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ACRL list of materials available

A complete checklist of ACRL publications in print.

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Bibliographic instruction

• Bibliographic Instruction Handbook (1979). Prepared by the ACRL Bibliographic Instruction


• Library Instruction Clearinghouses 1986: A Directory. By Mary Van Orsdol. 7109-1. $5; ACRL members $4.

• Organizing and Managing a Library Instruction Program (1979). Prepared by the ACRL Bibliographic Instruction Section’s Continuing Education Committee. 30p. 6731-0. $4; ACRL members $3.

Collection development


• Women’s Studies in Western Europe: A Resource Guide (1986). Edited by Stephen Lehmann and Eva Sartori. Contains country by country directory of organizations, libraries, bibliographies, diaries, publishers, journals, and bookshops providing information about women’s studies. 129p. 7037-0. $9; ACRL members $6.

Conference Proceedings


Database searching


Directories


• Governance in the Academic Library (1981). Betamax or 3/4" U-matic videotape (specify) of six academic librarians reviewing issues relating to the status of the academic librarian and the ACRL

BI Clearinghouses 1986

The latest edition of ACRL’s directory of library instruction clearinghouses is now available from the ALA Order Department.

This update of the 1985 directory helps bibliographic instruction librarians identify where they may obtain guidance and materials in developing their own library instruction programs. National, state, and regional bibliographic instruction clearinghouses are identified. Each entry provides name, address, founding date, source of funding, goals and objectives, planned projects, and publications. The book also includes a list of library instruction newsletters.

Library Instruction Clearinghouses 1986: A Directory (ISBN: 0-8389-7109-1) was compiled by Mary van Orsdol, University of California, Irvine. Copies may be ordered from the ALA Order Department, 50 E. Huron St., Chicago, IL 60611. The 25-page paperback sells for $5.00 ($4.00 to ACRL members). ALA members receive a 10% discount off the list price.

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Standard on Library Governance. $35. (Rental only).


Planning


Rare books, manuscripts and archives

- Genre Terms: A Thesaurus for Use in Rare Book and Special Collections Cataloging (1983). 41p. 6612-8. $7.50; ACRL members $5.50.
- Printing and Publishing Evidence: Thesaurus for Use in Rare Book and Special Collections Cataloging (1986). 28p. 7108-3. $7.50; ACRL members $5.50.
- Special Collections in College Libraries: CLIP Note #6 (1986). Compiled by Christine Erdmann. Contains actual documents from college libraries on projects, publicity, financial support, archives, preservation, and use policies. 95p. 7004-4. $18; ACRL members $15.

Statistics


Periodicals

- Choice. Book review journal of the Association of College & Research Libraries. Eleven issues per year; (July/August combined.) ISSN: 0009-4978. Editor/Publisher: Patricia Sabosik. Available by subscription only, $110/year. Order from: Circulation Department, Choice, 100 Riverview Center, Middletown, CT 06457.
- Choice Reviews-on-Cards. Reviews from each monthly issue of Choice printed on 3 x 5 cards. Available to Choice subscribers only for $175/year. Order from: Circulation Department, Choice, 100 Riverview Center, Middletown, CT 06457.
- College & Research Libraries News. Official news magazine of the Association of College and Research Libraries. Eleven issues per year; (July/August combined). Editor: George M. Eberhart, ACRL/ALA, 50 East Huron Street, Chi-

CLIP Note #7: Managing Student Workers

Librarians interested in policies and procedures relating to the employment of students in college libraries may be interested in Managing Student Workers in College Libraries, the latest addition to the CLIP (College Library Information Packet) Notes series published by ACRL.

CLIP Note #7 reports the results of a survey of small college and university libraries that collected basic data and sample documents about their student employees. Job descriptions, applications and interviews, general orientation and training, quizzes and tests, and evaluations are some of the topics covered.

