Deadline: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are $8.75 per line for institutions that are ACRL members. $10.75 for others. Late job notices are $20.50 per line for institutions that are ACRL members, $24.95 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from $395 to $745 based upon size. Please call for sizes and rates.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notification (e.g., October 20 for the October issue) and job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

Internet: C&RL News classified ads are accessible on the World Wide Web at http://www.ala.org/acrl/c&rlnew2.html. Ads will be placed approximately 2-3 weeks before the printed edition of C&RL. News is published.

Contact: Jack Helbig, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: jackhelbig@ala.org

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees, applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual lifestyle, or national origin. By advertising through ALA services, the organization agrees to comply with this policy.

BOOKS BOUGHT AND SOLD

USED SCI-TECH BOOKS PURCHASED, Physics, math, all engineering, electricity, and electronics, skilled trades, antiquarian tech. Sorry, no serials or life sciences. Quality older editions, duplicates, unneeded gifts, superseded titles always sought. Ex library OK. No quantities too great; will travel when appropriate. For more information please contact Collier Brown or Kirsten Berg at Powell's Technical Bookstore, 33 NW Park Ave., Portland, OR 97209; phone: (800) 225-6911; fax: (503) 228-0505; e-mail to: kirsten@technical.powells.com.

POSITIONS OPEN

ADMINISTRATIVE LIBRARIAN. Western Carolina University is searching for a self-motivated, enthusiastic, and service-oriented librarian to assist the University Librarian in several areas. Initially these will include Planning and implementing regular and systematic evaluation of library services and resources; informing the university community of these services and resources; advising the University Librarian and library staff concerning state and university personnel policy and procedures. More detailed information concerning these responsibilities and the position can be found at http://www.wcu.edu/human_reepja/. The person in this position will also serve as library liaison to an instructional department and participate in bibliographic instruction. Required: Master's degree in library science from an ALA-accredited school at least four years of professional experience in a library, supervisory experience. Preferred: Evidence of well-developed planning, project management, problem-solving, and organizational skills; strong written and oral communication skills; and an ability to work effectively with library staff and the university community. 12-month, faculty-rank, tenure-track position available July 1, 1998. Salary: $37,000-$53,900. Applications received by January 30, 1998 will be given first consideration. Please send letter of application, resume, and names of and phone numbers of three references to: William Toombs, Saint Louis University Law Library, 3700 Lindell, St. Louis, MO 63108. Saint Louis University is an AA/EO employer.

CATALOGER
Saint Louis University
Law Library

Retrospective Conversion/Reclass Cataloger.

REQUIREMENTS: ALA-accredited MLS; two years professional cataloging experience, working with LC classing, LCSH, AACR2, OCLC, and LC rule interpretations; serials cataloging. Commitment to high accuracy and output. Ability to work with older serials and monographs.

DESIRABLE: Reading knowledge of western European languages. Familiarity with a local ILS (III preferred). Experience with name authority creation and maintenance. Knowledge of CONSER serials practice. Duties: Retrospective conversion and reclassification of serials and some monographs, including many foreign-language titles. Prepare non-CONSER serial records for CONSER authentication or create new serials records for the CONSER database. Creation or editing of related name authority records including series headings for NACO. Some revision of other catalogers' work. Editing existing records in local database. Reclass of existing materials from temporary classification scheme to LC. Perform other duties related to modification of existing records in local database.


Apply to: William Toombs
Saint Louis University Law Library
3700 Lindell
St. Louis, MO 63108
Connecticut College, a highly selective private liberal arts college, seeks an Associate Dean of Information Services. The Associate Dean will provide guidance for the daily operations of Information Services including libraries, computing, media and technology planning. IS has a staff of 56 and a budget of approximately $5,000,000. The AD represents the College and the Dean at professional functions. More specifically, the successful candidate will possess:

- A vision for integrated information services
- An ability to lead and inspire people in a rapidly changing environment
- An ability to be an advocate for the IS staff and their clients
- Experience with technology innovation
- An understanding of the special needs of a scholarly community.

Responsibilities include supervising all staff and daily operations. The ideal candidate must have experience with decision making in a highly collaborative environment as well as excellent communication, supervisory and leadership skills. Master's degree and knowledge of computing services and libraries in an academic setting required; must have the ability to work as a team player.

The college has recently completed a technology strategic plan and allocated $584,000 for 1997/98 initiatives. The academic programs of the College have been enhanced by the recently created Centers for International Studies and the Liberal Arts, Conservation Biology, Arts and Technology, and Community Challenges. All campus buildings are connected with a fiber optic network and dorm rooms provide voice/data ports. Through the CTW Library Consortium which links the collections of Connecticut College, Trinity College and Wesleyan University in a SIRSI client-server system, the College offers the resources of a research library. The College is beginning implementation of PeopleSoft as its campus-wide system.

Review of applications will begin on December 12. Please send resume, cover letter and names of three references to Connecticut College, Box 5251, 270 Mohegan Avenue, New London, CT 06320. For information: HTTP://camel@conncoll.edu

Connecticut College
Connecticut College is actively seeking to diversify its staff and faculty. An Affirmative Action/Equal Opportunity Employer.
DIRECTOR

Division of Biomedical Information Sciences/Welch Library
The Johns Hopkins University School of Medicine

The Johns Hopkins University School of Medicine is seeking a director to lead the Welch Library/Division of Biomedical Information Services.

Applicants should have demonstrated leadership qualities, outstanding abilities in organization management, and expertise in biomedical information systems, and library science.

Please send letter of application, curriculum vitae, and bibliography to:

Martin D. Abeloff, M.D.
Chairman, Division of Biomedical Information Sciences/Welch Library
Johns Hopkins University
School of Medicine
720 Rutland Ave., SOM 102
Baltimore, MD 21205-2196

An affirmative action, equal opportunity employer.

Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library positions in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of Library Journal, the ALA Survey of Librarian Salaries, the annual ARL Salary Survey, or the annual CUPA Administrative Compensation Survey) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

<table>
<thead>
<tr>
<th>State</th>
<th>Minimum Salary</th>
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<tbody>
<tr>
<td>Connecticut</td>
<td>$31,273</td>
</tr>
<tr>
<td>Delaware</td>
<td>$22,500+</td>
</tr>
<tr>
<td>Illinois</td>
<td>$27,400#</td>
</tr>
<tr>
<td>Indiana</td>
<td>varies*</td>
</tr>
<tr>
<td>Iowa</td>
<td>$24,533</td>
</tr>
<tr>
<td>Louisiana</td>
<td>$22,000</td>
</tr>
<tr>
<td>Maine</td>
<td>varies*</td>
</tr>
<tr>
<td>Massachusetts</td>
<td>$27,554*</td>
</tr>
<tr>
<td>New Jersey</td>
<td>$31,868</td>
</tr>
<tr>
<td>New York</td>
<td>varies*</td>
</tr>
<tr>
<td>North Carolina</td>
<td>$24,367+</td>
</tr>
<tr>
<td>Ohio</td>
<td>$25,198+</td>
</tr>
<tr>
<td>Pennsylvania</td>
<td>$26,000</td>
</tr>
<tr>
<td>Rhode Island</td>
<td>$29,600</td>
</tr>
<tr>
<td>South Carolina</td>
<td>varies*</td>
</tr>
<tr>
<td>South Dakota</td>
<td>$22,000</td>
</tr>
<tr>
<td>Texas</td>
<td>$26,000</td>
</tr>
<tr>
<td>Vermont</td>
<td>$26,464</td>
</tr>
<tr>
<td>West Virginia</td>
<td>$22,000</td>
</tr>
<tr>
<td>Wisconsin</td>
<td>$25,830</td>
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</tbody>
</table>

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

#Salary minimums for public librarians only.

