PositioNS Open

ACADEMIC LIBRARIAN RESIDENCY. The University of Minnesota Libraries, Twin Cities Campus (http://www.lib.umn.edu), has a strong commitment to equal opportunity and affirmative action and offers a Residency Program to increase the number of librarians from underrepresented populations in academic research libraries. This continuing program is designed to attract recent graduates or librarians who are working in public, special, or other libraries to academic research librarianship. The University of Minnesota Libraries will introduce the successful candidate to librarianship in a large, research-oriented environment. During the two-year program, the resident will have senior colleague mentors, focused responsibilities in two major units of the libraries, and significant opportunities to participate in professional development and leadership training. Required Qualifications: MLS from an ALA-accredited program or its foreign equivalent (degree requirement must be fulfilled by time of appointment). Applications are encouraged from members of underrepresented groups in academic librarianship, which include African-American, American Indian, Asian, and Hispanic. The position is full-time, two-year, academic/professional position at the Assistant Librarian rank, with a minimum salary of $35,000 plus excellent benefits, moving allowance, and generous professional development and travel support. Recruiting Schedule: Position is available August 1, 2003. Applications will be accepted until position is filled. Nominations are strongly encouraged. Application Procedure: Applicants should send a letter of application discussing background, experience, and reasons for interest in the Residency Program, a current résumé, and three professional references, at least one of whom has been in a supervisory capacity over you, to: Linda DeBeau-Melting, Libraries Human Resources Director, University Libraries, 1499 Wilson, 30919th Avenue South, Minneapolis, MN 55455. Please identify application with number UL165. The University of Minnesota is an equal opportunity educator and employer.

ACQUISITIONS/TECHNOLOGY SERVICES COORDINATOR. On-site supervision of law library collection replacement project including coordinating work and supervising Processing Specialists, providing accurate bibliographic information to the library, maintaining accurate statistics, and ensuring that documentation meets guidelines and provides appropriate audit information. Will assist with development and documentation of procedures. Education: MLS from ALA-accredited law library school. Experience: Minimum two years' experience in technical services, including acquisitions and cataloging utilizing OCLC World Cat; experience with acquisitions system(s), preferably Innovative Interfaces; experience with bibliographic database creation and maintenance required. Skills: Thorough knowledge of OCLC cataloging module and Innovative Interfaces or equivalent acquisitions system; knowledge of microcomputers and the Internet. Location: Houston, Texas. Compensation: $50,000-$55,000 plus full benefits. For additional information about the position and Amigos, go to Amigos Website at www.amigos.org. For Consideration: Send letter of application, résumé, and three professional references, at least one of which has been in a supervisory capacity over you, to: Amigos Library Services, Inc., 14400 Midway Road, Dallas, TX 75244; e-mail to: klette@amigos.org; or fax to: (972) 981-6061.

AssISTANT DEAN FOR INFORMATION AND INSTRUCTIONAL SERVICES. Kennedy Library, California Polytech-
Senior Assistant Librarian

Stony Brook University's Health Sciences Library is seeking qualified applicants for the position of Senior Assistant Librarian. The position is part of the Health Sciences Library's Center for Health Care Informatics Education.

**Required:** MLS or its equivalent from an ALA accredited program and two years of experience in a public services environment. Excellent interpersonal written and verbal communication skills, effective teaching skills, commitment to public service, and the ability and flexibility to both work independently and in a team environment. Training and experience in the use of information technology, searching databases, and the Internet.

**Preferred:** Experience in reference service in a health sciences library.

Primary responsibilities include developing courses, teaching and consulting in the library's formal education program including curriculum integrated informatics instruction and support of evidence-based practice. Active participation in general and specialized reference service including database searching, electronic and traditional resources, general and specialized instruction, research/consultation services, and outreach to the university, hospital, and community. Participation in special projects.

Twelve month, tenure-track faculty position. Salary range: $40,000-$50,000 with standard healthcare and TIAA-CREF retirement package. Continuing education and professional development opportunities encouraged and supported.

**Application review will start 05/28/2003.** Applications submitted subsequent to the closing date will be considered on a first-come basis until position is filled.

