THE CLASSIFIED ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are $6.30 per line for institutions that are ACRL members, $8.00 for others. Late job notices are $15.25 per line for institutions that are ACRL members, $18.00 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from $275 to $565 based upon size. Please call for sizes and rates.

Guidelines: For ads which list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed will be available weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is $40 for ACRL members and $45 for non-members.

Contact: Ted Bales, classified advertising manager, ACRL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663; bitnet: U38398@UICVM.bitnet

ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual lifestyle, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

COLLECTION WANTED

LIBRARY BOOK COLLECTION: Academic institution wishes to acquire all or major part of college library or current or recent library book collection, with emphasis on liberal arts, general sciences, social sciences, and business. Reply to Barbara L. Barnett, Turks Head Brdg (Suite 1482), Providence, RI 02903.

POSITIONS OPEN

ACQUISITIONS/COLLECTION DEVELOPMENT LIBRARIAN, University Libraries, University of the Pacific. Responsibilities: reports to the Technical Services Librarian. Coordinates activities of Acquisition Department staff of 4 FTE, responsible for acquiring monograph and serials collections, using Innovacq system. Management of Collection Development program, including liaison system with campus faculty, policy development, and collection assessment. Develops policies and procedures for the Acquisitions Department. As a department head, participates in discussions of library policies. Responsible for collection development in assigned subject areas. Qualifications: ALA-accredited MLS. Two to five years professional library experience with at least two years acquisitions experience, preferably in an academic library. Required: Demonstrated supervisory skills; knowledge of acquisitions techniques and vendors; use of automated acquisitions/serials database. Demonstrated ability to lead a collection development program. Demonstrated skills in problem solving; listening, oral, and written communication skills; proven ability to work independently and cooperatively with patrons, colleagues, and staff. Commitment to library service and the profession. Appointment at the rank of associate professor or associate professor. Rank: Salary: Salary from $33,000 to $40,000, depending on qualifications and experience. Librarians are expected to meet university tenure and promotion requirements. Twenty-four days of vacation, 11 holidays, TIAA/CREF, and generous benefits. Application: Send letter of application, resume, and the names, addresses, and phone numbers of three current references to: Jean Purnall, Associate Dean of Libraries, University of the Pacific, University Libraries, 3601 Pacific Avenue, Stockton, CA 95211. Applications will be accepted until the position is filled, but those received by June 30, 1992, will receive first consideration. UOP is an equal opportunity, affirmative action employer.

ASSOCIATE DIRECTOR, Denison Memorial Library, University of Colorado Health Sciences Center. We seek a flexible and dynamic individual to oversee all library departments and coordinate daily operations. Duties include supervision of the Acquisitions Department, the serials collections, using Innovacq system. Management of Collection Development program, including liaison system with campus faculty and support staff; sets operational priorities, and directs assigned department personnel. Full-time, 40-hour position. Liberal salary and benefits. Please call for details and to arrange an interview. Send letter of application and resume to: Mary K. Mitchell, Denison Memorial Library, University of Colorado Health Sciences Center, Box A003, 4200 E. Ninth Ave., Denver, CO 80262. The University of Colorado Health Sciences Center is committed to equal opportunity and affirmative action.

ASSISTANT DIRECTOR OF LIBRARY SYSTEMS, The Ohio Library and Information Network (OhioLINK) is seeking an Assistant Director of Library Systems to work closely with the Director of Library Systems and with personnel from OhioLINK member institutions in planning, implementing, and managing the OhioLINK project with a primary responsibility for database management. OhioLINK is a consortium composed of public and private universities and the State Library of Ohio. Each member institution is or will be implementing an Innovative Interfaces, Inc. integrated library system. Bibliographic records from the 18 institutions will be merged on and accessed through a central database. OhioLINK will also be providing central access to a variety of electronic databases (bibliographic and full-text), developing a statewide system for the delivery of documents in full-text and image format, and pursuing an ambitious software development plan for advanced workstation technology. The Assistant Director of Library Systems will serve as the OhioLINK Database Quality Coordinator for all databases loaded and maintained centrally. Duties include serving as the primary liaison with database vendors, planning and coordinating all database processing and loading projects, establishing and overseeing standards for storing and accessing bibliographic information at the central database, and resolving conflicts between OhioLINK member institution databases and the central database. Qualifications: A Master's of Library Science from an ALA-accredited program and a minimum of 4 years of cataloging experience in a medium to large academic library is required. The candidate must also have experience in implementing integrated library systems and managing large database preparation and conversion projects. Experience with OCLC and knowledge of current cataloging standards is expected. The candidate is also expected to demonstrate excellent oral and written communication skills, and the ability to work successfully in group settings to facilitate discussion and build consensus. Familiarity with innovative interfaces, Inc. software is preferred. Salary: $36,000-$45,000 with a generous benefits package that includes health care, retirement, etc.
vacation, and sick leave. Interested individuals should submit a resume and the names, addresses, and telephone numbers of three references to: Anita Cook, Director of Library Systems, OhioLINK, 1224 Kinnear Road, Columbus, OH 43212. Applications should be postmarked no later than June 30, 1992. OhioLINK is an EEO/AA employer.