Option for local formula.
HEAD OF ACCESS SERVICES
University of California, Santa Cruz

TITLE: Head of Access Services.
RANK: Associate Librarian.
HIRING SALARY: $37,932-$44,544.

The Library of the University of California, Santa Cruz, seeks a Head of Access Services. The incumbent is responsible for providing daily and long-term planning and direction for the Access Services Section, which has a staff of 16 career FTE and 13.5 student FTE. The Head of Access Services coordinates access services throughout the university library and provides direct supervision to three staff members, who are each responsible for one of three section units: Circulation, Reserves, and ILL/Document Delivery. As one of seven section heads in the library, the Head of Access Services serves as a member of the Library Management Group and reports to the University Librarian.

RESPONSIBILITIES: The Head of Access Services is responsible for management of access services, including automated circulation, interlibrary loan, document delivery, print and electronic reserves, stacks maintenance and security; determines access policies in cooperation with other library sections; collects and analyzes statistics, prepares reports, and formulates automation recommendations. The successful candidate will be responsible for the organization of the Access Services Section to meet the challenge of advances in access technology and maintenance of traditional service. The incumbent also participates in campus liaison activities and represents the campus in UC-system, consortia, and professional organizations. Depending on qualifications, may serve at the reference desk or as a collection selector.

QUALIFICATIONS: Required: MLS from an ALA-accredited library school; five years relevant experience; demonstrated increasing administrative responsibilities and successful management skills; evidence of a strong service orientation; superior communication and interpersonal skills; ability to work with a diverse community within a changing environment; significant supervisory experience; significant experience with information technology systems in a library setting.

PREFERRED: Substantial experience in an academic or research library; evidence of successful innovation in providing library services; significant experience in interlibrary loan and/ or document delivery.

THE CAMPUS AND THE LIBRARY: One of the nine campuses of the University of California, UC Santa Cruz is located in a redwood-forest setting overlooking the ocean, 75 miles from San Francisco, 25 miles from "Silicon Valley", at the north end of the agriculturally rich Monterey Bay area. Campus enrollment of about 10,000 students, of which 1,000 are graduate students. The library collection of more than one million volumes is growing at a rate of 30,000 volumes annually. The library has a full-time equivalent staff of 140, of which 31 are librarians.

TO APPLY: Applicants should supply a complete statement of their qualifications, a resume of their education and experience, as well as the names, addresses, telephone numbers, and e-mail addresses of three references.

Please refer to position #T97-26 in your reply.

All letters and documents should be addressed to:

Kate McGirr
AUL-Human Resources
University Library
University of California, Santa Cruz
1156 High St.
Santa Cruz, CA 95064
phone: (408) 459-2076
fax: (408) 459-8206
e-mail: liboff@scilibx.ucsc.edu

Closing Date: The deadline for application is December 20, 1997.

UCSC is an equal employment opportunity, affirmative action employer.
826 College. Salary is competitive and benefits are excellent. Interested in a small, cooperative environment are essential. The Director of the Library with the philosophy of a liberal arts education and the ability to work sharing arrangements are particularly encouraged to apply. Familiar understanding of computer applications in the public domain is needed. Individuals with proven public relations, communications, and consensus-building skills are encouraged. Applicants must have a master's degree in library or information science from an ALA-accredited institution; a Ph.D. or an additional graduate subject outside the discipline is preferred. It is essential that candidates have a strong public service orientation and experience, excellent oral, written and interpersonal communication skills; ability to work independently and function effectively in a team-based environment; willingness to work evening and/or weekend hours as needed.

Desirable qualifications include: academic/research library experience; demonstrated experience with the system architecture and functional applications of the NOTIS LMS circulation module; and experience with the creation and maintenance of WWW forms and script.

Minimum qualifications include: ALA-accredited MLS and 3 years relevant experience; working knowledge of circulation, reserve, and interlibrary loan functions in an automated integrated library management system; demonstrated with mainframe and PC systems and products and WWW authoring and editing tools; project management skills; strong public service orientation and experience; excellent oral, written and interpersonal communication skills; ability to work independently and function effectively in a team-based environment; willingness to work evening and/or weekend hours as needed.

At the University of Connecticut, our commitment to excellence is complemented by our commitment to building a culturally diverse staff. We actively encourage minorities and people with disabilities to apply.

**ELECTRONIC SERVICES LIBRARIAN.** The University of Illinois at Chicago (UIC) invites applications for the position of Electronic Services Librarian. This tenure-track position has been established to support the development of electronic, multimedia, and Internet services and resources in the university library. The Electronic Services Librarian will serve as liaison to the UIC faculty for electronic information, Internet resources, and the use of technology in teaching and research. Based in the Systems Department, the Electronic Services Librarian will work closely with the Collections Development Department and public services units as well as staff from the Computer Center.

Responsibilities: Under the direction of the Manager of Library Systems (jointly with the Assistant University Librarian for the Health Sciences), the Electronic Services Librarian will lead in the development and management of electronic services responsible to the needs of the university library staff and the UIC faculty. In coordination with librarians, the electronic services liaison to the UIC faculty for the Internet, including guidance on issues of copyright and intellectual property in the electronic environment. Manages day-to-day operations and public services of the Information Technology Arcade (and other similar facilities), including scheduling, multimedia development and evaluation, and consulting services. Advises library faculty and staff in instructional programs and participates in staff development. Serves as coordinator of Internet Services, including instruction in locating, using, and developing dynamic resources on the Internet. Develops and manages electronic resources, including Internet-based applications such as discussion groups, gophers, and WWW servers. Participates in librarywide committees and task forces as well as planning activities. Weekend and evening hours required. Minimum qualifications: Master's degree from a program
The University of Connecticut Libraries, members of the Association of Research Libraries, are currently recruiting for two librarian positions. These positions offer exceptional opportunities for applicants to become members of a library staff that has recently organized into team-based structures to support the libraries’ strategic directions, including academic partnerships, user services shaped by user feedback, networked information services, and the development and preservation of research collections.

For further information about the UConn Libraries or the following positions, see our home page at http://www.lib.uconn.edu or visit us in the ALA Placement Office at the ALA Midwinter Meeting in New Orleans.

REFERENCE LIBRARIAN/CITI LIAISON, STAMFORD CAMPUS-
UNIVERSITY LIBRARIAN II (Search # 98A193)

Reporting to the Director of the Jeremy Richard Library (JRL) in Stamford, this newly created position, a member of the Regional Campus Libraries team, will provide reference and research assistance, subject specific instruction, and serve as the UConn libraries liaison to the University's Connecticut Technology Institute (CITI) program.

Duties include: providing reference and research services; conducting library instruction classes and orientations, including the development of bibliographies, guides, handouts, and computer aids; serving as the JRL’s expert user for information technology; selecting and deselecting materials for the reference and general collections and in specific subject areas; serving as the CITI liaison and liaison to other UConn academic departments as assigned; and filling in at the JRL circulation desk as needed.

Minimum qualifications include: ALA-accredited MLS and 3-6 years relevant experience, including 2 or more years as a reference librarian, an information technology background developed through academic or work experience; knowledge of computer applications in libraries; working in a team-based environment; ability to work evening and/or weekend hours.

Desirable qualifications include: academic/research library reference or information technology expertise, demonstrated teaching and instructional skills, and technological expertise in client/server internet applications.

University Setting: The University of Connecticut, established in 1881, is a Carnegie Research 1 University. It was recently cited as one of the top 20 public national universities and is engaged in UConn 2000, an ambitious ten year $1 billion campus building project. The main campus, situated in Storrs on 1300 acres of woodlands and rolling hills, is located approximately 30 miles from Hartford, the state capital, and midway between Boston and New York City. There are approximately 21,750 students system-wide.