Interested applicants should submit a résumé, cover letter, and the names and contact information of three (3) professional references to:

Colleen Kenefick, Associate Librarian
Stony Brook University
Stony Brook, NY 11794-8034

**AA/EOE.** For other job opportunities, see www.stonybrook.edu/cjo

Salary range begins at $42,000, plus a comprehensive benefits package including 21 days per year paid leave, medical; TIAA-CREF; tuition assistance. To Apply: Review of applications begins June 1, 2003, and continues until position is filled. Submit letter of application and résumé with the names and contact information of three references to: Irene M. Hoffman, Interim Personnel Librarian, Lauinger Library-522, Georgetown University, 37th and O Streets, N.W., Washington, D.C. 20057-1174; or e-mail: libhr@georgetown.edu. Georgetown University is an equal opportunity, affirmative action employer.

**COORDINATOR, INFORMATION LITERACY PROGRAMS.** Coates Library, Trinity University, San Antonio. Available June 1, 2003. For information, please see: http://lib.trinity.edu/librarypositions/index.shtml

**FACULTY DIRECTOR, CATALOGING DEPARTMENT.** University of Colorado at Boulder. The University of Colorado Libraries is the largest research library in the Rocky Mountain region. It is committed to providing intellectual access to all types of materials in conformance with national and international standards and to developing standards and building cooperative resources through active participation in and contribution to cooperative programs. The Faculty Director of the Cataloging Department reports to the Associate Director.
Dean of University Libraries

Murray State University seeks nominations and applications for Dean of University Libraries. Reporting to the Provost and Vice President for Academic Affairs, the dean serves as the chief library administrative officer, providing creative leadership in coordinating activities with academic programs in the colleges and throughout the university. This is a twelve-month tenure-track position to begin as soon as possible, but not later than July 1, 2004.

Required qualifications include a masters degree from a program accredited by the American Library Association; a record of research and professional achievement qualifying for appointment as full or associate professor; a minimum of five years of successful leadership experience with progressively increasing administrative responsibilities in a four-year college, university or special library; demonstrated strength in communication and interpersonal communication; success in developing and/or implementing technological innovation in a library; successful experience in managing a comprehensive budget and in long-range planning; proven ability to provide supportive leadership to the library faculty, staff and student assistants; a record which demonstrates success in establishing planning goals, priorities and policies for development of collections; success in securing external funding for the library through grants or through a private contribution program; and a strong record of successful professional interaction with regional business and industry, community and other library professionals. Candidates must demonstrate through experience and training a clear understanding of information technology, scholarly communications, and the changing role of the academic library.

Murray State is a comprehensive regional university of 9,800 students located in west Kentucky, with a reputation for quality undergraduate and graduate programs from the baccalaureate through the Ed.S. and collaborative doctoral programs in selected disciplines. Its strong commitment to enhance the lives of west Kentucky citizens has resulted in the development of four regional outreach centers as well as a growing international program.

Murray State libraries consist of (1) the Harry Lee Waterfield Library, housing 924,000 resource materials including 448,000 bound volumes and includes seven administrative units: Reference, Periodicals, Government Documents, Circulation, Cataloging, Media and Acquisitions, (2) the James Overby Law Library, and (3) the Forrest C. Pogue Library, which houses local and regional history, the collections of several notable Kentucky authors (Jesse Stuart, Irvin S. Cobb, and others) and the Forrest Pogue War and Diplomacy Collection.

Applications will be accepted through September 1, 2003. Applications should include a letter of application, professional resume, and the names and addresses of five current references. Please include email addresses and phone numbers for applicant and references. References will be contacted only in later stages of the screening process. Nominations and applications should be sent to: Dr. Bill Price, Dean of University Libraries Search, 333 Wells Hall, Murray, KY 42071-3318. Murray State University is an equal education and employment opportunity, M/F/D, AA employer. www.murraystate.edu
The Syracuse University Library Special Collections Research Center seeks a knowledgeable, energetic, team-oriented librarian with two or more years of professional experience working with special collections to serve as the Center’s Curator of Rare Books and Printed Materials. The incumbent of this newly defined position will have an opportunity to shape the future of these important areas of the Center’s collections.

