Classified Advertising

Classified advertisements are $4.00 per line for ACRL members, $5.00 for others. Late job notices are $10.00 per line for members, $12.00 for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional $10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: Classified ads which list an application deadline, that date must be no sooner than the last day of the month in which the notice appears (e.g., October 31 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is $30 for ACRL members and $35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in C&RL News, as well as ads which, because of narrow deadlines, will not appear in C&RL News. The cost of a six-month subscription is $10 for ACRL members and $15 for non-members.

Contact: Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.

FOR SALE

ARCHIVES GUIDE for 95-year life of 4-year liberal arts Alma College. Includes papers of administrators, faculty and students, records of academic and plant growth; photographs and tapes; oral history interviews with people in 20th century wars. Topical arrangement with archival index. $6.00. Order from: Archivist, Alma College, Alma, MI 48801.

positions open

ART LIBRARIAN. Responsible for overall direction of 42,000 vol. branch of major academic library; collection development, budget management, reference and bibliographic instruction, planning and analysis, supervision of support staff. Report to Director of Libraries. Qualifications: MLS, MA in art history or equivalent; competence in French and German; ability to work well with people and a strong commitment to serving the user. Prior experience in an art library highly desirable. Liberal benefits; general faculty status; salary from $16,500 depending on rank at appointment, reflecting experience and qualifications. Send application, resume, and supportive credentials by January 30, 1983, to: Elaine Druesedow, Search Committee Chair, Oberlin College Library, Oberlin, OH 44074. Affirmative-action/equal-opportunity employer.

ASSISTANT DIRECTOR FOR TECHNICAL SERVICES. Position available: January 1, 1983. Requires minimum of an ALA-accredited master's degree in library science and five years of progressively more responsible professional experience in the technical services of a large academic library. A second master's or doctorate preferred. Demonstrated successful supervisory experience and thorough knowledge of automated systems. Demonstrated ability to communicate effectively with various levels of university staff and to manage a large acquisitions budget. Duties: participation in overall library planning, budget preparation and the formulation of library policies; development and implementation of plans and policies for Technical Services in consultation with divisional staff; coordination of automated processes in the division; preparation of annual and special reports on problems and progress in Technical Services; representa­ tion of the library at meetings in the Library Association; supervision of special librarianships and duties that are assigned by the library ad­ ministration; directly supervising eight department and unit heads; coordination of divisional staff training. Deadline for applications: February 15, 1983. Minimum salary: $33,500. The University of Missouri-Columbia Library, an ARL library, serves a stu­ dent body of 24,600 and a faculty of 2,600 with a collection of 1,117,156 volumes and 2,483,735 microforms. An online catalog, to serve the four campuses of the University, is being developed. Apply to: Assistant Director for Technical Services Search Committee, 104 Ellis Library, University of Missouri-Columbia, Columbia, MO 65211. An affirmative-action/equal-opportunity employer.

ASSISTANT PROFESSOR OF CATALOGING/CLASSIFICATION. Teaching position, open Fall Semester, 1983, tenure track, rank of Assistant Professor. Teaching areas: cataloging and classifi­ cation, with additional competencies in one or more of the following: bibliographic instruction, cataloging and abstracting, bibliographic systems analysis and design; library automation. Qualifications: MLS from an ALA-accredited program with a doctorate, completed or nearing completion; doctoral candidate status; previous experience both in library services and in teaching; expertise in use of bibliographic utilities and online computer services; evidence of potential for research. Salary dependent upon qualifications. Positions: one (present range: $16,872-$25,296 for a nine-month appointment); State retirement plan; Kaiser or HMSA health insurance; summer teaching optional. Send letter of application, resume, and the names and addresses of three references to: Sarah K. Vann, Search Committee, Graduate School of Library Studies, University of Hawaii at Manoa, 2550 The Mall, Honolulu, HI 96822. Closing date: February 15, 1983. Interviews may be scheduled during the AALS and ALA meetings in San Antonio, Texas, in January 1983.