UNIVERSITY OF CONNECTICUT

accredited by ALA; two years increasing experience with electronic information resources and services in a large research university library setting or other relevant experience. Experience in collection development or public services and working with an integrated network and media authoring. Demonstrated success in Internet training and support services. Knowledge of current and emerging technologies and understanding of their potential implications and opportunities in the university library, on the campus, and for remote users. Problem-solving experience and the ability to communicate clearly, knowledgeably, and personably in both a team environment and individually. Evidence of interest in professional involvement within academic librarianship. Ability to meet university standards in research and publication commensurate with tenure. Additional desirable qualifications: Experience working with networked information, database management and client/servers. Familiarity with Mac, PC (DOS and Windows), IBM mainframe, and UNIX operating systems. Knowledge of and experience with health sciences resources and services. Evidence of effective collaboration. Comfortable in a rapidly changing environment. Salary, rank, contract: Faculty appointments in the UIC Library begin at $33,000. Salaries are competitive and based on education and experience; faculty status; 12-month appointment; 24 days vacation; 12 days annual sick leave with additional disability benefits; 11 paid holidays; medical insurance (contribution based on annual salary; coverage for dependents may be purchased); two dental plans available; life insurance paid for by the state; participation in the State Universities Retirement System compulsory (8 percent of salary is withheld and is tax exempt until withdrawal); no Social Security coverage but Medicare payment required; physical examination at University Health Service is required upon appointment. For fullest consideration, apply by February 6, 1998, with cover letter, supporting resume, and the names of at least three references to: Annie Marie Ford, Personnel Librarian, University of Illinois at Chicago, Box 8198, Chicago, IL 60680. The University of Illinois at Chicago is an affirmative action, equal opportunity employer.

GOVERNMENT INFORMATION/URBAN STUDIES LIBRARIAN.

Social Sciences and Humanities Library, University of California, San Diego (http://orpheus.ucsd.edu/govinfo.htm). Assistant Librarian II, $32,424-$39,720, or Associate Librarian I-IV, $37,932-$44,544. The Social Sciences and Humanities Library (http://gor.ucsd.edu/ssh/sshlib.html) houses the research collections for the social sciences and humanities, which include government publications. The library provides a full range of services for the collections, including information and reference services, bibliographic instruction, and online searching. Career-track position in the Research Services Section of SSHL. Participates in collection development/management, with emphasis on state and local government documents, urban studies, and other social science subjects that may be assigned. Works closely with bibliographers in related disciplines. Provides in-depth reference service and consultation for all documents collections (federal, international, state, and local), and urban studies; serves as library liaison to Urban Studies program and other subject areas as assigned. Provides general reference assistance at a combined social sciences/humanities and government documents reference desk; some evening and weekend hours required. Participates in library user outreach and instructional programs, and library staff training, with special emphasis on promoting government information in electronic formats. Required: MLS from an ALA-accredited institution. Minimum two years experience in reference service for government documents. Working knowledge of U.S. depository guidelines and practices. Strong background in working with statistical sources and numeric data. Demonstrated success in application of computerized resources for government information. Demonstrated commitment to public service. Ability to communicate effectively with staff and patrons. Demonstrated potential to excel as a team member in a dynamic, technology-intensive, and challenging academic library environment. Excellent oral and written communication skills. Experience in bibliographic instruction and staff training. Evidence of research and/or professional activities. Preferred: Strong academic background in a social science discipline. Experience working with a social sciences and humanities reference collection. Working knowledge of Spanish language. Appointment at the higher rank requires substantial relevant experience and superior qualifications. Consideration of applications will begin February 6, 1998 and continue until the position is filled. Submit via electronic mail, facsimile or regular mail a letter of application, a resume, and a list of three references to: Debra Ambrose, Recruitment Coordinator, Library Human Resources.
DIRECTOR, LIBRARY RESOURCE SHARING DIVISION
(Search Extended)

The Texas State Library and Archives Commission

The Texas State Library and Archives Commission seeks an experienced and dynamic professional to manage its statewide library resource sharing programs serving both academic and public libraries. The position reports to the Assistant State Librarian and supervises staff of 10 to 11 FTE. Salary dependent on qualifications and experience; $41,016 minimum. Position will remain open until filled. To ensure full consideration, completed applications should be received by February 1, 1998.

The position requires: Demonstrated commitment to active participation in the library reference department; experience with traditional and electronic resources such as CD-ROMs, World Wide Web products, and online formats; collection development and bibliographic instruction experience; evidence of successful administrative and supervisory experience; ability to communicate effectively. Preferred: Relevant professional experience in an academic or research library. Successful supervisory experience. Ability to evaluate alternative modes of information access and delivery and introduce new processes and technologies in the workplace. Annual salary: $29,000-$36,000, dependent upon qualifications. To apply, submit letter of application addressing each of the position qualifications, resume, copies of undergraduate and graduate transcripts, and names of three references to: Sandra Gilliland, Assistant to the Dean, University of Kansas Libraries, 502 Watson Library, Lawrence, KS 66045-2800. Applications postmarked by January 9, 1998, will be given first consideration. An AA/EEO employer.

JAPANESE MATERIALS LIBRARIAN. Asia Library, University of Michigan Library. Under the direction of the Head of Technical Services, Asia Library, the successful candidate will perform original cataloging, copy cataloging, and record maintenance for Japanese materials, as well as provide public services support, and assist in the development of electronic resources and services as related to East Asian studies. Specific duties include producing original MARC records for all types of Japanese-language materials by examining and determining the entries according to AACR2 and LCRIs; performing authority work on name headings and series titles; performing subject analysis and providing LC subject headings and classification numbers; performing descriptive cataloging in Japanese and roman transliteration; and completing holdings information. Will also produce MARC records by reviewing and updating other libraries' partial records. Additional duties include training and supervising the work performed by student assistants, providing public services assistance (reference/information services, patron assistance), and assisting in development of electronic resources for East Asian studies and patrons. Qualifications required: ALA-accredited MLS. Proficiency in both Japanese and English language skills. Demonstrated oral and written communication skills. Proficiency in library-related...
The Dean of the Library reports to the Vice President for Academic Affairs, and, as a member of the Academic Deans' Conference, participates in academic planning for the university. The Dean provides leadership and vision in the management of library programs, resources, and services. S/he ensures that print and electronic information resources support and enhance the educational and research programs of the campus; provides direction and leadership in the planning, development, implementation, and ongoing operation of academic computing services; works with other library directors within the region to envision, plan, and implement collaborative ventures; leads library fundraising efforts; is responsible for a budget over $7 million; and creates a supportive environment for over 100 faculty and staff employees.

San Diego State University is the largest of the 23 campuses in the California State University System, with an ethnically diverse student body of approximately 29,000 students and 2,000 faculty. SDSU is the only campus in the CSU system to be designated a Doctoral University II by the Carnegie Foundation. Now in its centennial year, it offers bachelor's degrees in 76 areas, master's degrees in 54, and the doctorate in 10. (Additional information is available at http://www.sdsu.edu.) In support of this mission, the library has built a collection of over one million volumes, provides access to numerous electronic resources and offers a variety of user-focused services. In 1996 the library opened its 114,000 square foot addition, which includes over 100 public workstations, two electronic classrooms, and a state-of-the-art Media Center. The library also provides many academic computing services.

QUALIFICATIONS: An ALA-accredited master's degree. Five to ten years experience with increasing responsibility in administration of an academic or research library, academic technology, and related services. Fundraising experience. Superior written and oral communication skills. Ability to work collaboratively and to work effectively in a multicultural campus and community setting. A strong record of professional and scholarly activities.