ASSISTANT HEAD, Government Publications and Map Department. Administers U.S. Federal Depository collection, including selection of reference materials and publications not received through depositsary agreements. Utilizing a variety of specialized electronic and print resources, participates in provision of in-depth reference services, including bibliographic instruction, for federal, state, and international documents collections. Assists in planning and coordination of the Department's technical services operations, including cataloging of government documents in an online environment. Supervises 2 FTE paraprofessional staff. The Department is a designated depository for publications of United States Government (7956), State of Illinois, United Nations, and European Communities, and it also acquires materials from about 30 other international organizations. The collection contains approximately 250,000 volumes, 325,000 microfiche sheets, and 195,000 maps. Current federal documents are cataloged in NOTIS using OCLC records. The department offers reference service 63 hours per week. Staff consists of 3.5 FTE librarians, 3 FTE paraprofessional staff, and 130 hours per week of student assistance. Qualifications: MLS from ALA-accredited library school required. Academic background in social sciences preferred. A minimum of 2 years experience providing reference service for government publications and experience cataloging government publications required. Ability to work effectively in automated environment, including catalogs, CD-ROMs, and local area networks. Demonstrated commitment to government publications librarianship; excellent oral and written communications skills. Strong commitment to quality public service program. Salary: $25,000-29,000 depending upon qualifications. Position available September 1, 1992. Send application, resume, and names and addresses of three references to: Judy Lowman, Personnel Librarian, Northwestern University Library, Evanston, IL 60208-2300. For priority consideration, applications should be received by July 10, 1992. An EEO/AA employer. Employment eligibility verification required upon hire.

BIBLIOGRAPHIC INSTRUCTION COORDINATOR/REFERENCE LIBRARIAN. Denison University, a selective private liberal arts college in the village of Granville, Ohio, is seeking a dynamic, innovative person to develop its BI program. This is an exciting time at Denison, with the creation of this new position and installation of an innovative interfaces library system. Library instruction for traditional and automated resources is a high priority. The successful candidate will participate in Reference Department activities, including some evening and weekend hours, online searching, documents service, and collection development. Denison librarians have faculty status but are not tenure-track. Salary: $ 26,000+. Excellent benefits. Required: ALA-accredited MLS; substantial experience in and commitment to BI; good communication skills; two years' academic reference experience. Preferred: experience with CD-ROM and an integrated library system. Send application letter and resume, with names, addresses, and phone numbers of three references to: David Pilachowski, Director of Libraries, Denison University, Granville, OH 43023. Review of applications will begin July 1, 1992 and continue until the position is filled. Denison University is an affirmative action, equal opportunity employer.

CATALOG LIBRARIAN. Candidates must have American Library Association accredited MLS degree. Experience: catalog librarian in academic setting; knowledge of LC classification, OCLC cataloging procedures and online public access catalogs; planning, problem-solving skills, cooperative attitude. Responsibilities: managing/supervising all cataloging activities, teaching some library instruction classes, assisting students as needed. Salary range $23,000-$30,000. Applications accepted and reviewed immediately until position filled. Send letter of application, resume, references, official JSCC application and transcripts to: Personnel Office, Jackson State Community College, 2046 North Parkway, Jackson, TN 38301-3797. AA/ECE.

COLLECTION MANAGEMENT COORDINATOR FOR LITERATURE. Responsibilities: One of a team of Collection Management Coordinators, reporting to the Director of Collections and Technical Services, responsible for developing and managing the scholarly information resources of the General Libraries. Coordinates the selection of materials and monitors the expenditure of funds for literature (English, French, Spanish, German, Russian and Slavic, Hebrew, and Arabic), and for Theater and Film Studies. Serves as primary selector for British and American literature. Selects current and retrospective materials, monitors approval plans, makes preservation decisions, and evaluates new serials and electronic products. Serves as liaison and resource to faculty and graduate students in relevant academic departments. Provides leadership to literature selectors in promoting effective collection management and development. Evaluates the collections as appropriate to update collection development policy statements, to supply information needed by the libraries, the university, or other groups, and to obtain information needed for sound collection management decisions. Participates in formulating collection development policies and procedures. Qualifications: ALA-accredited master's degree in library/information science. Advanced degree in English or American literature and three years experience in a large academic or research library, or equivalent combination of education and experience. Knowledge of at least two modern languages in addition to English, German preferred. Self-motivated and able to make independent decisions.

Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Public Library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries.

For information on librarian salaries, job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of Library Journal, the ALA Survey of Librarian Salaries, the annual AFL Salary Survey, or the annual CUPA Administrative Compensation Survey) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

<table>
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<tr>
<th>State</th>
<th>Salary Range</th>
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<tbody>
<tr>
<td>Connecticut</td>
<td>$28,900</td>
</tr>
<tr>
<td>Delaware</td>
<td>$22,500+</td>
</tr>
<tr>
<td>Illinois</td>
<td>$26,200#</td>
</tr>
<tr>
<td>Indiana</td>
<td>varies*</td>
</tr>
<tr>
<td>Iowa</td>
<td>$21,588</td>
</tr>
<tr>
<td>Kansas</td>
<td>$17,500*</td>
</tr>
<tr>
<td>Louisiana</td>
<td>$22,000</td>
</tr>
<tr>
<td>Maine</td>
<td>varies*</td>
</tr>
<tr>
<td>Massachusetts</td>
<td>$27,554*</td>
</tr>
<tr>
<td>New Jersey</td>
<td>$24,200</td>
</tr>
<tr>
<td>New York</td>
<td>varies*</td>
</tr>
<tr>
<td>North Carolina</td>
<td>$22,491</td>
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<tr>
<td>Ohio</td>
<td>$20,024</td>
</tr>
<tr>
<td>Pennsylvania</td>
<td>$23,700*</td>
</tr>
<tr>
<td>Rhode Island</td>
<td>$26,500</td>
</tr>
<tr>
<td>South Carolina</td>
<td>$27,500</td>
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<tr>
<td>South Dakota</td>
<td>$20,000</td>
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<tr>
<td>Texas</td>
<td>$25,000</td>
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<tr>
<td>Vermont</td>
<td>$22,500</td>
</tr>
<tr>
<td>West Virginia</td>
<td>$22,000</td>
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<tr>
<td>Wisconsin</td>
<td>$25,830</td>
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</table>

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

Salary minimums for public librarians only.

