THE CLASSIFIED ADS

Positions Open

ASSISTANT DEAN FOR ACCESS AND BIBLIOGRAPHIC SERVICES. Associate Librarian; 12-month tenure-track position in a technologically innovative library, position available January 1, 1998. Salary commensurate with qualifications and experience; benefits include 24 days annual vacation, 12 legal holidays, sick leave, and competitive retirement and health plans. This is a newly created position for someone with a strong technical and service orientation and excellent interpersonal skills who can function effectively in a matrix environment and promote team-oriented processes. Specific responsibilities include coordination of all division operations, including personnel management; budgeting; planning; creating and implementing policies and procedures. Division includes acquisitions, cataloging, circulation current periodicals, document delivery, and reserves. Reports directly to the Dean of Library Services, and is a member of six-person management team. Qualifications: ALA-accredited MLS degree and five years progressive professional experience directly related to the responsibilities of this position; supervisory/managerial experience. Knowledge of major issues in the application of technology to all areas of the division. Knowledge of and experience with online public access catalogs and other automated systems in libraries, including OCLC and Innopac. Demonstrated ability in written and verbal communication skills; demonstrated commitment to a participatory management style; ability to work cooperatively with faculty, staff, and students; demonstrated successful leadership abilities. Member of general faculty and is expected to meet requirements for tenure and promotion. Preferred: Related professional experience involving user and technical services in an academic library; experience with vendor outsourcing. Submit letter of application, resume, and names, addresses, and telephone numbers of four professional references to: Hiram L. Davis, Dean of Library Services, Robert E. Kennedy Library, California Polytechnic State University, San Luis Obispo, CA 93407; (805) 756-2345 (refer to recruitment code #83021). Expanded job description available from http://www.lib.calpoly.edu. Application deadline November 3, 1997. Cal Poly is strongly committed to achieving excellence through cultural diversity. The university actively encourages applications and nominations of women, persons of color, applicants with disabilities, and members of other underrepresented groups. AA/EEO.

BOOKS BOUGHT AND SOLD

USED SCI-TECH BOOKS PURCHASED. Physics, math, all engineering, electricity, and electronics, skilled trades, antiquarian technology, etc. Sorry, no serials or life sciences. Quality older editions, duplicates, quantities too great; will travel when appropriate. For more information please contact: Collier Brown or Kirsten Berg at Powell’s Technical Bookstore, 33 NW Park Ave., Portland, OR 97209; phone (503) 228-0505; e-mail to: kirsten@technical.powells.com.

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are $8.75 per line for institutions that are ACRL members, $10.75 for others. Late job notices are $20.50 per line for institutions that are ACRL members, $24.95 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from $395 to $745 based upon size. Please call for sizes and rates.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.


Contact: Jack Helbig, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513, fax: (312) 280-7663 or (312) 280-2520; e-mail: jhelbig@al.org.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual lifestyle, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

LIBRARIAN I-III

• The Healey Library at the University of Massachusetts Boston is looking for a dynamic leader to plan and implement a library instruction program which builds on the Library's current program, and which promotes library and internet research skills. The person will work with faculty and staff throughout the campus to design and evaluate programs which address current curricular support needs; develop policies and procedures for this program and develop and evaluate a variety of delivery mechanisms including computer-assisted and web-based instructional delivery models. The person will also introduce and train librarians in appropriate instructional methods and evaluate their delivery of instruction.

QUALIFICATIONS: ALA accredited Masters in Library Science. One to five years previous experience in providing library instruction which includes using electronic resources such as the INTERNET, OPACs, and CD-ROM's. Demonstrated experience in developing computer-assisted and web-based instruction. Excellent communication skills essential. Please send your cover letter, resume, names and addresses of three references to: Office of Human Resources, c/o Recruitment 510-175, University of Massachusetts Boston, 100 Morrissey Blvd., Boston, MA 02125. Application closing date is October 27, 1997. An Affirmative Action, Equal Opportunity, Title IX employer.

U Mass Boston
CATERGIER. LSU Libraries seeks experienced cataloger to perform original and complex copy cataloging for serials and monographs in all formats. As a member of the Original Cataloging Team, participates actively in ongoing review and development of cataloging policies and procedures in a highly automated and changing environment; works cooperatively with personnel in other library units; keeps abreast of national developments and new technologies in cataloging and shares that knowledge appropriately with the library; assists in the creation of bibliographic records and their collection comprising more than two million volumes (total volumes in the university's collections exceed three million). The Director reports to the Provost, sits with the Council of Deans, and works directly with the Librarians of Law and Theology in a Council of Library Directors. The Director is responsible for library planning, fundraising activities, human resources, budget administration, collection development, service policies, liaison with the faculty, and representation of the libraries in consortia.

The Director will be expected to lead the Central University Libraries in maintaining the traditional and special collections and in technological advancement. The Director should combine creativity and a contemporary outlook with appreciation for the richness of the university's holdings. We anticipate that, except for extraordinary qualifications otherwise, candidates will have an MLS degree from an ALA-accredited program; a doctorate or other advanced degree is desirable. Candidates should have senior management experience, significant past achievement, and commitment to the academic and service mission of the university. Compensation will be competitive and commensurate with the experience and qualifications of the person selected.

The position is currently available. Applications must include a letter of interest, a curriculum vitae, and the names of three references, who will only be contacted with the candidate's knowledge. To ensure full consideration, applications should be postmarked on or before November 1, 1997. The committee will accept applications until the position is filled, and thereafter notify applicants regarding the final decision.

Send nominations and applications to:

Associate Provost Marshall Terry, Librarian Search Chair
P.O. Box 750221
Southern Methodist University
Dallas, TX 75275-0221
http://www.smu.edu/~cul/

SMU is an AA/EEO, Title IX employer; women and minorities are encouraged to apply.
TWO POSITIONS OPEN

James Madison University

James Madison University, located in Virginia’s Shenandoah Valley, is a state-supported institution with an enrollment of 13,700. JMU offers outstanding undergraduate instruction and supports quality programs at the graduate level. Carrier Library is an active participant in VIVA, the Virtual Library of Virginia consortium.

COLLECTION DEVELOPMENT LIBRARIAN
Coordinate approval plan; develop and assess collection; coordinate licensing of electronic resources; liaison to selected academic department. Experience with collection development required. Experience with approval plans and acquisition of electronic resources preferred. Minimum salary $34,000.

REFERENCE LIBRARIAN
Liaison to English and Theater/Dance departments; teach information skills; create guides for library Web; develop collections; provide reference service. Join team supporting “Go for the Gold” Web-based instructional program. Experience in reference and instruction required, English subject knowledge preferred. Minimum salary $32,000.

QUALIFICATIONS: Both positions require ALA/MLS; ability to work cooperatively in a rapidly changing environment; excellent verbal and written communication skills; teamwork and project skills; working knowledge of a variety of electronic resources, World Wide Web, and desktop applications.

BENEFITS: 12-month faculty appointment; 20 days paid vacation; Trigon (BC/BS) health insurance; several retirement options, including TIAA/CREF.

APPLICATION: Review of applications will begin November 3, 1997. Send letter, resume, and contact information, including e-mail address, of at least three references to:

Alma Hale-Cooper
Carrier Library
MSC 1704
James Madison University
Harrisonburg, VA 22807

See http://www.jmu.edu/library/ for library information.

Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of Library Journal, the ARL Survey of Librarian Salaries, the annual ARL Salary Survey, or the annual CUPA Administrative Compensation Survey) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

Connecticut $31,273
Delaware $22,500+
Illinois $27,400#
Indiana varies
Iowa $24,533
Louisiana $22,000
Maine varies
Massachusetts $27,554*
New Jersey $31,868
New York varies
North Carolina $24,367+
Ohio $25,198+
Pennsylvania $26,400
Rhode Island $29,800
South Carolina varies
South Dakota $22,000
Texas $26,000
Vermont $26,464
West Virginia $22,000
Wisconsin $25,830

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

Salary minimums for public librarians only.