APPLICATIONS: Send letter stating qualifications, curriculum vitae, and names, current addresses, and telephone numbers of three references. Nominations encouraged. Preferred starting date is July 1998.

Apply to:

Vice President for Academic Affairs
Search Committee for Dean of the Library
San Diego State University
5500 Campanile Dr.
San Diego, CA 92182-8010

SDSU is an equal opportunity, Title IX employer and does not discriminate against persons on the basis of race, religion, national origin, sexual orientation, gender, marital status, age, or disability.

JAPANESE STUDIES LIBRARIAN. (Search reopened.) The University of Iowa Libraries, Iowa City, Iowa. Position description: The Japanese Studies Librarian will have a primary assignment as bibliographer and cataloger for Japanese studies and a potential secondary assignment as an adjunct faculty member in an appropriate academic department. Will select materials in all formats and in Japanese, English, and other European languages relating to Japanese studies; provide bibliographic and reference assistance; coordinate and implement user education; review copy cataloging performed by library assistants and students; perform original and adapt complex copy cataloging in all formats for materials in Japanese and other languages as appropriate; involve in preservation and conservation of relevant materials; represent the university libraries on campus as member of the Center for Asian and Pacific Studies; work with appropriate faculty to support interest in East Asia throughout the university and the state; represent the university libraries at pertinent meetings and conferences. Qualified candidates may have the opportunity to serve as an adjunct faculty in an appropriate department and teach one course per year, in a subject to be determined according to the interests and background of the successful applicant. Qualifications: Required: MLS from an ALA-accredited library school or equivalent; high level of professional competency in written and spoken Japanese; excellent ability to communicate with students and faculty; knowledge of East Asian studies as an academic discipline; substantial knowledge of or experience with LC classification, LCSH, AACR2, and MARC formats; demonstrated ability to work effectively with faculty and library colleagues; commitment to professional involvement. Desired: Some knowledge of Korean and European languages; experience in an academic or research library; advanced work in Japanese studies. Salary and appointment: Appointment rank and salary will be based on relevant experience and educational background. Appointment will be made computer applications and skills. Demonstrated ability to work effectively with a culturally diverse staff. Desired: Substantial knowledge of East Asian studies as an academic discipline. Some professional work experience in an American research library. Knowledge of current Japanese studies electronic resources. Rank, salary, leave, and benefits: Rank of Assistant Librarian. Final salary dependent on years of previous relevant professional experience (minimum salary: $29,500). 24 working days of vacation per year; 15 days of sick leave per year; with provisions for extended benefits. Excellent benefits package; TIAA/CREF retirement plan. To apply: Send cover letter and copy of resume to: Lucy Cohen, Library Human Resources, 404 Hatcher Graduate Library North, University of Michigan, Ann Arbor, MI 48109-1205. Application deadline: Applications received by January 15, 1998, will be given first consideration. The University of Michigan is a nondiscriminatory, affirmative action employer.

December 1997/829
DIRECTOR, LIBRARY LEARNING COMPLEX (#MBDL-9809)
California State University, Monterey Bay

CSUMB seeks an experienced and visionary leader for the position of Director, Library Learning Complex. The Director is the chief administrator of the library (currently staffed by seven FTE librarians and eight FTE support staff) and has responsibility for program development, coordination and evaluation of library services across the campus. The Director will be expected to lead the university library of the future in educating and serving the information needs of undergraduate students, faculty, and staff. The Director is also a member of the Deans’ Council and participates in academic planning for the university. Salary for this 12-month Administrator III position is commensurate with the background and experience of the individual selected. CSUMB offers excellent fringe benefits.

MINIMUM QUALIFICATIONS: Candidates must possess an MLIS from an ALA-accredited institution as well as demonstrated management experience in one or more senior administrative positions in an academic library setting. Experience must include fiscal planning, program planning, personnel and facilities management. Candidates must also possess comprehensive knowledge of library automation, advanced information technologies, and the full range of library operations, including the management of nonprint collections. Also required are strong interpersonal skills, including experience with decision making in a highly collaborative environment and the ability to work with diverse constituencies both within and outside the university.

PREFERRED KNOWLEDGE, ABILITIES, AND PERSPECTIVES: A vision of a future world of integrated information services with a creative and open approach toward realizing that vision; broad knowledge of and comfort with developing technology and its potential; the ability to lead, empower, and inspire people in a rapidly changing environment; receptiveness to, and the desire to be an advocate for, the people whose work she or he oversees; a strong background in, and commitment to, public service; academic credentials and a record grounded in an academic discipline; an understanding of the special needs of a scholarly community and the language of academics, based upon personal intellectual pursuits of significant breadth and depth; the ability to foster an environment of mutual concern, respect, and trust for library faculty and staff; a healthy sense of humor.

CSUMB, founded in 1994, is a comprehensive university which values academic quality and the integration of learning, working, and residential living in a multicultural and interdisciplinary community. The campus is located on scenic and historic Monterey Bay, on land which was formerly part of the Fort Ord army base. The Library Learning Complex, a unit within the university’s Division of Academic Affairs, provides innovative library and information services to the campus. Additional information about the library can be found at http://library.monterey.edu.

APPLICATION PROCESS: Each application should include two copies of the candidate’s resume, letter of application, and the names, addresses, telephone numbers, and e-mail addresses, of three professional references.

Send to:

Recruitment/Office of Academic Personnel
CSUMB
100 Campus Center
Seaside, CA 93955-8001
phone: (408) 582-3569
tax: (408) 582-3811
CRS/TDD users: (800) 735-2929

E-mail applications are encouraged and may be forwarded to: faculty_recruitment@monterey.edu. Should you require accommodation with the application process, contact (408) 582-3574.

While the position is open until filled, the priority screening date is January 30, 1998. The preferred starting date is no later than July 1, 1998. The complete position vacancy announcement may be viewed at www.monterey.edu/general/jobs.html.

California State University, Monterey Bay, is an equal opportunity, affirmative action, and ADA employer committed to excellence through diversity.
at the Librarian I, II, or III level. Starting salary range: $25,000-$49,600. The university offers an attractive package of benefits including 25 days of paid vacation per year, TIAA/CREF retirement, and a flexible selection of medical, life, dental, and vision insurance, childcare credit, and other additional benefits. Application Procedures: Applications must be received by January 30, 1998. Qualified individuals should submit a letter of application, resume, and the names, addresses, and telephone numbers of three references to: Janice Simmons-Welburn, Coordinator for Personnel and Diversity Programs, University of Iowa Libraries, Iowa City, IA 52242-1420; (319) 335-5871. The University of Iowa is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

LIBRARIAN—PHYSICS RESEARCH CONSULTANT. The National Institute of Standards and Technology (NIST), Office of Information Services (OIS), is seeking an expert librarian in physics to consult with NIST scientists and engineers in promoting U.S. economic growth by working with industry to develop and apply technology, measurements, and standards. The incumbent will market OIS resources and services; contribute to the reference, instructional, and collection development services; and identify electronic tools to contribute to the research process. The Research Consultant must possess a solid working knowledge of physics to assist researchers with the available discipline-specific research tools and to disseminate knowledge of these tools within the NIST research community. Incumbent also must have technical competencies and experience in the use of networked information resources; experience in providing reference liaison and instruction; knowledge of the information needs of the scholars and researchers in physics; demonstrated ability to initiate, plan, justify, and implement effective programs and services; excellent communication and interpersonal skills. Minimum qualification requirements: 1) master's degree in library science related to the position AND meet the required selective/qualifying criteria. Closes January 2, 1998. The Department of Commerce/NIST is an equal employment, affirmative action employer. Women and minorities are encouraged to apply. Contact: Dr. Edward C. Carter II, Associate Librarian, National Institute of Standards and Technology Libraries, 100 Bureau Drive, Stop 8310, Gaithersburg, MD 20899-8310; phone (301) 926-4851, www.usajobs.opm.gov

LIBRARIAN—REFERENCE. Tenure-track Instructor/Assistant Professor (12-month) position. Duties consist of providing comprehensive reference assistance, including one evening per week and rotating weekend hours; bibliographic instruction; and collection development. An ALA-accredited master's degree is required; subject expertise in criminal justice/social sciences is preferred. Salary commensurate with qualifications. Applications will be reviewed and accepted until the position is filled. Send letter with current resume and names and addresses of three references to: Ann Holder, Newton Gresham Library, Sam Houston State University, Huntsville, TX 77341-2281. SHSU is an affirmative action, equal opportunity employer.