#Option for local formula
individual with strong skills in written and oral communication, planning, analysis, and evaluation. Should be familiar with trends in scholarly information delivery in the humanities and in research libraries. Must be able to work effectively with faculty, students, and library staff. Emory Libraries: The Libraries of Emory University hold 2.2 million volumes with materials expenditures of $5 million, of which $3 million is directed to the General Libraries, and employ a total staff of 263 FTE. In addition to the General Libraries, there are separate libraries for law, health sciences, theology and Oxford College. Emory is a member of the Association of Research Libraries, the Center for Research Libraries, and the Research Libraries Group. Beginning Salary: Depending on qualifications and experience, $26,000 - $35,000 (Librarian II); $31,000 - $50,000 (Librarian III). Application Procedure: Send letter of application, resume and the names, addresses, and telephone numbers of three references to: Linda Matthews, Director of Professional Personnel Administration, Robert W. Woodruff Library, Emory University, Atlanta, GA 30322. Applications received by July 6 will receive first consideration. Emory University is an equal opportunity, affirmative action employer.

COORDINATOR OF ACCESS SERVICES, Assistant Professor. Responsible for coordination/supervision of circulation, interlibrary loan, current periodicals, reserves, stack maintenance (including offsite storage). Possible reference desk and other duties. Requirements: ALA-accredited MLS plus 10 semester hours of graduate credit; minimum four years' professional library experience, preferably in Access Services and Reference; successful experience supervising one or more service areas; demonstrated communication skills. Preferred: second master's degree or doctorate. Starting date: August 24, 1992. Starting salary $33,877 - $54,704 for academic year and summer, increasing to $40,821 - $57,438 in February 1993. Liberal fringe benefits. Submit letter of application, curriculum vitae, and names, addresses, and telephone numbers of three professional references to: Roger W. Fromm, Chairperson, Search and Screen Committee, Harvey A. Andrus Library, Bloomsburg University, Bloomsburg, PA 17815. Applications will be reviewed beginning July 6 and continue until position is filled. Bloomsburg University is an affirmative action, equal opportunity employer. Blacks Hispanics, women, and all other protected class members are especially encouraged to apply.

CURATOR OF THE EAST ASIAN COLLECTION, Brown University Library. Responsible for administering all aspects of a 90,000 volume Chinese/Japanese/Korean collection comprising humanities and social sciences. Duties include: developing an acquisitions program with strong emphasis on acquiring Japanese language resources while maintaining traditional strengths in Chinese language resources; substantial cataloging responsibilities for Japanese and Chinese language materials; frequent liaison with East Asian Studies Department; providing general reference services; and supervision of nonprofessional staff member responsible for selected Japanese and Korean language cataloging. Reports to the Head Special Collection Librarian. Requirements; MLS degree from an ALA-accredited library school; competency in both Chinese and Japanese languages; experience working with East Asian materials in a research library; experience with automated cataloging, preferably using the RLIN CJK system; and ability to communicate effectively with faculty, students, and library staff. Desired qualifications: working knowledge of Korean; experience with collection development and providing reference services. Appointment range: $26,555 - $35,000, based upon experience. Interested candidates should send letter of application, resume, and names of three references to: Marjorie Rubin, Department of Human Resources, Box 1879/B00005, Brown University, Providence, RI 02912. Review of applications will begin on June 15, 1992, and will continue until the position is filled. Brown University is an equal opportunity, affirmative action employer.

GENERAL REFERENCE LIBRARIAN/COORDINATOR FOR BIBLIOGRAPHIC INSTRUCTION, SENIOR ASSISTANT LIBRARIAN (tenure-track). $36,458 - $43,896 for twelve months; ten-month option available with proportionate salary reduction. Duties include general reference desk service and online searching with primary responsibility for bibliographic instruction, MLS and recent post-MLS experience as a reference librarian and three years recent experience with bibliographic instruction required. Position description listing required and preferred qualifications and official application form sent on request. Write to: Chair, Coordinator for Bibliographic Instruction Search Committee, c/o Library Secretary, California State Polytechnic University, 3821 West Temple Avenue, Pomona, CA 91768. Fax: (714) 869-6922. Letter of inquiry must be postmarked or faxed by June 15, 1992. EEO/AA/Title IX, Section 504 Employer.

GOVERNMENT DOCUMENTS/PUBLIC SERVICE LIBRARIAN, anticipated tenure-track position. Responsibilities: planning and coordinating of collections and services of a selective Federal Depository Library; general reference service; faculty liaison program; bibliographic instruction. Required: an MLS degree from an ALA-accredited program; minimum of two years recent experience working in a government documents collection and facility with standard U.S. Government document reference sources; relevant general reference experience; good organizational and interpersonal skills.