Contact: To complete an online application through the Internet, please go to: www.sujobopps.com and apply to job #020641. Applicants should attach both a cover letter and resume with the application and include names of three references.

Application deadline: July 11, 2003

The full position description and salary ranges are posted at: http://libwww.syr.edu/information/employment/

Syracuse University is an Affirmative Action/Equal Opportunity Employer.

UCSC is an equal opportunity, affirmative action employer.
Yale University Library Seeks Applications and Nominations for Two Positions: Science Cataloging Coordinator/Library Shelving Facility Cataloging Coordinator and Science Librarian.

The university library, which is a highly valued partner in teaching and research at the University, has more than 10.5 million volumes housed in the Sterling Memorial Library and 22 school and departmental libraries. It employs a dynamic and innovative staff of nearly 600 FTE who have the opportunity to work with the highest caliber of faculty and students, participate on committees, and are involved in other areas of staff development. For additional information on the Yale University Library, please visit the Library’s Web site at: http://www.library.yale.edu.

Science Cataloging Coordinator/Library Shelving Facility Cataloging Coordinator

This position has two distinct sets of responsibilities. First is responsibility for coordinating the Science Libraries’ cataloging operation. Second, the position oversees the bibliographic processing of materials transferred to the Library Shelving Facility. Both aspects of the positions report to the Catalog Department.

Science Librarian

Serves as a member of an information services team providing information services in a distributed, innovative, and technologically sophisticated environment utilizing the Yale University Library On-line Catalog, various local and remote information databases, and a superb historical paper-based collection. Provides reference desk and on-line reference assistance; in-depth research assistance; and library-based critical thinking instruction.

For a complete description and application guidelines for both positions, please see: http://www.library.yale.edu/lhr/jobs/lpos.html.

TWO POSITIONS AVAILABLE

Yale University

Science Librarian

A full-time (12-month) tenure-stream faculty member. Depending upon demonstrated accomplishments in research, creative work, and service, appointment will be at the assistant, associate, or full professor level. Starting Salary Range: $61,000-$67,000. Benefits include 22 working days of vacation, 10 paid holidays, university group health care plans, group life insurance, TIAA-CREF retirement and annuity, and support for scholarly and professional activities.

Tenured librarians are eligible for sabbatical leave. Application Process: Review of applications and nominations will begin immediately and continue until the position is filled. It is suggested that applications be on file with the search committee by April 1, 2003. Send letter of application specifically addressing qualifications for the position, references, and names, postal and e-mail addresses, and telephone numbers of three references to: Scott Seaman, Associate Director for Administrative Services, University Libraries, 184 UCB, University of Colorado at Boulder, Boulder, CO 80309-0184.

The full position description can be viewed at: http://www.libraries.colorado.edu/http/aas/locs_cataloging.htm. The University of Colorado at Boulder is committed to diversity and equality in education and employment.

HEAD OF ACQUISITIONS SERVICES

Scarborough-Phillips Library at St. Edward’s University in Austin, Texas, seeks an energetic, service-oriented librarian to provide leadership and management in all areas of acquisitions services, including serials and cataloging. This is an 11-month faculty appointment at the Instructor or Assistant Professor level, commensurate with qualifications and experience.

For additional information, please visit http://www.library.yale.edu/science.

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Description: This is one of two new senior positions designed to provide departmentwide leadership as part of a major reorganization (other positions being for technical services). The department seeks a person who has the capacity to thrive in an environment of change and to foster that capacity in others. The incumbent will be responsible for two active public service operations, one at the Firestone Library and the other at the Seeley G. Mudd Manuscript Library. Together the reading rooms serve more than 5,000 researchers annually, and thousands more seek help by mail, phone, fax, e-mail, and Web forms. The reference operations are particularly complex in that the holdings span five millennia and five continents, and include approximately 300,000 rare or significant printed works, 40,000 linear feet of textual materials, ranging from cuneiform tablets to contemporary manuscripts; a wealth of prints, drawings, photographs, maps, coins, and other visual materials; the Cotsen Children’s Library, and the Princeton University Archives. The privately owned Scheibe Library is associated with the department. The incumbent will be expected to provide some frontline reference assistance in addition to the managerial responsibilities. The position may also have curatorial responsibilities, depending upon appropriate subject knowledge and qualifications.