ASSISTANT PROFESSOR OF INFORMATION/RECORDS MANAGEMENT. Teaching position, open Fall Semester, 1983, tenure track, rank of Assistant Professor. Teaching areas: informa­tion/information science; traditional and emerging competencies in one or more of the following areas: abstracting and indexing; acquisitions; automation of library opera­tions; electronic information services; and the history and theory of special libraries/information centers. Qualifications: master's degree in library studies or a related field with an appropriate doctorate, completed or nearing completion, experience both in application of technologies to the acquisition and management of information, and evidence of potential for research. Salary dependent upon qualifications (present range: $16,872-$25,296 for nine-month appointment); State retirement plan; Kaiser or HMSA health insurance; summer teaching op­ tional. Send letter of application, resume, and the names and addresses of three references to: Sarah K. Vann, Chair, Personnel Committee, Graduate School of Library Studies, University of Hawaii at Manoa, 2550 The Mall, Honolulu, HI 96822. Closing date: February 15, 1983. Interviews may be scheduled during the AALS and ALA meetings in San Antonio, Texas, in January 1983.
at Manoa, 2550 The Mall, Honolulu, HI 96822. Closing date: February 15, 1983. Interviews may be scheduled during the AALS and ALA meetings in San Antonio, Texas, in January, 1983.

CATALOGER. Salve Regina-Newport College. Position available immediately. Responsible to the director for the cataloging of all materials purchased and received at the library. Participate in collection development, related library faculty activities, and professional organizations. Qualifications: MLS from ALA-accredited library school, professional experience in academic library, and familiarity with AACR I and II, and OCLC Faculty rank and salary: instructor or Assistant Professor depending upon qualifications and/or experience. Send letter of application, resume, and the names of three references to: William Burrell, Vice President/Dean of Faculty, Salve Regina-The Newport College, Newport, RI 02840. AA/EOE.

CATALOGER, MONOGRAPHS. Duties include original cataloging and classifying of materials, primarily monographs, in all languages, subject areas, and formats. Ability to train beginning professional catalogers and to assist in the development of clerical staff. Required: ALA-MLS, two years monographic cataloging experience. Experience with OCLC, AACR2, LC classification and subject headings. Prefer some familiarity with science and knowledge of Russian. Salary: $14,500 minimum, depending on experience, for 10.5-month appointment with faculty rank. Ability to meet requirements for promotion and tenure. Liberal fringe benefits. Contact: Kristen Dahlenn, Head, Personnel Operations, Texas A&M University Library, College Station, TX 77843. Equal-opportunity/affirmative-action employer.

COORDINATOR. Qualifications: MLS from an ALA-accredited library school. Thorough understanding of library operations and of technology applications to them. Preference will be given to candidates with extensive knowledge of OCLC system and principles of cataloging. Ability to write clearly and speak before small groups. Responsibilities: coordination of installation and training for OCLC automated systems. Duties will include preparation of technical and training materials, preparation of profiles, responding to users' needs and performing related tasks. Position involves substantial travel. Salary range: $16,000-$22,000. Benefits: TIAA insurance, TIAA retirement, health insurance, sick leave and standard vacation. Send resume to: Myra White, Administrative Coordinator, OCLC Western, 9th and Dartmouth, Claremont, CA 91711; (714) 621-8046.

COLUMBIA UNIVERSITY LIBRARIES

Chief of the Social Science Division

(Search Reopened)

The chief of the Social Science Division has the primary responsibility for the public service activities and operations of one of the libraries' 3 major divisions. The Social Science Division includes:

• Thomas J. Watson Library of Business and Economics, the second largest collection of its kind in the U.S., containing 333,000 printed volumes and 250,000 microforms.
• Herbert H. Lehman Library, the center of the Social Science Division and a collection of contemporary social science research materials, including the Documents Service Center. This collection contains 244,000 printed volumes and 486,000 microforms.
• Whitney M. Young, Jr., Memorial Library of Social Work, a major research collection of 119,000 printed volumes.
• Sulzberger Journalism Library, a major collection in its field, containing 114,000 volumes printed and an active newspaper morgue.

The Social Science Division chief reports directly to the director of the Library Services Group and will be expected to ensure the effective continuation of current service activities while continuing the development of innovative services and programs, including:

• exploration with faculty of new approaches to information services
• expanding access to computer-based data systems
• developing the application of video, audiovisual, and computer-based instruction to educational and research programs.

In addition, the Social Science Division chief is responsible for coordination, with the staff of the Resources Group, of collection development objectives to ensure an effective program of collection building, organization, and preservation.

The staff of the division consists of 12 librarians, 25 supporting staff, and an FTE of 22 student assistants. The Social Science Division chief participates as a member of the libraries' senior staff Operations and Planning Council and as a member of the Services Group Planning Team.