Cincinnati Technical College

COORDINATOR OF TECHNICAL SERVICES
LEARNING RESOURCES CENTER

Cincinnati Technical College

Human Resource Services
3520 Central Parkway
Cincinnati, OH 45223

Equal Opportunity Employer.

Duties: manage technical services department and implement a library automation system in a two-year state technical college. Responsible for the cataloging, classification, and processing of all media (books, films, electronic media) for the Learning Resources Center. Specifications: master's degree in library science from an ALA-accredited program with advanced cataloging coursework preferred. Computer network cataloging training required. Prefer three years cataloging experience in an academic library and other experience in library services. Salary: $24,475 - $34,067 (degree-based). Application Deadline: open until filled. Send letter of interest and resume (include three references) to:

Cincinnati Technical College
Human Resource Services
3520 Central Parkway
Cincinnati, OH 45223
THREE POSITIONS

Ball State University Libraries

Ball State is a comprehensive university with over 20,000 students and 1,000 faculty serving east central Indiana. It is located 50 miles northeast of Indianapolis. The library contains 1.4 million items in a modern building; it is serviced by 40 librarians and 85 FTE support staff.

Catalog Librarian for Monographs. Responsible for cataloging and classification of monographs in all subject areas. Performs authority and quality control functions in the University Libraries online catalog (NOTIS). Participates in the ongoing development, documentation, and evaluation of unit policies and procedures. This position reports to the Head of Cataloging Services. Requirements: MLS from an ALA-accredited program or equivalent. Knowledge of MARC formats, AACR2 rev, Library of Congress subject headings and classification, and automated cataloging, using a national bibliographic utility such as OCLC. Effective oral and written communication skills. Preferred: Professional cataloging experience or its equivalent. Supervisory experience. Working knowledge of at least one Western European language. Additional advanced degrees. Salary: Negotiable; minimum is $24,000 for 12-month appointment.

Director of Library Automated Systems. Responsible for coordinating activities related to IBM/NOTIS and INNOVACQ equipment, systems, and programming. Maintains contractual and budgetary integrity of both systems. Advises on planning and implementing modules and enhancements for automates systems. Supervises Systems Coordinator and the Library Programmer. Reports to the Dean of University Libraries. Requirements: MLS from an ALA-accredited program or equivalent. Increasingly responsible experience with a library automated system. Operational knowledge of MARC formats. Demonstrated skill in planning, communication, and interpersonal relations. Preferred: Experience with NOTIS software. Familiarity with the INNOVACQ system of Innovative Interfaces, Inc. Experience with IBM mainframe applications (including JCL, TSO, MVS, and VSAM). Knowledge of current and emerging library automation technologies. Additional advanced degrees. Salary: Negotiable; minimum is $36,000 for 12-month appointment.

Head of Cataloging Services. Responsible for managing the Cataloging Services until and coordinating all cataloging activities. Supervises professional and classifies staff (5 librarians and 16 classifies staff). Establishes cataloging policies for library materials in all media. Prepares written reports and proposals; compiles statistics as required. This position reports to the Assistant Dean for Library Technical Services. Requirements: MLS from an ALA-accredited program or equivalent. Substantial professional experience in a cataloging unit. Experience in cataloging different kinds of materials at all levels of difficulty, using national standards as established by AACR2 (rev.) and LC. Strong organizational abilities and supervisory experience; excellent oral and written communication skills. Preferred: Experience with online integrated library systems, preferably NOTIS. Additional advanced degrees. Salary: Negotiable; minimum is $36,000 for 12-month appointment.

Application: Send letter of application, resume, graduate degree(s) transcripts unofficial copies acceptable), and list of three references, including addresses and telephone numbers to:

C. William Barnett
Director of Library Business Services
101 Bracken Library
Ball State University
Muncie, IN 47306.

Review of application will begin immediately and continue until the position is filled. Excellent fringe benefits. With proper credentials, option of appointment at faculty rank or tenure-track.

Ball State University is an equal opportunity, affirmative action employer and is strongly and actively committed to diversity within its community.

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INFORMATION TECHNOLOGY LIBRARIAN
Washington State University Libraries

Currently open. Under the direction of the Assistant Director for Library Automation, is responsible for coordinating, monitoring, and evaluating library microcomputer, workstation and networking applications; coordinates and assists in training of library staff in the use of microcomputer and workstation software and hardware; participates in automated systems development for the Libraries; assists Assistant Director for Library Automation in budget preparation, grant writing, and analysis related to online systems. Librarians are appointed as members of the Washington State University faculty and are expected to participate actively in the university’s instructional, research, and service programs. Librarians are ranked in grades 2, 3, and 4, equivalent to the academic ranks of Assistant Professor, Associate Professor, and Professor. Librarians are expected to help establish and maintain good working relationships with university departments, faculty, students, and other library users. A progressive record of professional/scholarly achievement is expected of all librarians. Required: ALA-accredited MLS or its equivalent; demonstrated knowledge of microcomputers and workstations and their applications in a library environment; familiarity with online library systems and networks. Preferred: Experience in several library units in an academic or research library; familiarity with Microsoft Word, Lotus 1-2-3, dBase III+, and other microcomputer software; knowledge of CD-ROM, multimedia, and/or desktop publishing applications in a library environment. Salary: From $25,000; commensurate with qualifications and experience. Rank: Librarian 2; faculty status. Benefits: TIAA/CREF, broad insurance program, 22 days vacation, 12 days/year sick leave. Application Procedures: Send letter of application, resume, and names of three references to:

Donna L. McCool
Associate Director for Administrative Services
Washington State University Libraries
Pullman, WA 99164-5610


Washington State University is an equal opportunity, affirmative action educator and employer. Members of ethnic minorities, women, Vietnam era or disabled veterans, persons of disability, and/or persons between the ages of 40-70 are encouraged to apply.