#Option for local formula.
THREE POSITIONS AVAILABLE

New York University Libraries

ASSISTANT SPECIAL COLLECTIONS LIBRARIAN

Supervise the day-to-day operations of the Fales Library/Special Collections reading room and attendants and pages, monitor the workflow of materials to technical services, and provide reference service. Oversee processing and organizing of manuscript, archival, and digital collections and electronic archives projects. Participate in collection development, especially of manuscript and archival materials, and bibliographic instruction programs. Special Collections comprise over 160,000 printed volumes, more than 95 manuscript and archival collections, and a variety of other special materials, including the Fales Collection of English and American Literature, documenting the development of the English and American novel from 1700 to the present. Requires: Training in archives and manuscripts management; excellent communication and interpersonal skills; proficiency with the tenets of descriptive bibliography; and expertise with computers and digital access techniques and issues. Two years of successful experience in an academic/research special collections or archives; proven supervisory skills; subject degree in a field related to the collection’s strengths, such as English or comparative literature; knowledge of one or more western European languages. Salary minimum: $34,000.

HEAD, INTERLIBRARY LOAN AND DOCUMENT DELIVERY

Manage interlibrary loan and document delivery participates in the RLIN-ILL network, OCLC, and general national and international ILL activities. Supervise one librarian, 4.5 FTE staff. Train staff; develop ILL policies; establish workflow; develop and maintain cooperative agreements with other institutions; implement new technologies and document delivery services. Serve in reference. Requires: Three years interlibrary loan experience in an academic or research library; demonstrated ability to organize, evaluate, and coordinate interlibrary loan activities; knowledge of ILL and resource sharing trends, current ILL technologies and services, commercial document delivery systems, and copyright issues. Familiarity with Ariel, RLIN, and OCLC interlibrary loan subsystems. Experience with supervising staff, reference service, and electronic information retrieval in an academic setting preferred. Excellent communication and public service skills. Faculty status, attractive benefits package including five weeks annual vacation. Salary minimum: $38,000.

REFERENCE AND COLLECTION DEVELOPMENT LIBRARIAN FOR SOCIAL SCIENCES

Responsible for management and selection of relevant resources in anthropology and related social science disciplines in all formats; reference assistance; faculty and student liaison; and user education. Requires: Two years public service and/or collection development experience in an academic or research library; graduate work in a social science, preferably anthropology. Experience with print and electronic library resources and services, electronic information retrieval, Internet and other electronic resources, and user education. Excellent oral and written communication skills; strong service orientation. Salary minimum: $34,000.

All three positions require ALA-accredited MLS; subject master’s degree for tenure; and include faculty status and attractive benefits. To ensure consideration, send resume and letter of application, including the names, addresses, and phone numbers of three references, by October 31, 1997, to:

    Janet Koztowski
    Director, Human Resources
    New York University Libraries
    70 Washington Square South
    New York, NY 10012

    NYU encourages applications from women and members of minority groups.

through analytical reports, monitors collections use and materials costs. Oversees the collections' gift and endowment program and works closely with the library's Development Officer. Participates in library governance with other department heads. Reports to the Assistant Dean, Public Services. Qualifications: Required: An understanding of the mission of a teaching and research university and an ability to convey the integral role of the library’s information resources in this setting: collection development experience—preferably in a variety of disciplines—in an academic library, including book selection and materials budget formulation and management; an understanding of the evolving role of the academic research library and how technology affects library outreach and services; ability to communi-
DEAN OF UNIVERSITY LIBRARIES AND INSTRUCTIONAL TECHNOLOGIES. Clarion University of Pennsylvania seeks an innovative and energetic Dean of Libraries and Instructional Technologies to administer and lead the Clarion University libraries, and coordinate initiatives in libraries; proven leadership, communication, and consensus-building skills; demonstrated commitment to collaborative decision making; evidence of effective management. Minimum qualifications: An MLS degree from an ALA-accredited program, five years progressively responsible administrative experience in an academic library, including budgeting and personnel management. Additional experience as a librarian with nonadministrative activities. Strong interpersonal skills and a commitment to collaborative decision making. Evidence of effective written and oral communication skills. A record of scholarly and professional achievement appropriate for tenure at IUSB. A demonstrated orientation to customer service. Demonstrated experience with information technology, advocacy for technology in the library and in the institution, and collaboration with information technology initiatives. Preferred qualifications: Ability to administer within a multicampus environment. A proven record of initiative and achievement in developing programs and services. Ability to work collaboratively with campus officials in external fundraising. Indiana University South Bend is a comprehensive public university, the third-largest of the eight campuses that comprise Indiana University. IUSB offers undergraduate and graduate degrees to a varied student population of 8,000, and has over 200 faculty members. South Bend’s metropolitan area, which is 80 minutes from Chicago, has a population of approximately 250,000. The Franklin D. Schurz Library opened in 1989, contains approximately 600,000 volumes, and is a partial federal documents depository. For more information about IUSB, the campus mission, and the Schurz Library, please see our Web sites at http://www.iusb.edu, http://www.iusb.edu/~mission, and http://www.iusb.edu/~libg. This is a 12-month faculty appointment reporting to the Vice-Chancellor for Academic Affairs. Salary is competitive and includes generous fringe benefits. A complete position description is available at http://www.iusb.edu/~libg. This is a 12-month faculty appointment reporting to the Vice-Chancellor for Academic Affairs. Salary is competitive and includes generous fringe benefits. A complete position description is available at http://www.iusb.edu/~libg.
KEEPER OF RARE BOOKS AND MANUSCRIPTS
Boston Public Library

Nominations and applications are invited for the position of Keeper of Rare Books and Manuscripts at the Boston Public Library. The Keeper is responsible for the maintenance and development and servicing of the rare books and manuscripts collections of the library for the general public and the scholarly community.

QUALIFICATIONS: ALA-accredited MLS; 15 years experience in field of rare books and manuscripts in positions of increasing responsibility and trust; demonstrated abilities in scholarly research and effective communication. Advanced degree in related field desirable. Equivalent specialized education, training, and experience may be substituted for above requirements in exceptional instances. The successful candidate will have enthusiasm for creating support and understanding of importance of rare books and manuscripts among widely varying constituencies and interest in being an educator in public library setting, as well as specific knowledge of bookmaking, book collecting, and book trade, superior communication skills, knowledge of technological applications and preservation techniques, administrative experience, ability to work collaboratively.

SALARY RANGE: $51,765-$69,877.

Send letter of application and resume, by November 15, 1997, to:

Supervisor of Personnel
Boston Public Library
700 Boylston St.
Boston, MA 02116

City of Boston residency requisite upon hiring.

EEO/AA.

available at http://www.iusb.edu/~libsrch. To ensure full consideration, applications should be received by November 15, 1997. Review of materials will continue until an appointment is made. Interested candidates are asked to submit a letter of application, resume, current e-mail address, and the names, addresses, and phone numbers of three relevant references to: Chair, Search Committee for the Director of Library Services, Office of the Vice Chancellor for Academic Affairs, Indiana University South Bend, 1700 Mishawaka Ave., P.O. Box 7111, South Bend, IN 46634-7111. Indiana University is an affirmative action, equal opportunity employer.