The issues that face the successful, creative and innovative manager include: automation of user records; department security; strategic planning with regard to space, resource allocation, and personnel for effective delivery of public services; proactive outreach to faculty and students; digital reserves for special collections materials; responsibility for the department’s Web site; hours of service; integration and scheduling of appropriate curatorial and support staff into reference operations; coordination and review of manuals currently used for reference operations; delivery of photo services (including scanning); reorganization of the department’s two reading rooms; use of seminar rooms; cross-fertilization within the department’s current reference delivery points. In all of these areas, the position must work closely and harmoniously with curatorial staff, seeking the knowledge and advice of these subject specialists who share the responsibility for delivery of public services. The position has major responsibilities for hiring, training, supervising, and overseeing the workflow for those involved in room supervision, reception, photo services, and so on. Currently, two professional and eight support staff

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REFERENCE AND SUBJECT LIBRARIAN
FOR ART AND ARCHITECTURE

Washington University

The Olin Library System of Washington University is seeking a librarian who is innovative, technologically literate, and interested in exploring new options for providing proactive services for the position of Reference and Subject Librarian for Art and Architecture. This position, which reports to the Art and Architecture Librarian, will be responsible for developing and implementing effective, user-centered reference and instructional programs and services for users of the Art and Architecture Library; for collection development and faculty liaison for assigned subjects; and for participation in the development of electronic multimedia resources and services to improve access to information by users in the Library and the Sam Fox Arts Center.

The Art and Architecture Library is one of eight departmental libraries serving the Washington University community as part of the Olin Library System. With the School of Architecture, School of Art, Department of Art History and Archaeology, and the Gallery of Art, the Art and Architecture Library is a member of the Sam Fox Arts Center. The Art and Architecture Library supports the teaching, research, and creative activities of the Center with information services, electronic information access, and a collection of over 99,000 volumes.

Washington University, located on the edge of the city of St. Louis, is a medium-sized, independent university founded in 1853, internationally known for excellence in teaching and research and for the quality and diversity of its faculty and student body. Situated in the heart of the midwest, St. Louis is considered one of the 10 most livable cities in the United States.

QUALIFICATIONS: Required: MLS from an ALA-accredited school; undergraduate degree in art, architecture, or art history (advanced degree preferred); experience providing reference and library-instructional service. Desirable: knowledge of electronic information technologies; knowledge of electronic resources in art and architecture; reading knowledge of a Western-European language; knowledge of HTML and Web page design; experience with digital imaging projects; strong commitment to proactive library service and enthusiasm for work with students and faculty; ability to initiate, plan, and carry out projects, both independently and as a member of a team; ability to communicate effectively both orally and in writing.

Salary Range: $30,000-38,000 based on qualifications and experience; excellent benefits package. Additional information about the Library and Washington University is available at: www.library.wustl.edu and www.wustl.edu/university. A detailed job description is available at: www.library.wustl.edu/units/artarch/search.html. For more information about the St. Louis region, see: www.wustl.edu/stlouis.

For full consideration, applicants should send a letter of application, résumé and the names of three references to:

Human Resources
Washington University
Campus Box 1178
7425 Forsyth Boulevard
St. Louis, MO 63105

Initial review of applications will begin June 30, 2003. Applications received by June 30 will be given first consideration.

Employment eligibility verification required upon hire.
Washington University is an equal opportunity, affirmative action employer.
TWO POSITIONS AVAILABLE
Emory University

Emory University’s General Libraries invites nominations and applications for two positions: Director, Collection Management and the Director of Special Collections and Archives.

Reporting to the Vice Provost and Director of Libraries, both positions serve as division leaders and have strategic responsibility for advancing collections and programs in support of the university’s research and education program. Within a team-based and user-centered organization, both positions are among the division and office leaders who form the library’s senior management team, the Executive Strategy Group. The directors represent the library in key national and regional consortia, organizations, and initiatives. We encourage forward-looking, imaginative, and resourceful candidates to apply.