HEAD, CATALOG MANAGEMENT, Northwestern University Library. The Catalog Management Section of the Catalog Department supports bibliographic control and database building activities of Northwestern University Library and its NOTIS participants. Functions include: management of the online catalog and authority file; update and modification of bibliographic and authorities data; management of circulation item record data; retrospective conversion; update of holdings data to reflect material transfer, withdrawal, and addition. The Section consists of 1.5 librarians, 6 support staff, and a large number of hourly staff. Qualifications: master’s degree from an ALA-accredited library school program; working knowledge of two or more modern foreign languages, preferably including German and Romance languages. Minimum three years professional experience in cataloging and/or catalog management, including significant experience in original cataloging and authority control performed in an automated environment. Demonstrated organizational and supervisory capabilities. Salary Range: $28,000 to $32,000. Send application and resume, including names of three references to: Judy Lowman, Personnel Librarian, Northwestern University Library.
French/Italian Bibliographer and Head of the French/Italian Section

Collection Development Department

Reporting to the Head of the Collection Development Department, the incumbent manages the work of the section (2.5 fte) and serves as selection specialist for French, Italian, Rumanian, and Albanian materials. The incumbent evaluates, selects, acquires (through purchase or gift) library materials (reference materials, monographs, serials, including journals, newspapers, microforms, visual and audio-visual collections, compact disks, computer tapes, etc.), currently published in France, Italy, Rumania, and Albania (including French language publications from the Benelux countries, and French and Italian publications from Switzerland) dealing with a wide range of subjects in the humanities and social sciences. The incumbent has overall curatorial responsibility including collection evaluation and preservation and participates in the development and implementation of collection policies. As Head of the French and Italian Section, the incumbent has fiscal responsibility for a monograph budget of approximately $230,000.

The Collection Development Department consists of six language based sections (each encompassing collection development and acquisitions functions) and the Gifts and Exchange Division.

Qualifications: Earned doctorate and professional degree in library science preferred; expertise in French and Italian and knowledge of the history and culture of the countries; knowledge of the book trade and publishing patterns, substantial successful collection development experience including fiscal management; a record of achievement in the profession; knowledge of scholarly trends and educational programs; knowledge of bibliographic standards and procedures. The successful candidate will have a firm grasp of current research library issues and the ability to work collaboratively with colleagues, faculty, academic programs and the larger library community.

Anticipated hiring range: high 40s to low 50s

Interested candidates may send a letter of interest, resume and the names of three references to: Hazel C. Stamps, Director of Personnel Services, Harvard College Library, Widener 188, Cambridge, MA 02138. Harvard University upholds a commitment to Affirmative Action and Equal Opportunity.
Library Positions

THE ROBERT W. VAN HOUTEN LIBRARY AT NJIT SEeks experienced, innovative and highly motivated Information Professionals to fill newly created positions:

**DIRECTOR, TECHNICAL INFORMATION SERVICES** Directs all functions and operations of the technical information component of the library; responsible for strategic planning, collection development, user liaison, facilities design, financial control and staff development. Ability to introduce innovative, responsible, cost-effective services as well as experience in computer-based systems, on-line searching and information marketing highly desirable. ALA accredited MLS; undergraduate degree in science and technology, superior experience in a technical information center, excellent verbal and written communications skills. Public relations experience useful. $39,000 - $56,000.

**DIRECTOR, TECHNICAL PROCESSING SERVICES** Directs all functions in the technical processing component of the library; considers expert in library automation, acquisitions, cataloging, classification and indexing, and is experienced in use of OCLC, LC LCSH and AACR2. Responsible for operation of the DRA software system, establishing database standards, strategic planning, financial control and staff development. Ability to introduce innovations for improving user access to library resources as well as experience in cataloging and classification in computer-based systems required. ALA accredited MLS; excellent verbal and written communication skills; supervisory experience; experience in a library technical services organization. $37,000 - $43,000.

**TECHNICAL REFERENCE LIBRARIAN** Performs general reference services including literature searching and analysis and user education; implements user liaison program with selected departments; and develops print and non-print collections. Ability to devise new or improved products and services plus experience in computer-based systems, on-line searching, and collection evaluation highly desirable. ALA accredited MLS; undergraduate degree in science or technology, excellent verbal and written communication skills. $32,000 - $46,000.

NJIT is the largest comprehensive technological university in the New York/New Jersey area with nearly 7500 students enrolled in baccalaureate through doctoral programs in Newark College of Engineering, the School of Architecture, the College of Science and Liberal Arts, and the School of Industrial Management.

NJIT does not discriminate on the basis of sex, race, color, handicap, religion, national or ethnic origin, or age in employment.

Send resume: Personnel Box L.

**NEW JERSEY INSTITUTE OF TECHNOLOGY**

University Heights
Newark, New Jersey 07102
To encourage study of the history of science and technology, the Smithsonian Institution Libraries offers short-term study grants for 1-3 months to do research in the Dibner Library of the History of Science and Technology and other library collections of the Smithsonian. The program is open to historians, librarians, bibliographers, and pre- and postdoctoral students. Stipend: $1,500/month, to be used for any related purpose, including travel to Washington, D.C. For guidelines and application forms, write to Resident Scholar Program, Smithsonian Institution Libraries, NHB 24, Mail Stop 154, Washington, D.C. 20560. Program support is from The Dibner Fund.