Accredited MLS required, graduate subject degree desirable. Demonstrated evidence of imagination, leadership, and managerial skills are essential and will be sought in all cases. Knowledge and understanding of the process of scholarly communications and of the complexities of a major research library are also essential. Candidates with 5 years' administrative experience in pertinent areas of library operations will be sought, with special attention given to responsibility for public service activities. Salary ranges are: Librarian III, $30,500-$44,225; Librarian IV, $34,500-$48,300. Excellent fringe benefits include tuition exemption and assistance with relocation and university housing.

Deadline for applications is January 14, 1983. Submit resume, listing 3 references and salary requirements, to: Box 35, Butler Library, Columbia University, 535 W. 114th St., New York, NY 10027.

An affirmative-action/equal-opportunity employer.
HANDBINDING/CONSERVATOR. Responsible to Head, Binding and Conservation for operations of Conservation unit, and for instruction of trainees in Conservation Technician Training Program. The Conservation unit is supported, in part, by an NEH grant. Supervises 2-3 trainees and varying numbers of student assistants. Salary: $16,000. Qualifications: bachelor's degree; completion of training program or apprenticeship in handbinding and book conservation; submission of all acceptable portfolio of work; familiarity with all processed; supervised. Experience required, library experience preferred. Send resume and letter of application by December 31, 1982 to: Sharon Tuffendsam, Libraries Personnel Officer, 640 Central Library, University of Cincinnati, Cincinnati, Ohio 45221. The University of Cincinnati is an affirmative-action/equal-opportunity employer.

HEAD, AUTOMATED ACQUISITIONS DEPARTMENT. Reports to Head, A the opened Acquisitions Department with materials both of a research nature and in support of teaching, including approval of processing, fund control, and problem-solving related to the use of the OCLC Acquisitions Subsystem, approving all invoices and credits for materials received, and acting as liaison to Budget. Duties include: 1) strong acquaintance with bibliographic techniques and principles, in order to work effectively with staff in other units and with library users; evidence of creativity and initiative; reading knowledge of one modern languages; familiarity with serials records and binding operations preferred. Required: ALA master's, minimum of two years supervisory experience in a technical services unit in an academic library. Needs basic knowledge of OCLC and ability to work with foreign language materials. Acquisitions experience is desirable as is AACR2 and basic bookkeeping principles. Ability to meet requirements for promotion and tenure. Faculty rank with $14,500 minimum for 10.5-month appointment. Liberal fringe benefits. Contact: Kristen Dahlen, Head, Personnel, Administrative Systems and Personnel Services, University of Arkansas Libraries, University of Arkansas, Fayetteville, AR 72701. Salary range is $23,376-$33,972. Closing date for applications: January 31, 1983. Send letter of application and resume to: Box 35, Butler Library, University of Kentucky, Lexington, Kentucky 40506. The University of Kentucky is an equal-opportunity employer.

HEAD, EDUCATION AND PSYCHOLOGY LIBRARY. UCLA invites applications for the position of Head, Education and Psychology Library. Responsibilities include: 1) managing the unit, acting as liaison for the Library to the School of Education, the Psychology Department, and other academic units; functioning as the chief collection development officer; administering both an active public service program and an automated technical processing operation. The Education and Psychology Library includes more than 130,000 bound volumes, has an annual budget in excess of $250,000, and employs ten full-time staff and several student workers. Qualifications: MLS or equivalent, demonstrated successful managerial experience in a library setting, strong academic background in education or psychology with preferred, familiarity with related databases, and experience with computerized bibliographic database searching. Appointment level: Associate Librarian or Librarian, $20,376-$33,972. Deadline for applications: January 31, 1983. Send letter of application and resume to: Rita A. Scherrell, Director of Administrative Systems and Personnel Services, University Research Library, UCLA, 405 Hilgard Ave., Los Angeles, CA 90024. UCLA is an equal-opportunity employer.