Director, Collection Management
Provides vision and leads the development of collections in all disciplines and academic programs and in all formats within the context of the library’s mission and strategic direction. Has budget responsibility for information resources and participates in making strategic decisions for the overall library budget. Works closely with the special collections division to coordinate the development of general and special collections. Cultivates consortia and other relationships to promote collaborative collection building and resource sharing. Provides leadership for collection assessment for a research library and collaborates with other division directors in planning for long-term collection space and storage needs. Coordinating with other leaders, the director leads the collection management work of 25 departmental liaisons who serve on multiple teams. Coordinates the development of effective procedures and training, evaluating outcomes to enhance collection management activities. Strong consideration will be given to individuals in mid-level positions aspiring for greater responsibility, as well as to those in senior positions. Required: MLS with a second advanced degree preferred, or a Ph.D. with experience in a research library and a broad understanding of the issues in collection development for a research university; active participation in collection development meetings on the national scene; knowledge of current trends in scholarly publishing, particularly with regard to electronic resources; experience with budget preparation and allocations for information resources; strong interpersonal and management skills and ability to lead effectively in a team-based environment; experience negotiating with vendors and publishers; understanding of technology to enhance effectiveness in collection management operations; record of contribution to professional associations. Preferred: Experience with developing collection management policies; experience initiating or designing a collection assessment plan; proficiency in one or more Western European languages; and experience with license agreements. For more information on Collection Management, see: http://web.library.emory.edu/services/collmgmt/index.html.

Director, Special Collections and Archives
Provides vision and leadership for all aspects of a division housing major collections of rare books, manuscripts, and archives. Coordinates all special collections operations with other library divisions and units in a collegial and collaborative environment. Coordinates the development of major collecting areas in modern literature, African American collections, southern history, and general rare book collections, directing the work of three full-time curators and nine other FTE who provide cataloging, reference, and outreach to faculty. Duties include reference desk services (possible evenings or weekends), serving as liaison for academic departments(s), and performing as Acting Head of Reference when required. ALA-accredited MLS with minimum of two years’ professional experience in academic library instruction; knowledge of traditional and electronic resources; excellent communication skills and strong public service attitude; knowledge of instructional concepts, methodologies, and technologies; ability to work in a culturally diverse college environment. Supervisory experience a plus. We offer a competitive salary and excellent benefits package. Minority and women applicants are especially encouraged to apply. Please submit a cover letter and résumé to: Fredenburg, Human Resources Librarian, Princeton University Library, LIC-1, Columbia College, 600 S. Michigan Avenue, Chicago, IL 60605. Equal opportunity employer; m/f/d/v.

LIBRARY INSTRUCTION COORDINATOR. Columbia College Chicago seeks an enthusiastic and energetic individual to develop, coordinate, and promote a campuswide user education program for undergraduate and graduate students. Responsibilities include teaching information literacy classes, developing new instruction workshops or courses, coordinating and evaluating all instructional activities, and providing extensive outreach to faculty. Duties include reference desk services (possible evenings or weekends), serving as liaison for academic departments(s), and performing as Acting Head of Reference when required. ALA-accredited MLS with minimum of two years’ professional experience in academic library instruction; knowledge of traditional and electronic resources; excellent communication skills and strong public service attitude; knowledge of instructional concepts, methodologies, and technologies; ability to work in a culturally diverse college environment. Supervisory experience a plus. We offer a competitive salary and excellent benefits package. Minority and women applicants are especially encouraged to apply. Please submit a cover letter and résumé to: Fredenburg, Human Resources Librarian, Princeton University Library, LIC-1, Columbia College, 600 S. Michigan Avenue, Chicago, IL 60605. Equal opportunity employer; m/f/d/v.