DEADLINE FOR PROPOSALS: NOVEMBER 2, 1992
the Harrisburg metropolitan area; approximately 2200 upper-division students and 1110 graduate students; 140 faculty; 230,000 volumes; 975,000 microforms; 1,550 periodical subscriptions. Minimum Requirements: ALA-accredited MLS or equivalent; professional experience as public services librarian and thorough knowledge of reference resources and services; knowledge and practical experience in computer-based reference services and basic understanding of telecommunications; ability to meet faculty standards for appointment, promotion, and tenure; subject master's desirable. Rank: Assistant Librarian or above, depending on experience and qualifications. Salary: $27,000 or above, depending on experience and qualifications. Benefits: Faculty status; liberal vacation/sick leave; life/health/dental care/vision insurance; choice of State or TIAA/CREF retirement plans; educational benefits; additional optional insurance and tax-sheltered annuity plans. Send letter of application and resume to: Sandra Jackson, Box LIB, Penn State Harrisburg, 777 W. Harrisburg Pike, Middletown, PA 17057-4898. Closing date: July 15, 1992, or until position is filled. An equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

REFERENCE LIBRARIAN. Reference librarian to provide public service primarily on weekends and evenings. Experience in interlibrary loan, bibliographic instruction, and supervision of paraprofessional/student staff desirable. MLS required. College and OCLC/Dynix experience preferred. Ten-month contract, starting August or September. Send a letter, vita, including names and telephone numbers of at least three references by June 19 to: Dee Jacobs, Director of Personnel, Westminster College of Salt Lake City, 1840 South East, Salt Lake City, UT 84105. EEO.

REFERENCE LIBRARIAN. Anticipated vacancy; Fall 1992; twelve-month, tenure-track position. Responsible for general reference services, research assistance, database searching, and interlibrary loan; documents policies and procedures and coordinates procedures relating to other departments. Position reports to the Director of the Library and supervises a professional as well as paraprofessionals/student staff desirable. MLS required. College and CCLC/Dynix experience preferred. Ten-month contract, starting August or September. Send a letter, vita, including names and telephone numbers of at least three references by June 19 to: Timothy C. Murphy, Director Human Resources, Westfield State College, Westfield, MA, 01086. An affirmative action, equal opportunity employer.

REFERENCE LIBRARIAN/ENGINEERING-PHYSICAL SCIENCES BIBLIOGRAPHER. The University of Nevada, Las Vegas, a dynamic, urban university with over 19,500 students, is seeking an innovative, service-oriented Reference Librarian/Engineering-Physical Sciences Bibliographer at the rank of Instructor or Assistant Professor. Responsibilities: Reports to the Head Reference Librarian. Duties include general and subject specific reference assistance from central reference collection; library instruction; microcomputer knowledge and database searching; faculty liaison and collection development for engineering, computer science, environmental studies and selected physical sciences. Shares evening and weekend reference desk assignments. Qualifications: ALA-accredited MLS, excellent interpersonal and communications skills, analytical ability, flexibility, initiative, ability to work effectively with patrons and staff, and demonstrated commitment to public services required. Academic background and/or library experience in relevant subject area; experience with electronic information resources; database searching experience preferred. Salary: $34,246 minimum. Application: Librarians have twelve-month, tenure-track appointments with 24 days paid vacation per year and are expected to meet promotion and tenure requirements. Review of candidates will begin on July 1, 1992. Send letter of application, resume, and have three letters of reference sent to: Mary M. Harrison, Chair, Dickinson Library, University of Nevada, Las Vegas, 4505 Maryland Parkway, Las Vegas, NV 89154. UNLV is an AA/EEO institution.

SENIOR REFERENCE LIBRARIAN/COORDINATOR OF PUBLIC SERVICES. Salve Regina University in Newport, Rhode Island, seeks an experienced academic librarian to head the reference department and to coordinate reference, circulation, and audiovisual services. Salve Regina University, with a total enrollment of 2500 students, offers bachelor's and master's degrees and a Ph.D. degree in Humanities. The University Library occupied the present 68,000 square foot building in 1991 and has installed Innovative Interfaces Logicraft-based CD-ROM network of 16 databases, and loaded Expanded Academic Index onto the Innovative system. Some of the specific duties: organizes and provides reference services; coordinates works of reference, circulation, and audiovisual departments; assists the Director of the Library in long range planning and development of the Library; and acts as the Director of the Library in his absence. Reports to the Director of the Library. Position requires ALA-
Assistant Archivist  
John J. Burns Library  

Will work with University records and literary and historical manuscripts. The literary and historical collections emphasize Irish history and culture, the works of British Catholic authors, the history and practice of nursing, American detective fiction, history and culture of the Caribbean, Catholic liturgy and life in America and the history and culture of the city of Boston. Primary duties include arranging and describing Boston College records, providing reference service to researchers using University records, planning and implementing records management and outreach activities, and supervising student assistants. Requires in addition to the qualifications listed below, the ability to work effectively with faculty, staff, students and patrons; and knowledge of and experience with records management.