Managing Student Workers in College Libraries (ISBN: 0-8389-7097-4) was compiled by Michael D. Kathman, director of libraries and media at College of St. Benedict/St. John's University, and Jane McGurn Kathman, associate professor of management, College of St. Benedict. Copies may be ordered from the ALA Order Department, 50 E. Huron St., Chicago, IL 60611. The 182-page paperback sells for $17 ($14 to ACRL members). ALA members receive a 10% discount off the list price.
ACRL standards and guidelines

Copies of ACRL standards and guidelines are available free upon request. Send all requests to: ACRL Standards and Guidelines, ACRL/ALA, 50 E. Huron St., Chicago, IL 60611-2795.

Access


Bibliographic instruction


Colleges and universities


Community and junior colleges


Personnel issues and faculty status


Rare books, manuscripts and archives


Guidelines on Manuscripts and Archives (1977). Compilation of policy statements prepared by the ACRL Rare Books and Manuscripts Section’s Committee on Manuscripts Collections. Contains: Statement on Appraisal of Gifts; Statement on Legal Title; Statement on the Reproduction of Manuscripts and Archives for Noncommercial Purposes; Statement on the Reproduction of Manuscripts and Archives for Commercial Purposes; and Universal Gift Form and Instructions. 11p.


times per year. Six-month subscription. $15; ACRL members $10. Order from: ACRL/ALA, 50 East Huron Street, Chicago, IL 60611.


• Rare Books and Manuscripts Librarianship. Two issues per year. Available by subscription only. 0884-450x. $20 U.S. and Canada; $25 overseas.

CE course syllabi
ACRL continuing education course syllabi are available at a cost of $15 (ACRL members $10) per syllabus. Order from Sandy Donnelly, ACRL, 50 E. Huron St., Chicago, IL 60611.

• Librarians as Supervisors (CE 101) identifies the skills necessary to become an effective supervisor within library organizations and explores current managerial concepts and practices through outlines, checklists and skill inventories. By Maureen Sullivan. 1982. 26p. 6745-0.

• Strategies and Tactics for Enhancing the Role and Position of the Library within the College or University (CE 104) (2nd edition) explores internal and external factors influencing the role of the academic library in the college and provides exercises designed to help library administration advance the library's position within the institution. By P. Grady Morein and H. Lea Wells. 1983. 6747-7.

• Operating and Marketing Fee-Based Services in Academic Libraries: A Small Business Approach (CE 108a) provides information to enable administrators and librarians from academic libraries to critically analyze fee-based service operations. By Barbara Stump. 1985. 30p. 6927-5.

• Job Training: Developing Training Plans for Your Staff (CE 110) reviews learning principles and explains why initial orientation and training is critical to effective operation of library departments. Covers areas requiring training (for new employees, for performance improvement, in operational problems or changes and for employee development) and the responsibility of the supervisors in planning, conducting and evaluating training. By Anne G. Lipow. 1984. 64p. 6882-1.

Micro directory
Meckler Publishing Corporation will be publishing a book on public access microcomputers in academic libraries. A list of all known installations in college and university libraries will be included. If you are not involved with the ACRL Microcomputer Services in Academic Libraries Discussion Group and would like to have your institution included, send your name and address to: Jeannine Uppgard, Assistant Librarian, Educational Resources Center, Westfield State College, Westfield, MA 01086.


• Creative Approaches to Video for Bibliographic Instruction (CE 206) examines uses of video, critical production issues and a financial comparison of various media products. By Thomas McNally. 1985. 30p. 6927-5.

ACRL Publications in Librarianship
Editor: Arthur P. Young, Dean of Libraries, University of Rhode Island, Kingston, RI 02881. Available on standing order or as single volumes. Order from ALA Publishing, 50 E. Huron St., Chicago, IL 60611.

Out-of-print titles are available from University Microfilms International, 300 N. Zeeb Road, Ann Arbor, MI 48106.

Titles in Print


Cover error
The photograph on the cover of the December 1986 issue of C&RL News that highlighted the article, "Training Online Catalog Assistants," was erroneously attributed to the University of Wyoming. The photo actually shows staff at the Arizona State University.
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- Journal de Geneve, 1975-present
- Lloyd's List, 1976-present
- Middle East Economic Digest, 1960-present
- Le Monde, 1944-present
- Neue Zurcher Zeitung, 1982-present
- The Scotsman, 1965-present
- Der Spiegel, 1947-present
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