DIRECTOR OF OFFICE OF PLANNING, RESEARCH AND GRANTS.
University of Maryland Libraries. The University of Maryland Libraries, College Park, is accepting applications to fill the position of Director of Office of Planning, Research and Grants. Responsibilities: Assists the Dean of Libraries in implementing, monitoring, and revising the libraries' strategic plan; provides administrative support to the libraries' other directors in program planning and budgeting; prepares long-range facilities planning for the UM Libraries; Manages the Libraries' statistical reporting, operations research, and management information system; Oversees fundraising and grant development efforts of the libraries. Works with university and campus development offices, Dean of Libraries, and library staff in identifying and developing fundable projects and securing the resources to support them. Qualifications: Required: ALA-accredited master's degree in library science, MBA or Ph.D. in library science or other related discipline desired. Experience: Ten years of progressively responsible library experience. Academic or research library experience preferred. Relevant experience in library planning, operations research, and/or development required. Demonstrated leadership qualities, with strong interpersonal and communication skills and the ability to work effectively with all levels of staff and the university community. Experience in fundraising for a nonprofit organization and experience working with a friends organization desirable. Salary: Commensurate with experience. Benefits available. Applications: For full consideration, submit resume and names and addresses of three references by October 31, 1997. Applications accepted until the position is filled. Send resume to: Ray Foster, Library Personnel Services, McKeldin Library, University of Maryland, College Park, MD 20742-7011. You may also fax your resume: (301) 314-9660. Libraries' Web address: http://www.lib.umd.edu/UMCP. The University of Maryland is an affirmative action, equal opportunity employer. Minorities are encouraged to apply.

DIRECTOR OF THE LIBRARY. The University of the Arts, the only university in the nation devoted to education and professional training in the visual and performing arts, and in media and communication seeking an experienced librarian to head Visual/Performing/Communication Arts and Liberal Arts Library at the University of the Arts. An administrative-level, calendar-year position offering a competitive salary and comprehensive benefit package. Qualifications: MLS from an ALA-accredited institution, five years professional experience, especially in an art/music and/or college/university library; understanding of multiarts librarianship and library's role in undergraduate liberal arts and graduate education; strong administrative and communication skills, public service orientation, experience with automated library systems. Applications received by October 15, 1997, will receive first consideration. Submit application, including resume, salary history, brief statement on the leadership and organization of libraries within an expanding university specializing in the arts; to: Library Search Committee, c/o Director of Personnel Services, The University of the Arts, 320 S. Broad St., Philadelphia, PA 19102. EOE.

HEAD, MEDIA AND TEACHING RESOURCES. East Carolina University, Joyner Library. The Head, Media and Teaching Resources, supervises three paraprofessional positions and numerous student employees to staff the area approximately 100 hours per week. Responsible for promoting the use of the collection and services, providing reference services, participating in an active bibliographic instruction program, and performing selection and collection development activities. At the present time, the Head reports to the Director, Academic Library Services. Academic Library Services is currently in the process of self-examination that will lead to a new and more effective organization. The position title and some duties may change, but the central functions of the position will not. Required qualifications: An ALA-accredited master's degree, with an undergraduate degree in education or a related area or teaching certification; two years experience in any setting serving children or young adults, or two years experience in an academic library curriculum collection; strong service orientation; administrative ability; superior written and oral communication skills; experience in electronic library technol...
ASSOCIATE LIBRARY DIRECTORS—
TWO POSITIONS
The University of Central Florida

The University of Central Florida (UCF), Orlando, Florida is accepting applications for two new Associate Library Director positions. UCF is a member institution of the State University System (SUS) of Florida and is a comprehensive metropolitan institution. The university offers degree programs in five colleges—Arts and Sciences, Business Administration, Education, Engineering, and Health and Public Affairs—and has an enrollment of 29,000. UCF’s programs in communication, film, and the fine arts help meet the cultural and entertainment needs of the growing metropolitan area.

UCF is located in east central Florida, a region with a population of about two million. Known primarily for its tourist attractions such as Walt Disney World, Universal Studios, and Sea World, the area is one of the fastest growing regions in the nation. Gulf and Atlantic beaches are within easy driving distance from the main campus. The area also offers Broadway productions, pop and classical music headliners, art festivals, a Shakespeare festival of UCF origin, and major professional sporting events. The 1,445-acre campus is located in the Orlando suburbs, 13 miles northeast of downtown.

The University of Central Florida includes two libraries on the UCF campus in Orlando and several branch locations in the central Florida area. The university library, housed in a facility of 200,000 square feet, has a collection of over 1.1 million volumes and is a partial depository for U.S. and Florida documents, and U.S. patents. The library materials budget is $4.2 million. A total staff of ninety-two includes thirty-five professional librarians. Through LUIS, the SUS online system, access is provided to the library’s catalog as well as to the holdings of other SUS libraries. Access is also provided to numerous electronic full-text journals and databases.

Education and training for effective use of information technology and resources are made available in a new state-of-the-art facility, where students have opportunities for immediate hands-on experience with presented techniques.

For more information, visit the University of Central Florida Web site: http://www.ucf.edu.

ASSOCIATE DIRECTOR FOR ADMINISTRATIVE SERVICES

GENERAL DESCRIPTION: The Associate Director for Administrative Services reports to the Director of Libraries and has primary responsibility for the administrative services of the library, consisting of the following areas: Human resources, business and accounting operations, facilities management, and branch library operations. The Associate Director is responsible for administering all aspects of the library’s budget of over $9 million and for monitoring all operations of the two physical facilities on the Orlando campus.

The Associate Director for Administrative Services participates in the planning and policy-making bodies of the library and participates fully in the overall administration of the library, including long-range planning, development and evaluation of library services, and the establishment of librarywide policies.

QUALIFICATIONS: ALA-accredited MLS and a minimum of five years post-MLS experience in library management, preferably in a large academic or research library. Demonstrated successful administrative/management experience; ability to establish and maintain productive, long-term, effective working relationships with staff and faculty in the library, as well as with university faculty, students, and administrators, and members of the community; demonstrated successful experience with library

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business and accounting principles and practices, human resources operations, and facilities management; demonstrated experience with integrated library systems; and excellent oral and written communication skills. A record of professional activities and/or publications is preferred.

ASSOCIATE DIRECTOR FOR PUBLIC SERVICES
GENERAL DESCRIPTION: The Associate Director for Public Services reports to the Director of Libraries and has primary responsibility for administering the public services departments: Reference, Circulation, Interlibrary Loan, and Access Services, with 24 faculty and 22 staff. Responsibilities include the direct supervision of all public services functions and coordination of activities with heads of the public services departments.

The Associate Director for Public Services participates in the planning and policy-making bodies of the Library and participates fully in the overall administration of the library, including long-range planning, development and evaluation of library services, and the establishment of librarywide policies.

This position seeks applications from dynamic professionals who want to develop and apply innovative information technologies to user services for the academic community in the changing library environment.

QUALIFICATIONS: ALA-accredited MLS and a minimum of five years post-MLS experience in public services, preferably in a large academic or research library. Demonstrated successful administrative/management experience in public services; proven, successful leadership in areas of staff development and motivation in a changing and flexible environment; and the ability to establish productive long-term, effective working relationships with staff and faculty in the library, as well as with university faculty, students, and administrators, and members of the community. Also, demonstrated experience in articulating and communicating a vision of library service and in initiating and implementing new services compatible with that vision; experience with technology-enhanced user services; and demonstrated excellent oral and written communication skills. Experience with distributive and off-campus programs, and a record of professional activities and/or publications are preferred.

POSTMARKED DEADLINE FOR BOTH POSITIONS: October 31, 1997.

RANK AND SALARY: Commensurate with experience and qualifications.

APPLICATION REQUIREMENTS: Separate cover letters, resumes, and the names, addresses, and telephone numbers of three professional references must be submitted for each position. Cover letters should address specific qualifications and experience in the area of specialization, as well as address all required and desired criteria.

Send responses to:

Victor F. Owen
Library Human Resources Coordinator
University of Central Florida Library
P.O. Box 162666
Orlando, FL 32816-2666


Searches are conducted in accordance with the State of Florida sunshine regulations.

UCF is an equal opportunity, affirmative action employer.