LIBRARY. Azusa Pacific University invites applications and nominations for the following position. Librarian: Possess an ALA-accredited degree in library science and experience in both administration of public services and bibliographic instruction, including electronic resources. Preferred candidates should have a graduate degree in library science, and a knowledge of teaching graduates and undergraduates. Position is available immediately. Salary commensurate with qualifications. Applications will be reviewed and accepted until the position is filled. Send letter with current resume and names and addresses of three professional references to: Dr. Edward C. Carter II, Associate Librarian, American Philosophical Society, 105 South Fifth Street, Philadelphia, PA 19106-3386; phone (215) 440-8579;

Head Manuscripts Librarian

The American Philosophical Society plans to fill the position of Head Manuscripts Librarian late in 1997 or early 1998. The responsibilities of this position include the direction of the Manuscripts Department; providing knowledgeable services to scholarly researchers; and assisting the Library's Director (the Librarian) in adding acquisitions to the Society's outstanding collection of more than 6 million manuscripts, drawings and photographs, and audio recordings in the history of American science and technology, their European backgrounds, and early American history and culture to 1850. The Society is a member of the Independent Research Libraries Association and the Research Libraries Group. The Manuscript holdings can be accessed through the RLIN AMC data base and the Society's website at http://www.amphilsoc.org. A detailed job description is available upon request.

Candidates should hold the MLS from an ALA accredited program; an MA in history, history of science, anthropology or other field relevant to the Library's collections; possess library computer skills; and also have a minimum of five years library work experience. Some of these requirements may be waived for candidates with extensive, germane professional experience. The salary is competitive, benefits and vacations excellent, and professional development expected and supported. Applications will be accepted until the position is filled. Candidates should submit the following materials: an application letter, a current curriculum vitae, and the names and addresses of three references to:

Dr. Edward C. Carter II
Librarian
American Philosophical Society
105 South Fifth Street
Philadelphia, PA 19106-3386
Fax: 215-440-8579

December 1997/831
SCIENCE REFERENCE LIBRARIAN

Georgetown University

RESPONSIBILITIES: The Science Reference Librarian delivers research and reference services in the sciences, with a strong emphasis on planning, coordinating, and promoting Blommer Science Library instruction and orientation programs; designing and writing user aids, and training materials; developing and maintaining the Science Library's homepage. Serves as the liaison for collection development for one or more scientific disciplines. Two evenings per week and occasional weekend assignments required. Responsible for the Science Library in the absence of the Science Librarian.

REQUIRED QUALIFICATIONS: ALA-accredited MLS; ability to communicate well both orally and in writing; demonstrated initiative; ability to work with all levels of patrons and staff; strong service ethic; familiarity with the structure of knowledge in the scientific disciplines; experience teaching researchers and students how to choose and use information resources. Desired: Two years professional science reference experience, demonstrated experience with scientific database searching, especially chemical information and structure searching; bachelor's degree in chemistry, biology, or physics; working knowledge of German language; academic or special library experience.

SALARY AND BENEFITS: $32,000 minimum. Salary beyond minimum will depend on qualifications and experience. Academic status. Generous vacation, insurance, and retirement plans.

APPLICATION DEADLINE: Review of applications will begin January 15, 1998, and will continue until position is filled.

TO APPLY: Send cover letter, resume, and names, addresses, and telephone numbers of four references to:

Phyllis Barrow
Room 523, Lauinger Library
Georgetown University
3700 O St. NW
Washington, DC 20057-1174

Georgetown University is an affirmative action, equal opportunity employer.
Head, Serials Cataloging Section
UCLA LIBRARY

The Cataloging Department, located in the University Research Library (URL), is the largest of the seven cataloging centers in the UCLA Library system. It is primarily responsible for cataloging and preparing annually more than 90,000 monographs, serials, audiovisual materials, computer files (including selected Internet resources), and government documents for URL, which serves the social sciences, humanities, and education; for the College Library, which serves undergraduates; and for branch libraries serving the fine arts, music, and management. The department is organized into five sections: Authority, Serials Cataloging, Monographic Cataloging, Rapid Cataloging, and Records Management and Physical Processing. Within the department, the Serials Cataloging Section is responsible for cataloging serial titles in print, microform, and electronic formats for all roman-alphabet languages, for coordinating the cataloging of non-roman-alphabet serials, excluding CJK, and for updating and maintaining existing serials records in OCLC and UCLA’s integrated information system. Cataloging is done directly in OCLC in accordance with AACR2, LCRI, LCSH, and the Library of Congress classification schedules. Serials records are usually created in accordance with the CONSER program’s standards. Serials catalogers also contribute authority records to NACO. The library has recently chosen a vendor for its local system and expects to migrate to the new client/server system in 1998. It is anticipated that workflow and concomitant responsibilities will undergo significant changes with the new system.

DUTIES: Under the general supervision of the Head of URL Cataloging, manages the Serials Cataloging Section, including ongoing review and revision of policies and procedures in a highly automated and changing environment, setting standards and monitoring output and quality of the work, and performing serials cataloging according to CONSER/NACO standards. In addition to the Head, the section is staffed by one FTE librarian and two FTE staff, with additional specialized language assistance from other sections and units. Has personal responsibility for the selection, supervision, and evaluation of the members of the Serials Cataloging Section. Coordinates training of staff in AACR2, MARC bibliographic, holdings, and authorities formats, CONSER, NACO, LC classification and subject analysis. Serves as a liaison with other library units, especially the Serials Department and bibliographers. Consults with other cataloging agencies, on and off campus, on serials issues, and explores opportunities for increased coordination and cooperation. Coordinates the section’s CONSER and NACO operations and participates in cataloging meetings and standards setting on a national level. Keeps apprised of developments and provides leadership, locally and nationally, in developing policies and standards for providing access to both print-based and electronic serials. Participates actively as a member of the Cataloging Department’s management team, advising the Department Head on serials and related series issues and helping with the ongoing evaluation of priorities and the division of responsibilities within the department.

QUALIFICATIONS: Required: Demonstrated managerial, planning, leadership, communication, and interpersonal skills, with a minimum of three years successful experience as a supervisor/trainer in a library, preferably an academic or research library. Ability to work with a variety of foreign languages, with reading knowledge of at least two, one or more of which would preferably be a non-roman-alphabet language, excluding Chinese, Japanese, or Korean. General background in the social sciences or the humanities as demonstrated by college course work, thorough knowledge of the USMARC formats for serials, with a minimum of three years experience cataloging serials and at least five years cataloging experience using an integrated library system. Thorough knowledge of experience with AACR2, LCRI, LCSH and Library of Congress classification. Experience with a bibliographic utility, preferably OCLC. Knowledge of Program for Cooperative Cataloging standards, especially CONSER. Knowledge of national cataloging trends and issues and an awareness of and commitment to the use of new technological cataloging tools. Strong commitment to enhancing service through teamwork, workflow efficiencies, and responsiveness to clients. Demonstrated problem-solving, workflow analysis, and project leadership skills. Ability to work well in a changing environment within a large organization, demonstrating flexibility, initiative, and creativity. Demonstrated ability to work with staff, students, and faculty of culturally diverse backgrounds. Demonstrated commitment to professional development and service. Preferred: Knowledge of experience with pre-ISBD and ISBD cataloging codes. Recent experience cataloging materials in the social sciences or humanities. Salary: $37,932-$54,636.