REFERENCE/INSTRUCTION LIBRARIAN. (Two positions) University of Georgia. Responsible to Head, Reference Department, for assisting students, faculty, and staff in making effective use of electronic library resources in all undergraduate curriculum subjects and in common word processing, spreadsheet, and presentation software. Incumbent teaches use of databases, Internet, and applications software; develops knowledge bases for faculty that wish to incorporate bibliographies of electronic resources into electronic curriculum modules. Description of duties and qualifications: www.libs.uga.edu/humres/jcbfa/faculty.html. Standard benefits package includes life, health, and disability insurance, mandatory participation in state optional retirement system, 21 days’ annual leave, and 12 paid holidays. Salary: $31,000. Application Procedure: Send letter of application addressing qualifications, résumé, and the names, addresses, and phone numbers of three references, by June 15, 2003, to: Thomas Cetwinski, Human
processing, public services, instruction, and outreach for the division. Manages budgeted and allocated funds for acquisitions and a program of fundraising and donor development in coordination with the library’s Development Office; participates in making strategic decisions for the overall library budget. Will lead planning for a new special collections library that will be part of a major capital campaign. Required: MLS with a second advanced degree preferred (preferably English or history), or a Ph. D. with broad knowledge and experience in the management of special collections and archives, including experience in collection development and donor relations; demonstrated understanding of the major issues affecting the management and development of special collections and research libraries in a changing environment; understanding of digital technologies in special collections; strong commitment to the mission of a research library and to promoting the use of special collections materials in teaching and research; demonstrated leadership ability and ability to work collaboratively and effectively with faculty, staff, students, and other constituencies; excellent communication skills, both written and oral. Preferred: Experience planning new or renovated facilities; experience in grant writing and management. For more information on Special Collections and Archives, see: http://web.library.emory.edu/libraries/speca@ems/index.html.

SALARY AND BENEFITS: Salary and rank dependent upon qualifications and experience. Comprehensive benefits package, including tuition benefits. Several retirement plan options, including TIAA-CREF. Attractive moving allowance.

APPLICATION: Send letter of application (specify position), résumé, and the names, addresses, and telephone numbers of three references to:

Dianne M. Smith
Library Human Resources Officer
Robert W. Woodruff Library
Emory University
Atlanta, GA 30322-2870

Applications may be faxed to (404) 727-0805 or e-mailed to calbrig@emory.edu. Application review continues until the positions are successfully filled.

ENVIRONMENT: The libraries of Emory University include the General Libraries and Libraries for health sciences, law, theology, business, and Oxford College. Holdings of the Emory Libraries total approximately 2.7 million volumes and 15,000 linear feet of manuscripts and archives. The libraries offer access to thousands of electronic information resources. The Woodruff Library and Center for Library and Information Resources provides an integrated service environment that brings together technology and media specialists with librarians in a facility that includes an information commons, electronic classrooms, a distance learning classroom, the Center for Interactive Teaching, a state-of-the-art language lab and classrooms, the high-tech Goizueta Business Library, the new Heilbrun Music and Media Library, the Electronic Services Data Center, group study rooms, and comfortable study space with data connections as well as wireless access throughout the building. The Emory Libraries are members of the Association of Research Libraries, OCLC, the Research Libraries Group, the Center for Research Libraries, the Coalition for Networked Information, and the Digital Library Federation (For more information on Special Collections and Archives, see: http://web.library.emory.edu/libraries/speca@ems/index.html.

Emory University is an equal opportunity, affirmative action employer and encourages women and minority candidates.

(continued from previous page)
REFERENCE AND GOVERNMENT INFORMATION LIBRARIAN
Washington University

Washington University Libraries in St. Louis invite applications for the position of Reference and Government Information Librarian.

RESPONSIBILITIES: The Reference and Government Information Librarian serves as the librarian responsible for GPO Depository operations in the university libraries and participates in the planning, provision, and evaluation of reference and user education services in the humanities and social sciences. Provides reference assistance to patrons at the Olin Library Help Desk (including some weekend and night hours) using a wide array of print and electronic resources. Selects materials in all formats in designated subject areas and serves as liaison with the Political Science Department.

QUALIFICATIONS: MLS (MLIS) from an ALA-accredited library school or willingness to acquire the degree within four years; work with government information in a depository or similar environment required; familiarity with electronic information technologies; ability to work and interact harmoniously with a diverse staff and user population; academic background in political science or another of the social sciences desirable; experience in reference, user education, or collection development in an academic library desirable.

GENERAL INFORMATION: Washington University, located at the western edge of the city of St. Louis, is a medium-sized, independent university founded in 1853, internationally known for excellence in teaching and research and for the quality of its faculty and student body. Washington University Libraries include the John M. Olin Library and 12 school and departmental libraries and hold over 3 million volumes. For more information, visit: www.library.wustl.edu.