PHYSICAL SCIENCE & TECHNOLOGY REFERENCE SPECIALIST. New Mexico State University Library. Responsibilities: Provide reference services in a science, engineering, agriculture, and business environment (including some night and weekend hours), and library/information instruction and consultation for student and faculty researchers in physical science/engineering departments and institutes. Actively promote and deliver workshops and other library services supporting physical science/engineering departments and institutes. Responsible for collection development and serves as faculty liaison to assigned departments. Required: MLS degree from an ALA-accredited program. Strong academic background in sciences or technology and/or demonstrated knowledge of traditional and elec-
THREE POSITIONS  
Eastern Connecticut State University  
Willimantic, Connecticut  

Due to retirements, there are three vacant positions in the J. Eugene Smith Library. A new 127,000 square foot library will be completed in October 1998. Information about the library and the new building can be accessed via the library’s Webpage: http://www.ecsu.ctstateu.edu/library. These are all 12-month, tenure-track positions.  

HEAD OF TECHNICAL SERVICES AND COLLECTION DEVELOPMENT OFFICER  
Associate Librarian’s rank. The successful candidate will report to the Library Director, and in conjunction with the library faculty and staff, propose and develop services and programs to enable the library to support the university’s instructional and research missions. Coordinate the planning and operations of technical services areas in acquisitions, cataloging, preservation, serials, gifts, etc. Serve as the Collection Development Officer and work with library and classroom faculty in acquiring the appropriate traditional and electronic formats. Plan, propose, implement, and evaluate various new technological applications in the technical services and collection development areas.  
QUALIFICATIONS: (1) Required: ALA-accredited master’s degree or its equivalent. Demonstrated competence in technical services and collection development in college/university libraries. Significant experience in integrated library systems and managing collection/access budgets and a staff. Good with details. Supervisory experience. Oral and written communication skills. Teamwork and ability to work with others and students. (2) Desired: An additional advanced degree in a subject field. Experience in public services.  

PUBLIC SERVICES LIBRARIAN—HEAD OF ACCESS SERVICES AND USER EDUCATION LIBRARIAN  
Associate Librarian’s rank. The successful candidate will report to the Library Director or his/her designee, and in conjunction with the library faculty and staff, propose and develop services and programs to enable the library to support the university’s instructional and research missions. Coordinate the planning and operations of circulation, reserves (traditional and electronic), interlibrary loan, and other outreach and resource-sharing activities. Assume leadership role in the library’s active and ever-expanding user education program. Coordinate the library’s large pool of student assistants.  
QUALIFICATIONS: (1) Required: ALA-accredited master’s degree or its equivalent. Demonstrated competence in public services areas in college/university libraries, including circulation, reserves, interlibrary loan, user education, reference, etc. Significant experience in computer-based systems, including library integrated systems, online, and Internet. Supervisory experience. Oral and written communication skills. Teamwork and ability to work with others and students. (2) Desired: An additional advanced degree in a subject area. College, teaching experience.  

PUBLIC SERVICES LIBRARIAN—CURRICULUM CENTER AND SPECIAL COLLECTIONS  
Assistant Librarian’s rank. The successful candidate will report to the Library Director or his/her designee, and in conjunction with the library faculty and staff, propose and develop services and programs to enable the library to support the university’s instructional and research missions. Coordinate the planning and operations of the Curriculum Center and Special Collections (including at present the Archives, Career Center Collection, etc.). Support the reference/information services in staffing service desk(s). Plan, propose, implement, and evaluate various new technological applications in Public Services, especially those pertaining to the Curriculum Center.  
QUALIFICATIONS: (1) Required: ALA-accredited master’s degree or its equivalent. Demonstrated competence in public services in college/university libraries, including reference, user education, traditional and electronic resources, etc. Significant experience in curriculum center or an educational media collection, including K-12 traditional as well as microcomputer-based resources. Oral and written communication skills. Teamwork and ability to work with others and students. (2) Desired: An additional advanced degree in the field of K-12 or educational media. Experience in K-12 schools.  

Send letter of application, resume, and names, with telephone numbers and addresses, of three recent work references to:  

Tina C. Fu  
Library Director  
J. Eugene Smith Library  
Eastern Connecticut State University  
83 Windham St.  
Willimantic, CT 06226-2295  

Screening will begin on November 10, 1997, and continue until positions are filled. Starting date for all positions is anticipated to be January 1998.  

Eastern Connecticut State University is an AA/EEO employer. Women, members of protected classes, and people with disabilities are encouraged to apply.
INFORMATION TECHNOLOGY COORDINATOR

UCLA Library
Louise M. Darling Biomedical Library
Pacific Southwest Regional Medical Library

Under the general direction of the PSRML Associate Director, the Information Technology Coordinator has two major areas of responsibility: (1) planning and coordinating the PSRML Internet program of assisting health sciences librarians in the region to integrate Internet technologies into their services; (2) serving as a resource person for PSRML staff in information technology functions.

The first area includes: Developing and teaching Internet-related classes for health sciences library staff, including train-the-trainer courses; providing assistance in gaining access to the Internet for their institution; assessing and evaluating their ongoing needs in information technologies; working with them to assist local health professionals in accessing and utilizing the Internet; developing and maintaining informational and training materials in support of Internet connectivity and use, and making them available through various media; and writing articles for the regional newsletter.

The second area includes: Keeping abreast of technological developments pertaining to information access; providing support to PSRML in its information technology functions; designing and overseeing maintenance of the PSRML Web pages. Along with other professional staff, the Information Technology Coordinator participates in the PSRML outreach program to unaffiliated health professionals, by assisting with demonstrations and classes in the use of NLM and other health-related Internet resources at meetings and health care institutions in the region.

QUALIFICATIONS: Candidates must show evidence of a thorough knowledge of Internet applications, Windows and DOS platforms (NT/UNIX also preferred), and word-processing and database management software. Candidates must have demonstrated excellent skills in interpersonal relations, teaching, oral and written communication. Candidates must have good project management skills, be able to work effectively as part of a team as well as independently, and be willing to travel to sites throughout the region. At least two years experience in the health sciences library setting is preferred. An understanding of medical informatics and the role of computers in health sciences is desirable.

SALARY RANGE: $31,032 - $47,604.

Anyone wishing to be considered for this position should write to:

Rita A. Scherrei
Associate University Librarian for Personnel and Administrative Services
UCLA
11334 URL, Box 951575
Los Angeles, CA 90095-1575

The application letter should include a complete statement of qualifications, a full resume of education and relevant experience, and the names and addresses of at least three persons who are knowledgeable about the applicant's qualifications for this position.

Candidates applying by October 17, 1997, will be given first consideration.
HEAD, CATALOG LIBRARIAN
The University of Missouri-Columbia

The University of Missouri-Columbia (MU) was established in 1839 and is one of the five most comprehensive universities in the nation, with 250+ degree programs. MU has a student body of 22,000+ and a faculty of 1,800. The MU Libraries include Ellis Library (the main library), Health Sciences, Journalism, Engineering, Geological Sciences, Geology, Math, Veterinary Medical, and the University Archives. The libraries have 2.8 million volumes, 6.3 million microforms, and are a charter member of the Association of Research Libraries, ranking 49th in size of collections. In 1996, using Innovative Interfaces, Inc. (III), the University of Missouri implemented MERLIN, an integrated library system which serves the libraries at MU, the university's other three campuses and St. Louis University. These five campuses work closely together in establishing MERLIN policies and procedures. The University of Missouri, St. Louis University, and Washington University have established a consortium to share their resources using the III system.