Project Archivist  
Congressional Archives  

This is a grant funded position with funding available for up to five years. The Project Archivist will oversee the processing of the Congressional Archives collections. The Congressional Archives Program is designed to collect and make available the historical records of Boston College graduates who have held elective or appointive office on the national or state level. Under the direction of the Head of the Archives and Manuscripts Department, the Project Archivist is responsible for the arrangement and description of the Congressional Archives collections, for supervising student assistants, and providing reference services to researchers using the Congressional records. Requires in addition to the qualifications listed below, experience processing large collections.

Both positions require an ALA-accredited MLS and/or MA in appropriate field. Preferred qualifications include certification from the Academy of Certified Archivists; archival training at the graduate level; at least two years' professional archival experience in an academic or research institution; experience in processing archival records; good written and oral communication skills; and experience supervising support staff and students.

Salary from $26,100 depending on qualifications. Comprehensive benefits include twenty-two days vacation, tuition remission and medical insurance programs. To apply, send two copies of both a letter of application and resume and the names of three references to: Richard Jefferson, Director of Employee Relations, Department of Human Resources, Boston College, More Hall 315, Chestnut Hill, Massachusetts 02167. Applications received before June 30, 1992 will be given first consideration.
BIBLIOGRAPHIC INSTRUCTION LIBRARIAN, Clemson University Libraries. Responsibilities: Under the direction of the Head of Reference, assists Bibliographic Instruction Coordinator in developing and providing library instruction and tours, primarily for freshman orientation and outreach programs. Provides general reference assistance, in-depth reference consultation service, online searching, bibliographic instruction and collection development in the subject areas of psychology, sociology, forestry, and parks, recreation and tourism management. Required: ALA-accredited MLS; strong commitment to public service in an electronic resources environment; excellent oral and written communications skills. Highly desirable: degree in social sciences or natural resources. Minimum salary: $22,000. Attractive benefits package: TIAA/CREF, state and other retirement plans, medical and dental insurance options. Clemson University Libraries, an important research facility in the Southeast, offers the NOTIS online catalog and a locally mounted database system using BRS Search software. Applications received by July 15, 1992, will receive first consideration. Please send letter of application and resume, address, telephone number, and three references to: Priscilla Wentworth, Chair, Bibliographic Instruction Librarian Search Committee, R. M. Cooper Library, Clemson University, Clemson, SC 29634-3001. Clemson University is an affirmative action, equal opportunity employer.

SPECIAL COLLECTIONS LIBRARIAN. Under the general direction of Head of Special Collections, coordinates special collections reference services and provides in-depth reference. Works closely with Director of Libraries in compilation and editing of the University's special collections. Required: MLS and experience in academic library service. Salve Regina University appoints librarians as faculty or staff. Active engagement in studies for the doctorate degree is expected for faculty appointment as Instructor. An earned doctorate degree is required to be eligible for appointment as Assistant Professor. Salary and benefits: competitive. Application deadline: June 20, 1992. Send letter of application, resume, and three letters of reference to: Thomas P. Flanagan, Director of Administration, Salve Regina University, Newport, RI 02840.

TECHNICAL SERVICES LIBRARIAN, Concordia University: Seeking a Technical Service Librarian to be responsible for technical service activities and also assist with reference and selection. MLS from an ALA-accredited library school required and prefer a candidate experienced with cataloging, OCLC, online bibliographic searching, and library computer application. Good interpersonal skills are expected. Commitment to Lutheran education and values congruent with the Lutheran church are required. Women and minorities are encouraged to apply. Concordia is an equal opportunity employer. Salary range: $21,000-$25,000, plus excellent benefit plan. Position open July 1, 1992. Send application and resume to: Henry Latzke, Director of Library Services. Concordia University, 7400 Augusta, River Forest, IL 60305-1499.

TECHNICAL SERVICES LIBRARIAN, University Libraries, University of the Pacific. Responsibilities: reports to the Associate Dean of Library Services. Coordinates activities of technical services including Acquisitions (monographs and serials), Cataloging, and Systems Maintenance. Coordinates automation of library systems. Coordinates serials inventory, cataloging; oversees maintenance of serials database. Supervises Acquisition/Collection Development Librarian, Catalog Librarian; technical services staff also includes 6 FTE staff positions. Develops policies and procedures for Technical Services and participates in discussions of library policies. Responsible for collection development in assigned subject areas. Qualifications: ALA-accredited MLS. Three to five years professional library experience with at least two years technical services and systems experience, preferably in an academic library. Required: Demonstrated supervisory skills; knowledge of all areas of technical services management; experience with automated systems; serials cataloging skills or experience. Demonstrated skills in problem solving; listening, oral, and written communication skills; proven ability to work independently and cooperatively with patrons, colleagues, and staff. Commitment to library service and the profession. Rank, Salary: appointment at the rank of assistant or associate professor. Salary from $40,000, depending on qualifications and experience. Librarians are expected to meet university tenure and promotion requirements. Twenty-four days of vacation, 11 holidays, TIAA/CREF, and generous benefits. Application: Send letter of application, resume, and the names, addresses, and phone numbers of three current references to: Jean Purnell, Associate Dean of Libraries, The University of the Pacific, University Libraries, 3691 Pacific Avenue, Stockton, California 95211. applications will be accepted until the position is filled but those received by June 30, 1992, will receive first consideration. UOP is an equal opportunity, affirmative action employer.