SALARY AND BENEFITS: Salary Range: $30,000–$38,000; TIAA-CREF, 22 vacation days, excellent benefits package.

POSITION AVAILABLE: Immediately.

APPLICATION INFORMATION: Submit letter of application, résumé, and names of three references to:

Human Resources
Washington University
Campus Box 1178
7425 Forsyth Boulevard
St. Louis, MO 63105

Review of applications will begin immediately and continue until the position is filled.

Employment eligibility verification required upon hire.

Washington University is an equal opportunity, affirmative action employer.

odicals, and 49 electronic databases. Responsibilities: Reporting to the Head of Cataloging, the Special Collections Cataloger is responsible for original and complex copy cataloging and authority control as appropriate for all materials in Special Collections except serials and periodicals, and 49 electronic databases. Responsibilities: Reporting to the Head of Cataloging, the Special Collections Cataloger is responsible for original and complex copy cataloging and authority control as appropriate for all materials in Special Collections except serials and periodicals, and 49 electronic databases. Responsibilities: Reporting to the Head of Cataloging, the Special Collections Cataloger is responsible for original and complex copy cataloging and authority control as appropriate for all materials in Special Collections except serials and periodicals, and 49 electronic databases. Responsibilit
Wayne State University

The Wayne State University (WSU) Library System seeks a dynamic, service-oriented individual to play a key role on its Resource Services team. The Electronic Resources Librarian coordinates all processing activities associated with electronic resources and ensures continuous access to electronic resources. Working with other library staff, the Electronic Resources Librarian will develop and implement an e-resource management database; evaluate and implement similar functionality in a new ILS; develop and implement a problem-tracking system; register and activate new e-resource titles on behalf of the WSU libraries; ensure that appropriate bibliographic and other records for e-resources are included in the ILS; monitor Web sites, mailing lists, and other sources of information regarding developments, plans, and changes regarding electronic resources; design and utilize statistical and management reports; educate library staff and library users on issues associated with electronic resources; participate in the reference and instructional programs of the WSU Libraries.

REQUIRED QUALIFICATIONS: Graduate degree from an ALA-accredited library and information science program, or equivalent; experience in managing processing and access issues associated with electronic resources; knowledge and understanding of electronic publishing; working knowledge of bibliographic and metadata tools (e.g., MARC/OCLC records, Dublin Core, EAD, SFX); demonstrated ability to manage technical projects within a large library setting; demonstrated commitment to customer service and collaborative approaches; ability to work independently, managing a complex workload in an on time, effective manner with minimal supervision; strong organizational, communication, and interpersonal skills; ability to work well as part of a team.

PREFERRED QUALIFICATIONS: Experience with: SFX and/or SerialsSolutions; HTML and Web editing tools (e.g., Dreamweaver); developing and maintaining e-resource management tools; serial records. Demonstrated experience using database management programs (e.g., Microsoft Access); knowledge of trends in resource connectivity (e.g., XML).

SALARY AND BENEFITS: Salary and Rank: Commensurate with education and experience. Wayne State offers dental and health plan options. TIAA-CREF or Fidelity, tuition assistance for employees and family members, relocation assistance, and liberal vacation.

APPLICATION: A complete position description can be viewed at: http://www.hr.wayne.edu/employment/POSTINGS/02030573.htm. Please submit an electronic copy (print copy optional) of a résumé and letter of interest including the names, addresses, telephone numbers, and e-mail addresses of at least three professional references to:

Toi McWilliams, Personnel Officer
Wayne State University Library System
Office of the Dean
3100 Undergraduate Library
Detroit, MI 48202
Phone: (313) 577-0152
Fax: (313) 577-5525
E-mail: ab2983@wayne.edu

Please contact Richard Jasper, Library Director, Resource Services Department regarding position specifics at (313) 577-2582, or e-mail him at: ap8401@wayne.edu. Applications accepted until position is filled.

The Wayne State University campus is located in an attractive urban setting in the heart of the Detroit Cultural Center. WSU Libraries rank among the top 60 libraries in the Association for Research Libraries. The University Libraries are committed to national leadership in the transition of library collections from print to electronic resources and to excellence in digital delivery of services. For more information about the Wayne State University Library System, please visit: http://www.lib.wayne.edu/ugl/.