THE POSITION: MU is seeking qualified applicants for Head, Catalog Department, who works under the general direction of the Associate Director for Technical Resource Systems and Services (TRSS). Principal responsibilities include providing leadership in the organization of information and access to the collections of the MU Libraries. The department creates high-quality bibliographic records for monographic and serial works in all media, including electronic resources. The Department Head oversees the creation and evaluation of workflows. Personnel responsibilities include supervising staff (4 librarians, eight staff, and students), and fostering a creative and cooperative work environment. The Department Head maintains current knowledge of the development of national cataloging standards, advances in technology, and trends in academic librarianship, proposing new initiatives for the department and the libraries as appropriate. As a member of the TRSS Management Group, this person participates in the development and implementation of divisional goals, policies, and procedures. He or she represents MU in meetings of appropriate policy groups at the universitywide level. The Department Head also accepts a cataloging assignment and creates bibliographic records on a regular basis.

REQUIREMENTS: Requires a minimum of a master's degree from an ALA-accredited program and a minimum of four years professional experience in bibliographic control in an academic or research library. Demonstrated ability to manage and provide leadership, including the ability to engage staff in a continual process of change and improvement. Superior oral and written communication skills. Advanced knowledge of national cataloging standards, the principal tools and systems used to create bibliographic records, and current trends in the application of technology to the cataloging process. Knowledge of at least one western European language sufficient to do original cataloging of works in that language. Strong service orientation and an awareness of end-user needs as they affect cataloging policies and procedures. Flexibility, creativity, and the potential to be successful and effective in a complex, rapidly changing organization. Preferred is record of participation in appropriate professional organizations at a national level; experience with Innopac; awareness of issues related to effective access to electronic texts; knowledge of SGML and TEI; working knowledge of HTML and experience in providing Web-based access to electronic resources; and skill in standard computer applications software.

MINIMUM SALARY: $35,000 minimum for Librarian II, or $42,000 minimum for Librarian III, for 12 months, commensurate with education and experience. Benefits include vested retirement after five years, university medical benefits package, and other normal fringe benefits, including 75% tuition waiver.

Columbia is in the middle of the state on I-70, only two hours from St. Louis and Kansas City, and 1.5 hours from the Lake of the Ozarks major recreational area. MU and two other colleges provide superb cultural events. According to the American Chamber of Commerce Researchers Association composite index, the cost of living in Columbia is very reasonable when compared with other university communities. Columbia has been named as one of the top cities in the U.S. by Money magazine in recent years.


Send letter of application, names and addresses of three references, and resume to:

Julie Deters
104 Ellis Library
University of Missouri-Columbia
Columbia MO 65201-5149

EOE/AA.
REFERENCE SERVICES LIBRARIAN
Washington State University at Tri-Cities

POSITION AVAILABLE: Under the direction of the Branch Campus Librarian, is responsible for supervising and participating in provision of reference services, including interlibrary loan, for providing user education, participating in collection development, and performing other duties as assigned, in a small setting with some night and weekend assignments, for the Washington State University at Tri-Cities Max E. Benitz Memorial Library. Faculty, tenure-track; progressive record of professional/scholarly achievement required for tenure and promotion.

QUALIFICATIONS: Required: ALA- accredited MLS or its foreign equivalent; recent experience in the supervision and provision of academic library reference services in a wide range of subject areas, and in the use of online and other automated library indexing services; and effective interpersonal and communications skills. Preferred: Specialization in branch campus or other extended academic library reference services, including use of automated interlibrary loan systems, and multicampus or remote document delivery operations; and/or a record of exceptional performance in academic or research library reference services; active involvement in scholarly/professional and service activities.

SALARY: From $30,000, commensurate with qualifications and experience.

RANK: Librarian 2, faculty status.

BENEFITS: TIAA/CREF, broad insurance program, 22 days vacation and 12 days sick leave per year.

APPLICATION: Send letter of application, resume, and names and complete mailing addresses and phone numbers of three references to:

Kip Krumwiede
Chair, Reference Services Librarian Search Committee
Washington State University Tri-Cities
100 Sprout Rd.
Richland, WA 99352-1643

Review of applications begins November 1, 1997. Washington State University Libraries homepage is: http://www.wsumanlib.wsu.edu. WSU Tri-Cities homepage is: http://www.tricity.wsu.edu, with links to the Benitz Library, the complete position announcement for this position, and in turn to the Consolidated Information Center, and other components of the Consolidated Libraries.

WSU is an EEO/AA employer and educator. Protected group members are encouraged to apply.

about Abraham Lincoln. Newly commissioned content, such as essays, bibliographies, or articles, also will be solicited specifically for inclusion in the Web site. The project will seek participation from all historical societies, libraries, and museums in Illinois by canvassing the state for Lincolniana. One long-term secondary goal of the project is to enhance knowledge of the richness and diversity of Lincoln materials held throughout the state of Illinois. The project will operate under the direction of the Illinois Cooperative Collection Management Program, dedicated to the principles and practice of collaborative development and management of resources typically collected by (or accessed through) academic libraries. Since late 1996 the CCMP has worked with the Illinois State Library and a core group of institutions with significant, unique collections of Lincolniana to develop a plan for the project. Host institution: While the project operates under the auspices of the Illinois CCMP and the Lincoln Project Advisory Board, the project director, who will coordinate oversight for intellectual content, creative design, and production of a final product, will be based at Illinois State University's Milner Library. The technical functions and technical assistant will be housed at the University of Illinois at Urbana-Champaign, Illinois State University is a primarily undergraduate institution with 20,000 students. Programs and courses in 33 academic departments include master's degree or Ph.D. in library science, archival sciences, history, or related field. Five years recent professional experience. Familiarity with the scholarly, academic, and library communities. General knowledge of editing, publishing, and digital imaging processes, procedures, technologies, and standards. Grant writing skills to explore additional funding sources. Knowledge of American history. Knowledge of HTML and SGML markup languages desirable. Good negotiating skills. Communication and public speaking skills. Strong interpersonal skills. Salary: $45,000 for each of two years. Benefits include a standard university package of group medical, dental, and life insurance; 24 days vacation; sick leave. Preferred beginning date: February 1, 1998. Application deadline: Applications will be accepted until position is filled, but for maximum consideration, applications should be submitted not later than November 15, 1997. To apply: Submit letter of application, resume, and names of at least three references to: Lincoln Digitization Project Administrator Search Committee, Attn.: Cheryl Elzy, Associate Dean, Milner Library, Illinois State University, Campus Box 8900, Normal, IL 61790-8900. Illinois State University is an affirmative action and equal opportunity employer encouraging diversity.

PUBLIC SERVICES LIBRARIAN. Position: Public Services Librarian. Department: Transportation Library. Reports to: Head, Transportation Library. Responsibilities: Participates in a variety of public service functions and plans reference services, outreach, and user education appropriate to the department's priorities. Responsible for managing and staffing a busy reference desk. Outreach activities include maintaining contact with faculty and staff to determine their...
The University of Central Florida (UCF), Orlando, Florida is accepting applications for five professional librarian positions. UCF is a member institution of the State University System (SUS) of Florida and is a comprehensive metropolitan institution. The university offers degree programs in five colleges—Arts and Sciences, Business Administration, Education, Engineering, and Health and Public Affairs—and has an enrollment of 29,000. UCF's programs in communication, film, and the fine arts help meet the cultural and entertainment needs of the growing metropolitan area.

UCF is located in east central Florida, a region with a population of about two million. Known primarily for its tourist attractions such as Walt Disney World, Universal Studios, and Sea World, the area is one of the fastest growing regions in the nation. Gulf and Atlantic beaches are within easy driving distance from the main campus. The area also offers Broadway productions, pop and classical music headliners, art festivals, a Shakespeare festival of UCF origin, and major professional sporting events. The 1,445-acre campus is located in the Orlando suburbs, 13 miles northeast of downtown.