Anyone wishing to be considered for this position should write to:

Rita A. Scherrei
Associate University Librarian for Personnel and Administrative Services
University Research Library, UCLA
11334 URL, Box 951575
Los Angeles, CA 90095-1575

The application letter should include a complete statement of qualifications, a full resume of education and relevant experience, and the names and addresses of at least three persons who are knowledgeable about the applicant’s qualifications for this position. Candidates applying by February 1, 1998 will be given first consideration.

December 1997/833
SECTION HEAD, SERIALS LIBRARIAN
The University of Texas at El Paso Library

DESCRIPTION: The University of Texas at El Paso Library seeks a Librarian Section Head for the Serials Section in the Technical Services Division. We are looking for a dynamic, service-oriented supervisor of a section consisting of three units: Current Periodicals and Microforms (CPM), Serials Check-in, and Bindery/Mailroom. The library is migrating to the Innovative Interfaces Inc. system. The Section Head Librarian is responsible for the serials public service desk, serials control, bindery activities, and library mail. The incumbent works closely with Technical Services staff and the Associate University Librarian for Technical Services in setting serials policies and procedures, and in developing unit goals and objectives. The Section Head Librarian plans, implements, and evaluates unit activities. The supervisory responsibilities include hiring, training, and evaluating seven classified staff plus student workers. As a professional librarian, the incumbent participates in collection development activities and is involved in librarywide planning.

QUALIFICATIONS: Required: MLS from ALA-accredited library school. Minimum of three years progressively responsible experience as a professional librarian in an academic library, one year of which includes work with serials in a technical services position. Demonstrated leadership ability and commitment to public services principles. Minimum of one year supervisory experience. Experience with automated serials control systems, III preferable. Excellent interpersonal skills; ability to deal with change; ability to work collaboratively and as a team leader; excellent written and oral communication skills; flexibility; demonstrated problem-solving ability; proficiency in microcomputer skills. Desirable: A subject master’s degree; experience working with serials vendors and negotiating service charges; public service experience with periodicals; knowledge of bindery procedures and national binding standards; knowledge of serials cataloging and MARC format for serials holdings; acquisitions and collection development experience, including evaluating serials for format and access decisions; working knowledge of at least one modern European language. Spanish preferred.

More information about the library and the university may be found at the library’s Web homepage: www.utep.edu/~library.

SALARY AND BENEFITS: $30,000 minimum. Comprehensive benefits package, choice of retirement plans and health care options. Texas has no state income tax.

APPLICATIONS: Send letter of application, resume, and names, addresses, and phone numbers of three references to:

Lydia Limas, Administrative Assistant
University of Texas at El Paso
El Paso, TX 79968-0582
phone: (915) 747-5683
fax: (915) 747-5345

The University of Texas at El Paso does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability in employment or provision of services.
2 POSITIONS AVAILABLE
Purdue University Libraries

USER INSTRUCTION LIBRARIAN (SEARCH REOPENED).
RESPONSIBILITIES: Assumes major role in ongoing planning and development of systemwide information literacy curriculum, including course development and evaluation. Develops instructional materials including interactive Web-based or multimedia formats, and teaches in a variety of settings and formats. Acts as a liaison between the libraries and other faculty to promote effective use of available reference services and information literacy skills. Provides assistance and guidance in the use of the Undergraduate Library and library collections to individuals and groups, including hours at general reference desk with some weekend and evening hours. Serves as a resource person for support staff in the delivery of reference and instructional services. Participates in the planning activities of the Undergraduate Library and the libraries. Reports to the Undergraduate Librarian/User Instruction Coordinator. Members of the libraries faculty must meet Purdue requirements for promotion and tenure. Requirements: Master's degree in library science (ALA-accredited). Experience in teaching and instructions design. Demonstrated knowledge of the application of new technologies to the delivery of instruction. Excellent communication and presentation skills. Strong commitment to public services and information literacy.
DESIRED QUALIFICATIONS: Degree in education. Knowledge of communication and information technologies. Vision and leadership to facilitate libraries faculty teams in curriculum development and the integration of current and emerging technologies as they contribute to users' instructional needs. Candidates should be self-motivated, flexible team players, comfortable with change.

REFERENCE AND INSTRUCTION LIBRARIAN (SEARCH RE-OPENED)
RESPONSIBILITIES: Contributes to the overall mission of the Undergraduate Library. Provides assistance and guidance in the use of the Undergraduate Library and library collections to individuals and groups, including hours at general reference desk, with some weekend and evening hours. Assists in the development and delivery of the libraries' information literacy program, including teaching a credit course. Develops instructional materials in print, interactive Web-based, or multimedia formats. Contributes to library's collection development for both reference and general collections. Participates in general management support and supervision of departmental staff. Participates in the planning activities of the Undergraduate Library and the libraries. Reports to the Undergraduate Librarian. Members of the libraries faculty must meet Purdue requirements for promotion and tenure. Requirements: Master's degree in library science (ALA-accredited). Recent professional experience in reference services and/or teaching. Strong service orientation and commitment to undergraduate needs. Excellent communication and presentation skills.
DESIRED QUALIFICATIONS: Demonstrated interest in applying current and emerging technologies to meet the changing needs of library users with the goal of fostering user self-sufficiency. Knowledge of the application of new technologies to the design and delivery of instruction. Knowledge of issues and trends in information literacy. Candidates should be self-motivated, flexible team players, comfortable with change.

SALARY: $30,000 and up, depending upon qualifications.
STATUS AND BENEFITS: Faculty status and responsibilities. Rank of Assistant Professor. 12-month appointment with annual vacation of 22 working days. Flexible benefit programs with open enrollments annually. Group life, medical, and disability insurance programs are in effect, as are flexible spending accounts. TIAA/CREF retirement, and Social Security coverage.
APPLICATION PROCESS: Send statement of interest, resume, and list of references to:

Thomas L. Haworth
Personnel Administrator
Purdue University Libraries
1530 Stewart Ctr.
West Lafayette, IN 47907-1530

Applications will be accepted until the position is filled. Priority consideration will be given to applications received by January 15, 1998.