HEAD, INTERLIBRARY LOAN. Reporting to the Head of Access Services, Humanities and History Division, this position has primary responsibility for: 1) coordinating and supervising the work of locating materials not available at Columbia and lending materials to other institutions, including RG and NyU, 2) developing work-related, staff-related, and administrative guidelines for the Interlibrary Loan and Circulation departments. Position oversees operation of a public service photocopy unit, and has supervisory responsibility for 5 full-time and several part-time staff members. In addition to an accredited MLS, requirements are: 1) ability to work effectively with staff in other units and with library users; evidence of creativity and initiative; reading knowledge of one modern languages; familiarity with serials records and binding operations preferred. Required: ALA master’s, minimum of two years supervisory experience in a technical services unit in an academic library. Needs basic knowledge of OCLC and ability to work with foreign language materials. Acquisitions experience is desirable as is AACR2 and basic bookkeeping principles. Ability to meet requirements for promotion and tenure. Faculty rank with $14,500 minimum for 10.5-month appointment. Liberal fringe benefits. Contact: Kristen Dahlen, Head, Personnel, Administrative Systems and Personnel Services, University of Arkansas Libraries, University of Arkansas, Fayetteville, AR 72701. Salary range is $23,376-$33,972. Closing date for applications: January 31, 1983. Send letter of application and resume to: Box 35, Butler Library, University of Kentucky, Lexington, Kentucky 40506. The University of Kentucky is an equal-opportunity employer.

HEAD, SPECIAL COLLECTIONS. Search reopened. The University of Arkansas is seeking an individual who desires a challenging position in the University Libraries during a period of collection expansion. The Head of Special Collections coordinates and manages holdings in approx. 5,000,000 (approx. 39,000 vols.), maps (approx. 235), and photographs (approx. 4,000). The Head is responsible to the Director of Libraries for the organization and administration of these collections, as well as for supervision of seven FTE staff, including one librarian. Responsibilities include working actively and successfully in locating and acquiring papers and records important to the history of Arkansas and surrounding region, establishing and maintaining relationships with donors, handling the transfer of collections and facilitating their use. A familiarity with the legal procedures and regulations governing the acquisition, use, and maintenance of archival materials is a necessity. Qualifications desired include: 1) an advanced degree (master’s or higher) in history, a related field, or library science; 2) training and significant experience in archival and manuscript work and in field work and acquisition; 3) significant experience in a special collections area or department in an academic or research library; 4) excellent oral and written communication skills; 5) administrative and supervisory experience; 6) demonstrated ability to deal effectively with co-workers, administrators, patrons, and donors. Minimum salary $24,000, negotiable depending on experience and qualifications. Faculty status and tenure track possible depending on qualifications. Send letter of application, resume, and names of three references to: Janua R. Young, Interim Director of Libraries, University of Arkansas, Fayetteville, AR 72701. Review of resumes will begin on January 5, 1983.

LIBRARIAN/PERS When personnel director. Develops and administers personnel program for Libraries with 230 FTE staff and 400 student assistants. Responsibilities include: employment, employee relations, staff development, payroll, grievance handling, and management of Personnel Office. MLS from ALA graduate program and 4 years experience in libraries required. Knowledge of principles of personnel work. Supervisory experience, strong interpersonal skills, and ability to work with universities required. Salary range is $22,700-$33,972. Complete application, submit resume and names of references to: Personnel Officer, McKeldin Library, University of Maryland, College Park, MD 20742. AA/EOE.

PUBLIC SERVICES LIBRARIAN. University of Nevada-Reno seeks imaginative, innovative librarian committed to quality service...
to coordinate and supervise the reference department, serials de­
partment, film library and learning laboratory. Graduate library de­
gree from ALA-accredited school and appropriate experience, pref­
erably in an academic or research library; demonstrated administrative ability and ability to communicate effectively. Faculty status requires that librarians meet faculty standards for appointment, promotion and tenure. Salary $23,000-$33,000, depending on qualifications and experience, and availability of legislative fund­ing. Twelve-month appointment. TIAA/CREF, 24 days annual leave. Open July 1, 1983. Mountains, desert, lakes, 5 hours from San Fran­
cisco by car. Send resume and names and addresses of three refer­
ences by February 1, 1983, to: Ruth H. Donovan, Associate Direc­
tor, University of Nevada-Reno Library, Reno, NV 89557. An AA/EQ employer.

REFERENCE LIBRARIAN with special responsibilities for busi­
ness/economics. Search reopened. Salary from $19,728 depend­
ing upon qualifications. Appointment date negotiable. Write for full announcement to: University Librarian, Humboldt State University, Arcata, CA 95521.