The university libraries include two libraries on the UCF campus in Orlando and several branch locations in the central Florida area. The university library, housed in a facility of 200,000 square feet, has a collection of over 1.1 million volumes and is a partial depository for U.S. and Florida documents, and U.S. patents. The library materials budget is $4.2 million. A total staff of 92 includes 35 professional librarians. Through LUIS, the SUS online system, access is provided to the library's catalog as well as to the holdings of other SUS libraries. Access is also provided to numerous electronic full-text journals and databases.

Education and training for effective use of information technology and resources are made available in a new state-of-the-art facility, where students have opportunities for immediate hands-on experience with presented techniques.

For more information, visit the University of Central Florida Web site at: http://www.ucf.edu.

HEAD, INTERLIBRARY LOAN

GENERAL DESCRIPTION: The Head of the Interlibrary Loan Department reports to the Associate Director for Public Services. The department is composed of two units, Lending and Borrowing. The Lending Unit receives over 27,000 requests annually. The Borrowing Unit handles approximately 14,000 requests for the University of Central Florida community.

RESPONSIBILITIES: Primary responsibilities include planning, organizing, supervising, and coordinating the activities of seven staff members.

QUALIFICATIONS: Required: An ALA-accredited MLS, two years post-MLS experience, preferably in public services in a large academic or research library, and experience in interlibrary loan with a bibliographic utility.

PREFERRED: Supervisory experience, strong organizational ability, the ability to establish and maintain effective working relationships with colleagues, students, faculty, and staff, effective oral and written communication skills, and a record of professional activities and/or publications.

GOVERNMENT DOCUMENTS LIBRARIAN

GENERAL DESCRIPTION: The Government Documents Librarian reports to the Head of Reference, and is responsible for a one half-time professional librarian and one paraprofessional.

RESPONSIBILITIES: Primary responsibilities include the management and promotion of a selective U.S. and State of Florida depository collection, including a U.S. patents depository located within the Reference Department, conducting instruction in the use of documents, and participating in reference desk services.

QUALIFICATIONS: Required: An ALA-accredited MLS, two years post-MLS experience, preferably in public services in an academic or research library, government documents experience, and appropriate experience in the application of emerging technologies to library services.

PREFERRED: Ability to work effectively with library patrons, a demonstrated strong commitment to public service, the ability to work independently and cooperatively in a team setting, excellent oral, written, and interpersonal communication skills, and a record of professional activities and/or publications. Finalists will be expected to present a brief library instruction demonstration during an on-campus interview.

(Continued on next page)
CATALOGER LIBRARIAN

GENERAL DESCRIPTION: The Cataloger Librarian reports to the Head of Cataloging, in a department with three professional librarians and six paraprofessionals, and participates in a dynamic environment with a strong commitment to service through the use of NOTIS, OCLC, and emerging technologies.

RESPONSIBILITIES: Primary responsibilities include original cataloging of print resources, assisting with planning and training, maintaining an awareness of national standards and local policies, serving as a resource person for the paraprofessional staff, and performing bibliographic maintenance.

QUALIFICATIONS: Required: An ALA-accredited MLS, a minimum of two years post-MLS experience, preferably in an academic or research library, or one year post-MLS experience with a strong paraprofessional cataloging background.

PREFERRED: Demonstrated experience with AACR2, LCCS, LCSH, all MARC formats, a bibliographic utility, and an online automated system. Knowledge of and experience with OCLC, DDC, NOTIS, and authority control. Should possess strong interpersonal, communication, and organizational skills, flexibility, and a commitment to learn and use emerging technologies. Demonstrated ability to work cooperatively in a team environment within the department and with other library units. Also, a reading knowledge of one or more foreign languages, and a record of professional activities and/or publications.

REFERENCE LIBRARIANS (Two positions)

GENERAL DESCRIPTION: The Reference Librarians report to the Head of Reference in a department with 17 professional librarians and three paraprofessionals.

RESPONSIBILITIES: Primary responsibilities include participation in a full range of reference and bibliographic instruction duties in a fast-paced environment including numerous electronic reference sources and U. S. and Florida documents, and may include collection development. Some evening and weekend hours are required.

QUALIFICATIONS: Required: An ALA-accredited MLS by December 31, 1997. Familiarity with, and willingness to work with, automated reference sources, ability to manage diverse assignments, a strong desire to participate actively in a dynamic instruction program, and a strong commitment to public service and information literacy.

PREFERRED: An understanding of the application of emerging technologies to reference service, subject expertise or course work in the social sciences, experience in preparation of library instruction materials or tutorials, and a record of professional activities and/or publications. Finalists will be expected to present a brief bibliographic instruction demonstration during the on-campus interview.

POSTMARKED DEADLINE FOR ALL POSITIONS: October 31, 1997.

RANK AND SALARY: Commensurate with experience and qualifications.

APPLICATION REQUIREMENTS: Separate cover letters, resumes, and the names, addresses, and telephone numbers of three professional references must be submitted for each position. Cover letters should address specific qualifications and experience in the area of specialization, as well as address all required and desired criteria.

Send responses to:

Victor F. Owen
Library Human Resources Coordinator
University of Central Florida Library
P.O. Box 162666
Orlando, FL 32816-2666


Searches are conducted in accordance with the State of Florida Sunshine regulations.

UCF is an equal opportunity, affirmative action employer.
George Mason University is the fastest-growing university in the Commonwealth of Virginia. A public doctoral institution of more than 24,000 students, its academic units include the College of Arts and Sciences, the College of Nursing and Health Sciences, the School of Law, the School of Information Technology and Engineering, the School of Management, the Graduate School of Education, New Century College, and a number of acclaimed research institutes. George Mason has campuses in the counties of Fairfax, Arlington, and Prince William, Virginia.

For consideration, submit letter of application, and current vita by December 15, 1997, to:

George Mason University
Office of the Vice President for Information Technology
Mailstop 3B4
4400 University Dr.
Fairfax, VA 22030-4444

Affirmative action, equal opportunity employer. Minorities are encouraged to apply.

Library experience must show evidence of an increasing level of responsibility. Highly developed communication skills with strong service orientation. Demonstrated experience with computer technology, online searching (LEXIS/NEXIS, Dialog a plus), CD-ROM technology, Internet, and networks is required. Must be willing to travel to teaching sites around the country when the regular instructor for the offsite law enforcement program is not available. Experience with supervising students is highly desirable. Transportation or related background (business or management, social science, public policy, engineering, urban studies) also desirable. Must be eager to work in an entrepreneurial environment with a collegial team. Salary: $27,500, minimum. To apply: Send letter of application and resume including the names of three references, to: Peter J. Devlin, Personnel Librarian, Northwestern University, 1935 Sheridan Rd., Evanston, IL 60208-2300. Applications received by November 1, 1997, will receive first consideration. Northwestern University is an equal opportunity, affirmative action employer. Employment eligibility verification required upon hire.

PUBLIC SERVICES LIBRARIAN. The University of Arkansas at Monticello seeks applications for a Public Services Librarian, which is a tenure-track, faculty position. Responsibilities: Providing reference assistance using print and electronic resources; and supervisory assistance using print and electronic resources; and supervising students is highly desirable. Transportation or related background (business or management, social science, public policy, engineering, urban studies) also desirable. Must be eager to work in an entrepreneurial environment with a collegial team. Salary: $27,500, minimum. To apply: Send letter of application and resume including the names of three references, to: Peter J. Devlin, Personnel Librarian, Northwestern University, 1935 Sheridan Rd., Evanston, IL 60208-2300. Applications received by November 1, 1997, will receive first consideration. Northwestern University is an equal opportunity, affirmative action employer. Employment eligibility verification required upon hire.