An equal opportunity, affirmative action employer.
PHILOSOPHY/HISTORY OF SCIENCE BIBLIOGRAPHER AND REFERENCE LIBRARIAN. Social Sciences and Humanities Library, University of California, San Diego (http://orphen.ucsd.edu/govinfo.html). Assistant Librarian II-V, $32,424-$39,720; or Associate Librarian I-V, $37,670-$44,544. The Social Sciences and Humanities Library (http://gort.ucsd.edu/ashl/sshl.html) houses the research collections for the social sciences and humanities, which include government publications. The library provides a full range of services for the collections, including information and reference services, bibliographic instruction, and online searching. Career-track position in the Research Services Section of SSHL. Participates in collection development and management, with emphasis on philosophy, and history, philosophy, and sociology of science. Other bibliographic subjects may also be assigned. Works closely with bibliographers in related disciplines. Provides in-depth reference service and consultation; serves as library liaison to academic departments in assigned subject areas. Provides general reference assistance at a combined social sciences/humanities and government documents reference desk; some evening and weekend hours required. Participates in library user outreach and instructional programs. Required: MLS from an ALA-accredited institution. Minimum two years reference experience in the social sciences and humanities in an academic or research library. Demonstrated experience with a wide range of electronic resources. Demonstrated commitment to public service. Ability to communicate effectively with staff and patrons. Demonstrated potential to excel as a team member in a dynamic, technology-intensive, and challenging academic library environment. Experience in bibliographic instruction. Evidence of research and/or professional activities. Excellent oral and written communication skills. Superior working knowledge of French and/or German. Strongly preferred: Advanced academic degree in philosophy or related discipline. Appointment at the higher rank requires substantial relevant experience and superior qualifications. Consideration of applications will begin February 6, 1998, and continue until the position is filled. Submit via electronic mail, facsimile, or regular mail a letter of application, a resume, and a list of three references to: Debra Ambrose, Recruitment Coordinator, Library Human Resources, 0175H-2, University of California, San Diego, 9500 Gilman Dr., La Jolla, CA 92093-0175; telephone: (619) 534-1279; confidential facsimile: (619) 534-8634. dambrose@ucsd.edu. AA/EOE.

PHYSICAL SCIENCES LIBRARIAN. University Library, California State University, Long Beach. Tenure-track position available June 1, 1998. The Physical Sciences Librarian will provide course instruction and develop instructional materials, will develop the library’s collections and services for assigned disciplines, will work in a cooperative centralized reference environment which requires evening and weekend hours, will be active in library and university commi-
DIRECTOR OF ACADEMIC LIBRARY SERVICES
East Carolina University

East Carolina University invites applications and nominations for Director of Academic Library Services. With almost 18,000 students, ECU is the third-largest institution in the University of North Carolina system. Located in Greenville, North Carolina, ECU is the primary educational resource and the cultural, economic, and medical center for the eastern region of the state. More information about the university is available at http://www.ecu.edu.

ACADEMIC LIBRARY SERVICES: Academic Library Services (ALS) supports the ECU community’s mission of teaching, research, and service. ALS encompasses Joyner Library and the Music Library and has more than one million volumes; 1.6 million microforms; an extensive collection of maps, manuscripts, and archival records; a staff of 117, including 33 faculty; and SOLINET membership. ALS has a networked computing environment which includes its Horizon integrated library system and a Web server for access to Internet and inhouse resources. A $35 million expansion and renovation project, scheduled for completion in 1998, will double the size of the Joyner Library building, which includes interactive TV studios and distance education facilities. ALS actively participates in planning and developing NC LIVE, a statewide network of electronic information resources/databases.

RESPONSIBILITIES: The Director will serve as senior administrative officer of ALS; report directly to the Vice Chancellor for Academic Affairs; and serve on the University Administrative Council. The Director will also work with faculty and staff in developing and implementing a vision for the library’s future, help complete the internal restructuring now in progress, seek extramural support, lead library development initiatives, provide technological leadership for the library, promote a service ethic, and help develop quality collections and services commensurate with a Doctoral II institution.

TERMS OF APPOINTMENT: Competitive salary; calendar-year contract; professorial rank with tenure. The position is vacant and the appointment date negotiable.

QUALIFICATIONS: Requirements include an ALA-accredited master’s and an earned doctorate or compelling alternate qualifications; progressively responsible experience in academic or research libraries; a demonstrated record of professional and scholarly activity, grant procurement, and development; and leadership ability. Preference will be given to individuals with superior communication and interpersonal skills as well as a commitment to service, automation, staff development, participatory management, and shared governance. The successful candidate will have the skills to lead the library to a future that creatively integrates emerging technologies and programs with traditional library collections and services.

TIMETABLE AND PROCEDURE: Screening will begin December 1, 1997. Applications will be accepted until the position is filled. Send an application or nomination letter summarizing qualifications, a curriculum vitae, and names of at least three current references to:

Nominating Committee for Director of Academic Library Services
Administrative Office
J. Y. Joyner Library
East Carolina University
Greenville, NC 27858-4353
Fax: (919) 328-6892

For further information about the position, write to Diane Kester, Executive Secretary for the Nominating Committee, kesterd@mail.ecu.edu.

East Carolina University is an EO/AA university and accommodates individuals with disabilities. Applicants must comply with the Immigration Reform and Control Act. Official transcripts are required upon employment.

PUBLIC SERVICES LIBRARIAN. The University of South Carolina Spartanburg seeks qualified applicants for a tenure-track, twelve-month Public Services Librarian, for appointment at the rank of Assistant Librarian. Responsibilities include reference service, with heavy emphasis on integrating electronic services: e-mail reference, Internet, electronic databases, and Web-based services. Additional duties include library instruction and collection development. Must have an ALA-accredited library degree. Must show potential for earning tenure/promotion as a library faculty member. Salary commensurate with qualifications; excellent benefits. Should have two...
ASSISTANT DIRECTOR FOR ACCESS
AND COLLECTION DEVELOPMENT

Washington State University Libraries

POSITION AVAILABLE: This is a newly created position resulting from an extensive planning process. Under the direction of the Director of Libraries, provides leadership in the development, evaluation, and preservation of general collections on the Pullman campus, and in access to local and remote resources. Is responsible for the libraries’ collection budget and monitors spending activities. Is actively involved in negotiating license agreements for electronic resources and in working with consortia. Supervises the heads of interlibrary loan/extended campus library services and circulation/reserve on the Pullman campus and helps coordinate services for maximum user benefit. Coordinates copy services on the Pullman campus. Serves on the Director’s Cabinet (includes the Director, Associate and Assistant Directors), the Library Council (includes Director’s Cabinet members plus elected members of the library staff and faculty and staff union representative), and the Collection Development Committee.

QUALIFICATIONS: Required: ALA-accredited MLS or its foreign equivalent at time of hire; minimum of seven years of progressively responsible experience with large academic/research library collection development and management, and knowledge of new and emerging information technologies; knowledge of trends in scholarly communication in higher education; supervisory and budget management experience; strong leadership, communication, and decision-making skills. Demonstrated ability to work collaboratively in a diverse environment. Demonstrated record of professional and scholarly activity. Preferred: Experience in negotiating license agreements for electronic resources and experience working with consortia. Knowledge of current trends in document delivery. Knowledge of trends in library services for distance learners. Advanced degree/certificate. Salary: From $60,000, commensurate with qualifications and experience. Rank: Librarian 2 or above; faculty status. Other benefits: TIAA/CREF; broad insurance program; 22 days vacation, 12 days sick leave per year.

APPLICATION: Send letter of application, resume, and names and complete mailing addresses of three references to:

Donna L. McCool
Associate Director for Administrative Services
Library Administrative Office
Washington State University
PO Box 645610
Pullman, WA 99164-5610


WSU is an EEO employer. Protected group members are encouraged to apply.
master's required for tenure), two years successful public service and/or collection development experience in an academic or special library, extensive knowledge of the performing arts, successful experience in media, market, evaluation, selection, and acquisition; experience with electronic information retrieval, electronic texts, Internet, and other networked resources; excellent oral and written communication skills; strong service orientation. Knowledge of one or more western European languages desirable. Faculty status, excellent benefits. Salary:

Deadline: Applications received by January 15, 1998, will be given consideration.

