Classified Ads

Deadline: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are $6.60 per line for institutions that are ACRL members, $8.40 for others. Late job notices are $15.95 per line for institutions that are ACRL members, $18.95 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from $295 to $565 based upon size. Please call for sizes and rates.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

Contact: Jack Helbig, Classified Advertising Manager, Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: U21808@UICVM.uic.edu.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual lifestyle, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

Positions Open

ARCHIVIST, Beinecke Rare Book and Manuscript Library, Yale University. Two positions. Minimum rank: Librarian I. Responsibilities: Processes and catalogs literary and historical materials in conformity with national and local bibliographic standards. Creates finding aids and bibliographic authority, and collection management records. Salary and rank dependent upon qualifications and experience, from a minimum of $30,800. Comprehensive benefits program including 22 days vacation; 17 holiday, recess, and personal days; health care, retirement plan, and some relocation assistance available. Please submit a letter of application, resume, and the names of three references by October 1, 1993, to Diane Y. Turner, Director, Library Personnel Services, P.O. Box 3012, Yale Station, New Haven, CT 06520. EEO, AA

ASSISTANT DIRECTOR, University Libraries, Thomas E. Dewey Graduate Library. Responsibilities: Reporting to the Dean and Director of Libraries, the Assistant Director is responsible for leadership, administration, and services of the Dewey Graduate Library. This library serves the faculty and students of the Nelson A. Rockefeller College of Public Affairs and Policy and its graduate schools of Criminal Justice, Information Science & Policy, Public Affairs, and Social Welfare. As a member of the Library Policy Group, the Assistant Director is responsible for planning and carrying out the mission and goals of the University Libraries, especially as they relate to the Dewey Library and coordinating its collections, operations, and services with all library divisions. Requires active liaison with the Provost, Dean, and faculty of Rockefeller College. Assists in the provision of reference and collection development services as needed. Research, publication, and service to the libraries and university are expected to satisfy criteria for continuing appointment and promotion of library faculty at the University at Albany. Qualifications: Required: MLS from ALA-accredited school of library and/or information science; demonstrated successful administrative and public service experience in an academic or research library; knowledge of library computer applications; strong communication skills and a record of professional contributions. Preference will be given to candidates with a strong background in one of the subject strengths of the Rockefeller College, e.g., American public policy and comparative government, political science, public administration, etc. Salary: Commensurate with education and experience. Appointment expected at the Associate Librarian rank (salary minimum $39,000). Apply to: Christine M. Travis, Library Personnel Officer, University Libraries, UU 139, University at Albany, State University of New York, 1400 Washington Avenue, Albany, NY 12222. Deadline: Review of letters of application and resumes will begin October 20, 1993. Please include the names, addresses, and phone numbers of three references who we can contact. The University at Albany, State University of New York, is an equal opportunity, affirmative action employer. Applications from women, minority persons, handicapped persons, special disabled, and Vietnam-era veterans are especially welcome.

ASSISTANT HEAD, GOVERNMENT PUBLICATIONS AND MAP DEPARTMENT. Admisters the U.S. Federal Depository Collection and selects reference materials and publications not received through depository agreements. Provides in-depth reference, including bibliographic instruction, for federal, state, and international documents. Assists in the planning and coordination of the department's technical services, including cataloging of government documents. Supervises three FTE paraprofessionals. The department is a depository for United States (75%), Illinois, United Nations, and European commu-

Patent Searcher

Chemical Abstracts Service

Immediate opening for online patent searcher. Must be able to demonstrate strong knowledge of online chemical and scientific literature searching in patents, using major public services such as STN, LEXIS, Dialog, Infopro (Orbit). Experience as a patent agent desirable. Good communication skills a must.

This position involves training customers and technical support for STN patent files (including Derwent, IFL, API, and CA), development of technical presentations, training patent searchers on use of STN patent files, and providing technical support to customers and marketing staff. Minimum of 40% travel required.

To apply, send resume and salary requirements to:

Chemical Abstracts Service
Employment Department
P.O. Box 3012
Columbus, OH 43210

Or fax to Employment Department at: (614) 447-3750.

Equal opportunity employer.

Patent Searcher

Chemical Abstracts Service

Immediate opening for online patent searcher. Must be able to demonstrate strong knowledge of online chemical and scientific literature searching in patents, using major public services such as STN, LEXIS, Dialog, Infopro (Orbit). Experience as a patent agent desirable. Good communication skills a must.

This position involves training customers and technical support for STN patent files (including Derwent, IFL, API, and CA), development of technical presentations, training patent searchers on use of STN patent files, and providing technical support to customers and marketing staff. Minimum of 40% travel required.

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Chemical Abstracts Service
Employment Department
P.O. Box 3012
Columbus, OH 43210

Or fax to Employment Department at: (614) 447-3750.

Equal opportunity employer.


Chemical Abstracts Service

Immediate opening for online patent searcher. Must be able to demonstrate strong knowledge of online chemical and scientific literature searching in patents, using major public services such as STN, LEXIS, Dialog, Infopro (Orbit). Experience as a patent agent desirable. Good communication skills a must.

This position involves training customers and technical support for STN patent files (including Derwent, IFL, API, and CA), development of technical presentations, training patent searchers on use of STN patent files, and providing technical support to customers and marketing staff. Minimum of 40% travel required.

