting library outreach and orientation materials, managing and participating in general reference programs. Qualifications include: a graduate library degree from an ALA-accredited school, experience in general reference programs, and the ability to communicate and work effectively with faculty and students, a knowledge of scientific communication, and an innovative approach to the development and promotion of computer-based services and education. Preference will be given to applicants with a relevant subject background. Salary ranges: Librarian I: $15,200-$18,250, Librarian II: $17,200-$20,850. Submit resume, letter of application, official transcripts from granting institutions, and three letters of recommendation to: Barton M. Lessin, Selection Committee, School of Library Science, Manning Hall 026-A, University of North Carolina, Chapel Hill, N.C. 27514. An equal-opportunity/affirmative-action employer.

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ing, bindery, serials records, Upjohn holdings and union list development; Cataloging (including original cataloging for approximately 5% of total annual acquisitions, serials cataloging, review of catalog policies and procedure); Collection Development (including user and departmental collection liaison, book and journal collection weeding and retention policies, microfilm conversion). The department also includes 6 clerical staff. Environment: The Corporate Technical Library has a staff of 31 and a collection containing 20,000 books, 30,000 bound journals and 1300 current periodical subscriptions. The Upjohn Company is located in Kalamazoo, a medium size southwestern Michigan university city with excellent cultural/recreational opportunities. Qualifications: Sr. Library Information Specialist—BS/BA in science plus MA/MS in Library Information Science (or equivalent of MS in science plus one year information-related experience); plus 3 to 4 years’ information-related experience including 2 or 3 years in one or more of the following technical service areas: serials cataloging, book cataloging (preferably OCLC), acquisitions and collection development for biomedical, pharmaceutical or chemical collections. Supervisory experience preferred. Experience with computer applications to library operations also useful. Salary: $24,800 to $37,200, depending on experience. Excellent benefits. EEO/AA employer. Apply to Ron Thompson, The Upjohn Company, 7171 Portage Road, Kalamazoo, MI 49001.

LATE JOB LISTINGS

SOCIAL SCIENCE REFERENCE LIBRARIAN AND BIBLIOGRAPHER. Stanford University Libraries. Responsible for traditional and computer assisted reference service, bibliographic instruction and collection development for major research collections and the social sciences. MLS or equivalent and academic background in the social or behavioral sciences: anthropology, sociology, linguistics, psychology, economics or communications. Minimum of two years in reference and/or collections development in a large university library is required. Salary $19,800-$29,000. Apply by November 30, 1981, to Carolyn Henderson, Library Personnel Officer, Stanford University Libraries, Stanford, CA 94305. EOE.

LIFE SCIENCES LIBRARIAN. Science-Engineering Library. Responsible for collection development in the life sciences, excluding medicine; serves as online searching and develops bibliographic instruction; oversees science-engineering interlibrary loan, reserve and inventory operations; participates in developing library research proposals. MLS from an ALA-accredited library school is required. An advanced degree in the life sciences is highly desirable. Position is currently open. An appointment will be made in the range of $15,000-$17,500, depending on qualifications. Send application including names of references to Lance Query, Personnel Librarian, Northwestern University Library, Evanston, IL 60201. Applications received by December 31 will be considered. An equal-opportunity/affirmative-action employer.

LIBRARY CONSERVATOR. Position is responsible for conservation techniques in preserving library materials; administering Preservation Department, and chairing the Library Preservation Committee. Requirements include 3 years of library preservation experience, a degree or equivalent in chemistry and knowledge of microscopy. Minimum salary $18,000+, depending on qualifications and experience. Excellent environment and benefit considerations. Qualified applicants should send a resume to Blair Condie, Administrative Interviewer, C-40 ASB, Brigham Young University, Provo, Utah 84602.


LIBRARIAN. For automated systems planning and development. Staff position, to evaluate needs, recommend systems and implement new technology, e.g. circulation, serials, acquisitions. The Library has OCLC and access to the campus computer. Qualifications: library degree from an accredited library

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program, some formal training in computer applications, experience in adapting new technology to small or medium sized library's needs. Duties include general reference, knowledge of the social sciences is desirable. Salary depends on qualifications, (in upper teens). Faculty benefits. A new position. Resume and references are to be sent to Theresa Taborsky, Director, Wolfgram Memorial Library, Widener University, Chester, PA 19013. EEO/AA employer.

ASSISTANT LIBRARIAN, BUSINESS LIBRARY, Indiana University Libraries, Bloomington, Indiana. Responsible for providing reference service to faculty and students in the School of Business as well as the opportunity of serving faculty and students of the School of Public and Environmental Affairs in the new combined facility due to open in 1982. Maintenance of comprehensive business reference collection, developing computer-assisted reference services and media and programs for library instruction. Qualifications include MLS from ALA-accredited library school, bachelor's or master's degree in business or at least 3 years of reference experience in a business library; knowledge of business reference sources and an ability to provide computer-assisted reference services; ability to meet the responsibilities and requirements of a tenure-track appointment. Salary: $14,000 and up, depending on qualifications. Apply to: Anne Rimmer, Personnel Librarian, Indiana University Libraries, Bloomington, IN 47405; (812) 337-5988. Deadline: December 1, 1981. EEO/AAE.

BIOLOGY LIBRARIAN. Stanford University Libraries. As Head Librarian and Bibliographer, the candidate is responsible for directing the program of service and collection development. Defines goals, sets policies, manages and evaluates the research collections in Biology. Organizes and allocates resources. Analyzes library activities, prepares reports and other documentation. Provides graduate and research reference service. MLS from ALA-accredited library school or the equivalent in training or experience required. BS or equivalent in one of the biological sciences required. Supervisory experience and 3-5 years public-service experience required. Experience with automated databases and library instruction will weigh heavily in favor of the candidate. Good oral and written communication skills required. Beginning salary range: Associate Librarian: $19,800-$24,600; Librarian: $22,500-$29,000. Please cite #228 on all correspondence. Apply to Carolyn J. Henderson, Library Personnel Officer, Stanford University Libraries, Stanford, CA 94305 by December 15, 1981. EOE.
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American Reference Books Annual 1981: "This is the only comprehensive source of detailed information concerning American national, nonprofit membership organizations. ... This well-known reference set is heavily used in almost all libraries."

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