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October 1997/675

ASSISTANT DEAN FOR INFORMATION MANAGEMENT SERVICES

The University of Rochester

The University of Rochester is seeking a dynamic and innovative individual to share the leadership of the River Campus Libraries. The Assistant Dean provides vision and leadership to the newly created Information Management Services (IMS) division. The six IMS departments are responsible for acquisitions, cataloging, circulation, interlibrary loans, microcomputer services, preservation, reserves, serials, stack maintenance, and systems. These departments work in close partnership with each other and with public services departments. The Assistant Dean serves as advisor to IMS department heads in setting goals in an environment of changing technologies, and contributes to the evolution and growth of the libraries through strategic budgetary and personnel decisions.

The University of Rochester is a private, Carnegie I research university with 4,000 undergraduate and 1,600 graduate students on the River Campus. The River Campus includes the College (Arts & Sciences, School of Engineering & Applied Sciences), the William E. Simon Graduate School of Business Administration, and the Margaret Warner Graduate School of Education and Human Development. The UR Medical Center and the Eastman School of Music are on nearby campuses. All campuses are supported by Endeavor's client-server integrated library information system, Voyager, installed in January 1997. The library network, a multiplatform environment based on Netware and Windows NT, provides access to CD-ROMs, Microsoft Office software, electronic mail, the Internet, etc. The library maintains memberships with: OCLC, RLG, ARL, and CRL. The combined libraries’ collections include nearly three million volumes and 10,000 active serial titles.

QUALIFICATIONS: Required are an ALA-accredited MLS or other appropriate graduate degree, seven years of related professional experience, and a record of success in progressively responsible positions. Candidates should possess a collaborative and open management style, proven problem-solving abilities, and an understanding of information retrieval and image-based applications. The successful candidate will have demonstrated management experience in some combination of the following: Library systems management, networking, technical services, and access services; and will possess a general understanding of the other areas of responsibility.

S/he will also have evidenced signs of leadership within the library profession and possess superior verbal and written communication skills.

Salary is competitive with similar ARL library positions. Benefits: Medical, major medical, dental, and long-term disability insurance; life insurance, retirement & investment options; sick leave; 20 days paid vacation; five floating and seven calendar holidays; tuition benefits.

Send letter of application, resume, and the names and addresses of three references to:

Assistant Dean Search Committee
Dean's Office
Rush Rhees Library
University of Rochester
Rochester, NY 14627-0055
phone: (716) 275-4461
fax: (716) 244-1358

Review of applications will begin October 15, 1997, and continue until the position is filled.

For further information, see the university's and the library's homepages: http://www.rochester.edu and http://rodent.lib.rochester.edu.

The University of Rochester is an equal opportunity employer.
THE JOHNS HOPKINS UNIVERSITY
MILTON S. EISENHOWER LIBRARY

SCIENCE LIBRARIAN
(LIBRARIAN III)

The Milton S. Eisenhower Library seeks an outgoing and enthusiastic librarian to work as part of a team to transform the Science/Engineering Library into a client- and technology-centered information service. The Science/Engineering Library is a newly renovated floor in the main library, with a collection of 332,000 volumes, 2,700 current periodicals, and a large and expanding collection of electronic resources. The team will select library resources and provide reference, instructional, and liaison services to the 20 science and engineering departments on the Homewood campus. The Science/Engineering Library is a unit within the Resource Services Department of the Milton S. Eisenhower Library.

RESPONSIBILITIES: Develop and deliver a range of traditional and innovative library services that facilitate the research and teaching needs of the science and engineering faculty and students, including selecting traditional and electronic resources for the collection, providing consultative and instructional service, communicating effectively with the client group to facilitate awareness of the rich array of available services, and developing Web-based resources in assigned subject areas. A high level of interaction between faculty and students and the librarian is essential. As a member of the Resource Services Department, will provide general reference service and participate in departmental activities, and will work with librarywide groups and other science library groups in the Hopkins system to coordinate services, initiate projects, and implement programs.

QUALIFICATIONS: MLS from an ALA-accredited library school and two to three years experience in collection development and/or reference is required. Demonstrated ability to conduct seminars and instructional programs; excellent interpersonal skills, including the ability to interact effectively at all levels. Experience in a special or science/engineering library; experience working with information and networked technologies, including designing and creating Web sites and pages; and reading knowledge of German highly desired. Must be willing to work a flexible schedule, including evenings and weekends as required.

THE MILTON S. EISENHOWER LIBRARY: The Milton S. Eisenhower Library is the main research library of the Johns Hopkins University, with a collection of 2.4 million volumes, 3.5 million microforms, and nearly 14,000 current serial subscriptions. The library's primary constituency is the students and faculty in the schools of Arts & Sciences, Engineering, and Continuing Studies. In the coming academic year, the library will implement a new integrated library system, complete a $4.6 million renovation of its central service floors, and implement diversity and organization development programs. The library prizes initiative, creativity, professionalism, and teamwork. For more information on the library, please consult our Web site at: http://milton.mse.jhu.edu:8001/libinfo.html. Starting salary range is $33,700 - $45,785. Please send letter of application, resume, and three letters of reference, indicating Job #S97-6750, by November 15, 1997, to:

The Johns Hopkins University
Homewood Human Resources
119 Garland Hall
3400 N. Charles St.
Baltimore, MD 21218

Excellent benefits including tuition remission. Smoke free and drug free.

AA/EOE.
American Indian Studies Center Librarian

UCLA Library

DUTIES: Administration: Under the general direction of the Director of the AISC, responsible for the planning and operations of the library, including the supervision of public services and processing operations. Collection development/preservation: Coordinate the selection and purchase of materials for the AISC Library. Administer a program to preserve the various resources within the collection. Cataloging: Using modified LC classifications, catalog the AISC Library collections (includes supervising the creation of collection finding aids). Public service: Provide reference, instructional, and bibliographic assistance to students, faculty, and staff associated with the AISC and UCLA, and to community members at large. Provide tours, lectures, and orientations.

QUALIFICATIONS: Required: Working knowledge of and experience with the many American Indian cultures and American Indian community in the United States. Knowledge and experience in handling special collections and manuscript materials. Familiarity with the preservation requirements of library and archival materials in various formats. Ability to work effectively in a team environment with students, staff, librarians, and faculty. Ability to work with faculty, students, researchers, and grant writers to provide bibliographic and reference information. Ability to speak and write effectively. Strong commitment to public service and library instruction. Experience in supervising staff. Strong knowledge in the use and optimization of Apple Macintosh. Knowledge of electronic resources. Experience in cataloging the USMARC formats.

DESIRABLE: Experience with writing grant proposals for library development. Experience with HTML and the designing of Web pages.

SALARY RANGE: $31,032-$50,988. Anyone wishing to be considered for this position should write to:

Director
American Indian Studies Center
UCLA
3220 Campbell Hall, Box 951548
Los Angeles, CA 90095-1548

The application letter should include a complete statement of qualifications, a full resume of education and relevant experience, and the names of at least three persons who are, knowledgeable about the applicant's qualifications for this position. The hiring committee will start considering applications soon after November 1, 1997, and will hope to hire a librarian by January 1998.

dren. Women and minorities are encouraged to apply. Qualified individuals should send letter of application, resume, and the names, addresses, and phone numbers of three references to: Chair, Library Search Committee, c/o Library Director's Office, David Bishop Skillman Library, Lafayette College, Easton, PA 18042. Consideration of applications will begin on October 15, 1997. An equal opportunity employer.

REFERENCE LIBRARIAN. The American University Library invites applications for a tenure-track appointment as Reference Librarian. Responsibilities: Provide research assistance in an active department with a busy reference desk and in-demand outreach programs and services. Support and assist in user access to the online library system of the Washington Research Library Consortium, World Wide Web resources, networked and stand-alone compact disc databases, LEXIS/NEXIS, mediated databases, and other electronic resources. Design and teach library instruction sessions, prepare publications, participate in departmental planning processes. Build the collection as a subject selector and perform other reference responsibilities as assigned. Evening and weekend service required. Professional development and service to the university community expected. Required: ALA-accredited MLS. Reference experience and expertise in electronic resources. Ability to speak and write effectively. Strong commitment to public service and library instruction. Experience in supervising staff. Strong knowledge in the use and optimization of Apple Macintosh. Knowledge of electronic resources. Experience in cataloging the USMARC formats.