DEPUTY EXECUTIVE DIRECTOR, Association of College and Research Libraries, ALA. This is a middle management position with responsibility for managing the internal operations of the ACRL office. Responsibilities include: management of daily office operations, records, policies and procedures; budget preparation; direction of membership promotion activities; coordination of chapter activities; assistance in the planning and administration of the ACRL national conferences and unit preconferences; and supervision of ACRL staff working in support of the above functions. Requirements: MLS; a minimum of four years experience in an academic library, higher education setting, or relevant association; demonstrated business, supervisory and administrative ability; the ability to establish and meet schedules in an accurate timely fashion, to monitor and follow-up on the work of subordinates and members, appropriate attention to detail; the ability to conduct independently regular and special projects and to modify schedules and emphases to meet changing conditions; the ability to establish and maintain effective working relationships with subordinates, associates, and a wide variety of people in libraries and related fields; and the ability to communicate effectively orally and in writing. Appointment salary approximately $26,000. Excellent fringe benefits and assistance with relocation. Beginning date June 1, 1983. Deadline for applications is February 15, 1983. Submit application and names of three references to: Julie Carroll Virgo, Executive Director, Association of College and Research Libraries/ALA, 50 East Huron Steet, Chicago, IL 60611. AA, E0E.

DIRECTOR OF LIBRARY TECHNICAL SERVICES. Responsibilities: to plan and coordinate operations and supervise staff of 60 in Library's Technical Service area and to plan and administrate library-wide automation systems. Required qualifications: MLS degree from ALA-accredited institution; five years library experience in technical services (including administrative experience and demonstrated skills in planning, leadership and communication). Must have familiarity with OCLC, MARC formats, AACR2, LC classification and subject headings, book trade, serials, non-book materials, and emerging technologies. Personal record of educational, scholarly, and professional achievement. Public service experience also desirable. Twelve month appointment reports to Dean, University Libraries. Possible faculty rank and status. Minimum salary $25,000. Send resume and list of references postmarked no later than January 31, 1983, to: Nyal Williams, Chairman of the Department of Library Service, Ball State University, Muncie, IN 47306. Ball State University practices equal opportunity in education and employment.

SCIENCE LIBRARIAN. Oberlin College, which has sent more graduates on to Ph.D.'s in physics, chemistry, and biology than any American college, seeks highly qualified individual to administer Kettering Science Library, provide reference service, and act as liaison with Science faculty. MLS required. Graduate work in physical or biological science desirable. Salary and rank dependent upon qualifications and experience, $16,500 minimum. Applications received by January 15 given preference. San Antonio interviews welcome. Submit resume and credentials, including three letters of reference to: Science Librarian Search Committee, Oberlin College Library, Oberlin, OH 44074.

This dynamic gap-filler provides definitions, background, and other information on contemporary trends and important new ideas in all facets of modern-day life. Ranging from bad taste in art to police accountability, from black holes and quarks to oral history and concrete music, What’s What in the 1980s is a guide to the terms, concepts, and ideas relating to matters of current interest. Entries cover the special vocabularies, controversial trends, and latest events in such areas as geopolitics; scientific and medical developments; policy options in health, education, the environment, crime, etc.; economic theories; movements in art, literature, music, and cinema; and more.

Consumer Europe


Consumer Europe is the key source of statistical data on the behavior of the European consumer. The handbook provides essential data on the production, sales, distribution, consumer consumption and expenditures, and other aspects of more than 250 consumer product categories. Covers Austria, Belgium, Denmark, Finland, France, West Germany, Italy, Netherlands, Norway, Spain, Sweden, Switzerland, and the U.K.

Telephone Services Directory


Telephone Services Directory is the first comprehensive national guide that emphasizes and covers the service, as opposed to the commercial, aspect of telephone help and information. Covers: federal and state agency hotlines . . . pre-recorded messages . . . counseling information . . . referral services . . . private social agencies . . . volunteer groups . . . associations . . . newspapers and radio stations . . . medical and legal services and organizations . . . business firms . . . and a whole lot more.

Social Service Organizations and Agencies Directory


The 6,500 entries represent the entire range of public and private service organizations and agencies on the state and national levels. Arranged in 47 easily accessible chapters: aged . . . alcoholism . . . battered women . . . child abuse . . . civil rights . . . consumer affairs . . . disabled . . . immigration . . . sexuality . . . women . . . and more.

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