UNIVERSITY ENGINEERING LIBRARIAN. The University of Notre Dame seeks an individual with a unique combination of abilities to fill this department-head-level position. The successful candidate will possess: a strong background in engineering; familiarity with computers and online searching; and enthusiasm for creating a patron-focused branch library program. Responsibilities include: administration of two branch libraries (Engineering and Architecture); collection development; program design; patron communications; online searching; reference; library instruction; and participation in divisional and library wide planning. Qualifications: graduate degree in Library Science from an ALA-accredited program; degree in or extensive knowledge of the literature and terminology of engineering; commitment to developing service-oriented branch libraries; experience using electronic informational resources; and strong interpersonal and communications skills are required. Previous supervisory experience desirable. Position Information: minimum salary $29,000. Excellent benefits package. Application information: To apply send letter of application and name, address, and phone number of three references to: Sharon Veith, Human Resources Representative, University of Notre Dame Libraries, Notre Dame, IN 46556. Applications will be accepted until the position is filled. The University of Notre Dame is an equal opportunity, affirmative action employer. Late Job Listings
HEAD OF INFORMATION SERVICES. Provides creative leadership in planning, developing, and administering information services programs in a dynamic, service-oriented, and highly automated environment. Information Services consists of programs in reference services, collection development, government publications, library instruction, information literacy, and an Electronic Publications Center including a CD-ROM LAN network. Planning for a major expansion of the Electronic Publications Center is underway. Provides direction and leadership in the use of electronic formats, and in the development of computer-assisted support for information services. Staff includes 12 librarians, 10 support staff, and student employees. Requires ALA-accredited Master's degree; proven successful experience in information services in an academic library; demonstrated planning, management, and interpersonal skills; excellent analytical and communication skills; and a strong user-oriented philosophy. Candidates must possess a knowledge of emerging information technologies and applications to libraries. Requires a strong commitment to responsive and innovative service and the ability to provide effective leadership while working cooperatively in a demanding and rapidly changing environment. Salary $35,000 minimum depending on qualifications. Excellent benefits package. As the research library for a four-campus system, the University of Houston Libraries holdings exceed 1.6 million volumes. Major new funding for expansion of technology, collections, and services within the libraries has been achieved. The current Integrated Library System is being replaced by a comprehensive library information system. Total staff currently includes 42 professionals and 155 support staff. The Library is a member of ARL. Review of applications will begin immediately and continue until the position is filled. Preliminary interviews at ALA may be arranged. Send letter of application, names of 3 references, and resume to: Dana Rooks, Assistant Director for Administration, University of Houston Libraries, Houston, TX 77204-2091. Equal Opportunity Employer.
planning and coordination of the Library's computer-based reference services of the
department, including online services (Litquest), CD-ROMs, and other emerging
computer-based technologies for the delivery of information; responsibility for the
supervision and training of CD-ROM monitors; participating in the other services of
the Reference Department, including reference service at the Ellis Reference Desk,
regular library orientation and instruction, online searching, and collection develop­
ment. Requirements: Requires minimum of a Master's degree from an ALA-accred­
ited program and excellent communication and interpersonal skills to deal with
people of all levels of library and computer expertise; strong service orientation;
ability to promote library services; creativity and initiative; ability to work success­
fully as a team member. Must possess knowledge of computerized databases and be
proficient using various online services (BRS, Dialog, etc.) and CD-ROMs. Two or
more years experience using computer-based reference sources, including online, end­
user and CD-ROM systems. Second master's preferred and reference experience in an
academic or research library desirable. Minimum Salary: $32,000+ for 12 months
commensurate with education and experience. Benefits include 30 vacation days per
year, vested retirement after 5 years, dental insurance, and other normal fringe
benefits, including 75% tuition waiver. The University: The University of Missouri
was established in Columbia in 1839. It is one of the five most comprehensive
universities in the nation, with nearly 250 degree programs. The University of
Missouri-Columbia Libraries belong to ARL, serve a student body of 24,000 and a
faculty of 1,800 with a collection of over 2.4 million volumes and over 4.7 million
microforms. An online catalog and integrated circulation system serves the four
campuses of the University system. Columbia is in the middle of the state on I-70, only
2 hours from St. Louis and Kansas City, and 1.5 hours from the Lake of the Ozarks
major recreational area. The University and two other colleges provide superb
cultural events. According to the ACCRA composite index, the cost of living in
Columbia is very reasonable when compared with other university communities.
Available August 15, 1992. Send letter of application, names and addresses of three
references and resume to: Pat Burbridge, Personnel Coordinator, 104 (CRL) Ellis
Library, University of Missouri-Columbia, Columbia, MO 65201-5149. To ensure
consideration, applications should be received by July 15, 1992. The University of
Missouri-Columbia is an equal opportunity and affirmative action employer.

REFERENCE LIBRARIAN. The University of Missouri-St. Louis, Thomas Jefferson
Library is seeking a librarian for general reference desk and associated responsibili­
ties and to participate in collection development. Required qualifications include an
ALA-accredited MLS and a commitment to excellent service and professional devel­
opment. Experience in some or all of the following preferred: reference, bibliographic
instruction, use of an online catalog, online searching, and collection development in
an academic library. A subject master’s degree is desirable. Salary: $22,500 mini­
imum, commensurate with experience. To apply send letter of application, resume,
and the names of three references by July 15, 1992, to: Sandra Snell, University of
Missouri-St. Louis Libraries, 8001 Natural Bridge Road, St. Louis, MO 63121. Phone
(314) 553-5060. The University of Missouri strongly encourages the application of
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