REFERENCE LIBRARIAN (ELECTRONIC SERVICES). Penn State Harrisburg, the Capital College, is seeking an experienced, service-oriented librarian to provide reference service and leadership in the use, development, and maintenance of all aspects of electronic resources within the library. This is a tenure-track position. Responsibilities: Reference desk coverage, with evening and weekend hours; development and presentation of course-related library instruction and workshops; maintenance of the computer-based resources in the library; collection development in an assigned subject areas; liaison duties with an assigned academic unit and university computing services; and research and service activities in accordance with tenure requirements. Qualifications: MLS from an ALA-accredited
program; experience in library computing; experience in academic reference service, collection development, and bibliographic instruction; knowledge of computer networking (Novell CD-ROM LAN and Windows 95/NT). Internet, Web page development, and general computer troubleshooting; and evidence of scholarly and professional activity. Campus facts. Penn State's Capital College, with campuses in Middletown and Schuylkill Haven and two centers in Harrisburg, has over 4,500 students. The college offers baccalaureate degrees in 26 academic majors, 19 masters degree programs, and the D.Ed. in adult education and the Ph.D. in public administration. Harrisburg, has over 4,500 students. The college offers baccalaureate degrees in 26 academic majors, 19 masters degree programs, and the D.Ed. in adult education and the Ph.D. in public administration.

The librarian in this position will provide general reference services to students, faculty, staff, and other library patrons at the public desk in the Beekman Library. Responsibilities include their current addresses and telephone numbers with your application. Transcripts will be required for candidates invited to interview at FSU.

APPLICATION DEADLINE: Review of applications will begin November 17, 1997, and will continue until the position is filled. An affirmative action, equal opportunity employer. Women and minorities encouraged to apply.

REFERENCE SERVICES AND COORDINATOR OF DISTANCE LEARNING SERVICES LIBRARIAN. E. H. Butler Library, Buffalo State College. Buffalo State College is seeking applicants for a 12-month, tenure-track librarian position in the Reference Services Department of E. H. Butler Library at the rank of Senior Assistant Librarian. Salary and benefits are competitive. The college is a comprehensive institution, located in the city of Buffalo, New York, offering arts and science and professional programs at the bachelor's and master's levels to a diverse student population. Responsibilities: The librarian in this position will provide general reference services to students, faculty, staff, and other library patrons at the public desk in Reference Services six to 16 hours per week, including some evening

DEAN OF LIBRARY & INSTRUCTIONAL SERVICES (LIS)
Ferris State University

RESPONSIBILITIES: The Dean of LIS reports to the Vice President for Academic Affairs, and is a member of the Deans Council. S/he has administrative responsibility for librarywide planning and policy direction as well as centralized library services such as budget, personnel, systems development, archives, information services, and fundraising initiatives. The Dean plays an universitywide leadership role in the development and implementation of information access and in integrating emerging technologies and electronic resources with traditional library collections and services. S/he will help plan and oversee the construction and development of FLITE, a new highly digitalized, technologically advanced university library facility.

QUALIFICATIONS: Required: A master's degree in library/information sciences from an ALA-accredited program. Five years progressively responsible administrative experience in an academic library, which includes successful personnel, budget and resource planning, and management experience. Demonstrate effective organizational, interpersonal, and oral and written communication skills. The candidate must also demonstrate the ability to develop and maintain positive relationships with a culturally diverse staff and student body.

PREFERRED: Advanced subject degree; Ph.D. highly desirable. One or more years of experiences as a public or technical services librarian. Demonstrate understanding of and a commitment to resource sharing/networking, library automation, new information technologies, and faculty and staff development. Successful grant acquisition and administration. Experience in a work environment which includes collective bargaining.

SALARY: Salary and benefits are competitive and commensurate with experience and qualifications.

APPLICATIONS: Apply with letter addressing qualifications as related to the responsibilities of the position, curriculum vitae, and the names of three references from supervisors or colleagues. Please include their current addresses and telephone numbers with your application. Transcripts will be required for candidates invited to interview at FSU.

Nominations may be sent to the Chair. Apply to:

Isabel J. Barnes, Chair
LIS Search Committee
200 Ferris Dr., VFS 200-B
Big Rapids, MI 49307

APPLICATION DEADLINE: Review of applications will begin October 15, 1997, and conclude when a qualified candidate is chosen, or November 14, 1997, whichever is sooner. The preferred starting date is January 15, 1998, unless otherwise negotiated.

Affirmative action, equal opportunity employer.
MUSIC LIBRARIAN

University of California, Santa Barbara

The University of California, Santa Barbara, is seeking a Music Librarian to manage its Music Collection. Principal contents of the collection are monographs, serials, scores, and audio and video recordings. The collection supports programs in historical musicology, composition, theory, musical performance, and ethnomusicology. It serves the research needs of some 33 faculty, as well as undergraduate and graduate students, visiting scholars, and a diverse group of community users.

RESPONSIBILITIES: The Music Librarian serves as collection development manager and resource librarian for faculty and students, providing information on research and instructional needs. Responsible for preservation, storage, weeding decisions, and resource sharing. Provides traditional and electronic reference services that may include some evening and weekend hours. Initiates and participates in an active library instructional program; provides tours, lectures, and orientations. Maintains the music subject Web page. Hires, trains, supervises, and evaluates library staff and graduate assistants. Serves as Assistant Department Head for the Arts Library. Represents the library in local, state, and national activities.

REQUIRED QUALIFICATIONS: ALA-accredited MLS. Knowledge of music resources and collection development experience. Experience in providing reference and bibliographic instruction. Demonstrated ability to supervise. Excellent management and leadership skills as well as the ability to plan, develop, and implement new programs and services. Strong commitment to public service. Knowledge of and sustained interest in keeping abreast of emerging technologies and their applications for improving information retrieval and service to users. Preferred qualifications: Master's degree in music. Reading knowledge of one or more Western European languages.

SALARY RANGE: $35,916 to $54,636. Applications will be reviewed starting December 15, 1997.

Send resume and names and addresses of three references to:

Detrice Bankhead
Assistant University Librarian, Personnel
University of California
Santa Barbara, CA 93106

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LIBRARIAN, ELECTRONIC RESOURCES. Position responsible for providing effective interface with campus Information Technology (IT) unit for computer, software, and network support, maintenance, and selection of equipment; evaluating electronic resources and selecting databases and products to support the curriculum in business, international studies, and modern languages; planning for program enhancements and participating in problem solving; providing reference assistance to graduate students and faculty; managing Thor, the library's automated system, using Sirsi's Unicorn software; and developing and maintaining the library's Web site. 

Required: MLS; two years of experience in reference and library systems support, or equivalent combination of additional education and experience; knowledge of computer hardware, library technology and systems; skill in working with staff in technical support and users in a reference setting; and knowledge of business sources. Preferred: Familiarity with Unix. Salary commensurate with experience. Info about school available at http://www.t-bird.edu. For additional information or questions, contact Carol Hammond, Director, at (602) 978-7234 or hammondc@t-bird.edu. To apply: Send letter of application describing qualifications for duties as specified above, resume, and four professional references to: Human Resources, Thunderbird, The American Graduate School of International Management, 15249 N. 59th Ave., Glendale, AZ 85306. Review of applications will begin immediately; open until filled. EOE.
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John Espley has served the library community for almost 25 years. He actively participates in numerous ALA committees including MAREL. As head of customer services and principal librarian for VTLS, John has earned the respect of the entire VTLS staff and of his colleagues in the industry.