Wayne State University is an equal opportunity, affirmative action employer.
TWO POSITIONS AVAILABLE

College of Staten Island
City University of New York

The College of Staten Island/City University of New York (CUNY) seeks candidates for the following two positions.

Chief Librarian/Department Chair
Required: MLS from an ALA-accredited library school and a second graduate degree, doctorate preferred; substantial library administrative experience, including experience in planning, personnel, and budget. Responsibilities include strengthening the Library in the academic life of the college through leadership, administration, planning, and assessment of the Library's operation. Salary: Assoc. Professor, $49,376–$73,028; Professor, $56,664–$87,757, commensurate with qualifications. Chair, Chief Librarian Search Committee, Room 1A-305.

Instructional Design Librarian
Required: MLS from an ALA-accredited library school and a second graduate degree; academic library experience; experience in online environment and instructional design; proficiency with Web design technology and development. Reporting to the Chief Librarian, responsibilities include development of tools and activities that support and promote instructional programs and services; developing Web-based instructional and training modules; providing reference service; introducing new technologies; coordinating the Center for Excellence and Learning Technologies. Salary Range: Assistant Professor, $45,163–$61,111; Associate Professor, $49,376–$73,028, commensurate with qualifications. Chair: Instructional Design Librarian Search Committee, Room 1L-106.

Send a letter of application, a curriculum vitae, the names, addresses, and telephone numbers of at least three references to:

Chair, Search committee (indicate appropriate search and Rm. number)
College of Staten Island
2800 Victory Boulevard
Staten Island, NY 10314

EEO/AA/ADA employer
Save the dates for these upcoming ACRL events!

ACRL/TLT Group online information literacy seminar
“Information Literacy and Assessment”
July 14–August 1, 2003

ACRL Harvard Leadership Institute
Cambridge, Massachusetts
August 3–8, 2003

WESS European Conference: “Migrations in Society, Culture, and the Library”
Paris, France
March 22–26, 2004

Coming soon! Watch www.acrl.org
ACRL Online Seminar: “All Users Are Local: Bringing the Library Next Door to the Campus Worldwide”
ACRL workshops at ALA Midwinter Meeting (details online this summer)
Institute for Information Literacy Immersion ’04 (details online this fall)

Late Job Listings

DIRECTOR OF THE LIBRARY. Alma College invites applications for Director of the Library. Alma College is a highly selective, private, liberal arts college in central Michigan. Affiliated with the Presbyterian Church, Alma is classified as a Carnegie Liberal Arts I institution, is a member of the Oberlin Library Group, and has a Phi Beta Kappa chapter. Alma College Library serves a community of 1,400 undergraduate students and 102 faculty. The collection includes 247,000 volumes, 1,200 subscriptions, and a wide range of electronic resources. In 2001 the library installed Innovative Interfaces’ Millennium library system. The Director of the Library administers services, collection development and user education, and assumes a leadership role in determining library policies and developing budgets, including long-range planning. The director works closely with three professional librarians and five staff as an integrated part of the daily operations of the library, including reference and instruction. This is a tenure-track faculty position. Professional achievement, research/creative work, and service are required for tenure and promotion. Salary, benefits, and support for professional development are competitive. Required Qualifications: ALA-accredited MLS (additional advanced degree preferred); minimum of five years of administrative experience in an academic library; experience in planning and/or managing a budget; commitment to liberal arts undergraduate education; excellent communication, interpersonal, and organizational skills; record of publication or significant involvement with regional or national professional library organizations; experience with current library automation and information technology systems. Send a letter of application and a résumé with five references to: Director of Library Search Committee, Alma College, 614 West Superior Street, Alma, MI 48801. Review of applications will begin August 1, 2003, and continue until the position is filled. Preliminary interviews may be arranged at the ALA meeting in Toronto. The anticipated start date is January 2004. Alma College’s nondiscrimination policy includes age, color, creed, gender, national origin, physical ability, race, religion, and sexual orientation. For more information about Alma College and its library, visit the college’s Web site at: http://www.alma.edu.