Reference Library/Anthropology/Ethnic Studies Bibliographer. General summary: This is a full-time, continuing appointment-track (Academic Professional) position requiring professional development and service. The position serves as a member of the Hayden Reference Team, which reports directly to the Associate Dean of Library Services. Uses excellent communication and information literacy skills to provide reference, instruction, collection development, faculty liaison, specialized public services (database searching, interlibrary loan, reference instruction, and research), and participation in public services and service activities. To: Janet Koztowski, Library Personnel Director, NYU Libraries, 404 Hatcher Graduate Library North, University of Rochester, NY 14627; phone: (716) 275-4461; fax: (716) 244-1258.

University of Rochester: Reference Librarian/Bibliographer. University of Rochester seeks a librarian to deliver traditional and innovative information services in support of instruction, research, and writing, and specialized reference services, including rotating evening and weekend hours. Serves as one of two history bibliographers, developing and managing the library's collection in European history, along with Asia and Africa. Develops specialized guides and Web pages. Conducts instructional sessions. Qualifications: Required: MLS from ALA-accredited program; undergraduate or graduate work in history; knowledge of electronic information products; knowledge of or experience with instructional technology; ability to communicate effectively with faculty and students about the library's collections in all formats; public service experience in an academic library; strong interpersonal skills working in a collaborative, team environment. Excellent oral and written communication skills and interpersonal skills, and the ability to work effectively in a diverse cultural and intellectual environment. Rank, salary, and leave: Rank of Associate or Senior Associate Librarian dependent on final classification. Minimum salary of $33,000-$38,000 (depending on final classification and prior relevant experience); 24 working days of vacation per year; 15 days of sick leave per year, with provisions for extended benefits. To apply: Send letter of application, vita, and three letters of reference to: Kurt R. Murphy, Assistant Dean for Library Human Resources, 404 Hatcher Graduate Library North, University of Rochester, Ann Arbor, MI 48109-1205. Application deadline: Applications received by January 15, 1998, will be given first consideration. The University of Michigan is a nondiscriminatory, affirmative action employer.

References are available upon request. ASU is an EO/AA employer and actively seeks diversity among applicants.

University of Rochester, Rush Rhees Library, addresses to: History Bibliographer Search Committee, Dean's Office, Rush Rhees Library, University of Rochester, ROC Box 27055, Ann Arbor, MI 48109. Phone numbers of three references, by December 31, 1997, to: Janet Koztowski, Library Personnel Director, NYU Libraries, 404 Hatcher Graduate Library North, University of Rochester, NY 14627; phone: (716) 275-4461, fax: (716) 244-1258.

University of Rochester is an equal opportunity employer. Review of applications will begin December 15, 1997.

SOCIAL WORK LIBRARIAN, AND MANAGER, COMPREHENSIVE INFORMATION RESOURCE CENTER. University of Michigan. Duties: Reporting to the Head, Social Sciences Group, the successful candidate will be responsible for the administration and management of the Social Work Library (SWL) and Comprehensive Information Resource Center (CIRC). This is a 12-month appointment(track) position requiring leadership in developing and managing operations, services, and activities in the SWL and CIRC and supervising staff performing day-to-day tasks; managing facilities and services in the CIRC on behalf of School of Social Work (SSW) and university libraries; evaluating and implementing new and effective information resources, technologies, or services; and participating in activities of Social Sciences Group and other library units. The successful candidate will also be responsible for information and research services, including developing and implementing new, effective information services. Knowledge of and experience in public service and reference work; and the roles of the library in the academic setting. Preferred: Additional graduate degree in a social or health science. Minimum of four years of experience in an academic research institution. Demonstrated experience with electronic information. Demonstrated experience in developing electronic resources. Knowledge of and experience with distributed computer systems, including NT and UNIX. Demonstrated ability in management, organizational development, and budgeting. Knowledge of statistics and experience with statistical software packages. Demonstrated ability to work creatively and proactively in assessing needs and developing effective solutions, and to work effectively in a team environment. Excellent oral and written communication skills and interpersonal skills, and the ability to work effectively in a diverse cultural and intellectual environment. Rank, salary, and leave: Rank of Associate or Senior Associate Librarian dependent, on final classification. Minimum salary of $33,000-$38,000 (depending on final classification and prior relevant experience); 24 working days of vacation per year; 15 days of sick leave per year, with provisions for extended benefits. To apply: Send letter and resume to: Lucy Cohen, Library Human Resources, 404 Hatcher Graduate Library North, University of Michigan, Ann Arbor, MI 48109-1205. Application deadline: Applications received by January 15, 1998, will be given first consideration. The University of Michigan is a nondiscriminatory, affirmative action employer.
Committee, University Librarian, Illinois Wesleyan University, Sheean Library PO Box 2899, Bloomington, IL 61702-2899. Visit the library Web site: http://www.iwu.edu/library. Illinois Wesleyan is an equal opportunity employer and encourages women and minorities to apply.

TECHNICAL SERVICES LIBRARIAN. Martin P. Catherwood Library, School of Industrial and Labor Relations, Cornell University. The Catherwood Library has a staff of 29 and holds the major academic collection in industrial and labor relations (192,000 volumes). It serves the New York State School of Industrial and Labor Relations, with 50 faculty, an undergraduate enrollment of 718, and 125 graduate students. Responsibilities: As a member of the Martin P. Catherwood Library Technical Services team, this person has a shared responsibility for original cataloging of all serial and monographic materials in a variety of formats, including print, visual, and electronic. This person is responsible for cataloging special collections materials, including archival, manuscript, and photograph collections housed in the Kheel Center for Labor-Management Documentation and Archives, using the RLIN-AMC format, and for their subsequent conversion for the CUL online catalog. Keeping abreast of current developments in the field of industrial and labor relations is also required. Qualifications: Required: MLS from ALA-accredited school, with two to three years cataloging experience at the professional level. Excellent communication and interpersonal skills, and accuracy and attention to detail. Experience cataloging in an online environment essential. Willingness to experiment with emerging technologies to provide information access, and to collaborate on implementation of new systems to deliver information to users. Desired: Experience cataloging rare books and manuscripts. Applications requested by December 15, 1997, but accepted until position is filled. Apply to: Susan Markowitz, Assistant Director, Library Human Resources, 201 Olin Library, Cornell University, Ithaca, NY 14853-5301. Please send cover letter, resume, and the names, addresses, and phone numbers of three references. Cornell University is an affirmative action, equal opportunity employer strongly committed to diversity. We value qualified candidates who can bring to our community a variety of backgrounds and experiences.

DIRECTOR OF LIBRARY. Framingham State College invites applications for the position of Director of Library Services at the Henry Whittemore Library. Reporting directly to the Provost/Academic Vice-President, the Director is responsible for the planning and direction of the library and its services, for supervising the library staff of 10 professional librarians, 8.5 FTE paraprofessionals, and 12 FTE student staff members, and for preparing and implementing the library budget. The salary for the 12-month position is commensurate with qualifications and experience, with excellent fringe benefits provided. The college, located 20 miles west of Boston, enrolls approximately 3,800 undergraduate and 1,500 graduate students. The library collections include 200,000 book volumes, 600,000 units of microforms, 1,600 periodical subscriptions, and a variety of electronic resources. Additional information about the college and library may be found at http://www.framingham.edu. Minimum qualifications are a MLS degree from an ALA-accredited institution, five years of post-MLS professional experience in an academic or research library environment, demonstrated ability to direct technology-based programs and services, and strong leadership and communication skills. A second master’s degree is preferred. Applicants should send a statement of interest, curriculum vitae, and names, addresses, and telephone numbers of three references, postmarked by December 20, 1997, to: Judy C. Klaas, Chair of Library Director Search Committee, Framingham State College, 100 State St., P.O. Box 9101, Framingham, MA 01701-9101. Framingham State College is an affirmative action, equal opportunity employer. Applications are especially invited and encouraged from women, people of color, and persons with disabilities.

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