To apply, send resume and salary requirements to:

Chemical Abstracts Service
Employment Department
P.O. Box 3012
Columbus, OH 43210

Or fax to Employment Department at: (614) 447-3750.

Equal opportunity employer.
The New Mexico State University Library seeks a person with a master's degree, preferably in library science (ALA-accredited) or in computing/information systems; at least five years experience with integrated library systems, electronic information resources, and microcomputers; management and planning experience in a library setting. Required: Demonstrated commitment to government publications librarianship and to quality public services, and excellent communications skills required. Salary: $26,000-$30,000. Send letter of application, resume, and names and addresses of three references to:

ASSOCIATE DEAN.

Northwestern University Libraries
Northwestern University
Northwestern, IL 01063

An Affirmative Action/Equal Opportunity Institution. Minorities and women are encouraged to apply.

ASSOCIATE LIBRARIAN II. The University of Maryland College Park Libraries invites applications for an Associate Librarian II, Gordon W. Prange Newspaper Project-Japanese Language Serial Cataloger. This is a full-time, contractual position (four-year fully funded project). Responsibilities: As senior project librarian for the Prange Newspaper Project, oversee the creation of a summary holdings list (brief bibliographic entry and summary holdings statement) for the 24,000 newspapers and assist in the grant writing for the preservation and full cataloging of the collection. Qualifications: Required: ALA-accredited master's degree in library science. Experience: Required: Minimum of one year professional cataloging experience; working knowledge of the Japanese language including proficiency in both Kyu Kanji and Shin Kanji characters. Highly desirable: Working knowledge of CD-ROMs, LANs, multiuser systems, and the Internet.

NORMAL HIRING SALARY: $33,230-$37,000; actual salary commensurate with experience. Review of applications begins October 1, 1993. Submit letter of application, resume with salary requirements, and names of three references to:

ASSOCIATE LIBRARIAN II.

480 / CsRL News
TWO POSITIONS AVAILABLE DECEMBER 1, 1993
University of California, Santa Cruz

The University of California, Santa Cruz, is a dynamic and growing campus located in a redwood-forest setting overlooking Monterey Bay, 75 miles south of San Francisco. The library with a collection of 1 million volumes and a staff of 140, serves 10,000 students and 700 faculty.

Assistant University Librarian, Human Resources ($45,980-$73,055)
The Assistant University Librarian, Human Resources (AUL-HR) is one of two AULs, who along with the University Librarian constitute the senior administrative staff addressing the whole range of library issues. The AUL-HR works collegially with the ten-member Library Management Group in establishing library policy.

Under the direction of the University Librarian, the AUL-HR is expected to lead a comprehensive human resources program that works to maximize the potential of all library staff. Within the framework of University-wide personnel programs, the AUL-HR develops, interprets, and implements progressive personnel policies for librarians, other professional and career staff, and student assistants. Assisted by and responsible for a 3-person staff, the AUL-HR also serves as the library's specialist in all aspects of personnel work, such as individual and team development, labor relations, affirmative action, performance review, and recruitment.

QUALIFICATIONS: Substantial, responsible, and successful experience in human resources administration, including familiarity with modern management trends such as TQM; superior communication and interpersonal skills, including the ability to maintain effective working relationships with a wide variety of individuals; a strong commitment to a culturally diverse workplace; a graduate degree from an ALA-accredited library school and/or an advanced degree in another personnel-related field, or equivalent. Preferred: Line administrative experience in a medium-sized to large library, or comparable public sector institution.

Multicultural Outreach Coordinator/Reference Librarian Assistant/Associate Librarian ($28,668-$50,496)
As a member of the reference services unit, coordinates a program in library services for a diverse campus community. Coordinates library instruction and specialized reference service in multicultural/ethnic studies. Provides general reference service in the social sciences and humanities: serves 12-15 hours/week at the Reference Desk, including weekend and evening service; participates in library-wide activities, including administrative committees and special projects.

QUALIFICATIONS: Graduate degree from an ALA-accredited library school; demonstrated interest in the areas of multicultural/ethnic studies; demonstrated ability to provide specialized services to a multicultural community; broad interest in the humanities and social sciences and in working with undergraduates, graduate students, and faculty; ability to work at the reference desk, provide library instruction, and perform online searches. Preferred: Prior reference desk experience; multicultural outreach experience.

DEADLINE FOR APPLICATIONS: September 30, 1993.

TO APPLY: Send a complete statement of qualification, a resume, and names of four references to:

Katherine Beiers
Library Personnel Office
University Library
University of California
Santa Cruz, CA 95064

An affirmative action, equal opportunity employer.
BIBLIOGRAPHIC SYSTEMS LIBRARIAN
University of California, Santa Barbara

The UCSB Library is seeking a creative and dynamic librarian to manage and maintain the library's NOTIS-based integrated bibliographic system (PEGASUS). The position of Bibliographic Systems Librarian provides a high level of technical expertise and working knowledge of NOTIS, exercises independent judgment in analyzing and diagnosing problems with the system, and works with all library departments and the campus computing center in ensuring the efficient and effective use of the system. Major areas of responsibility include system administration, library liaison activities, and project management.

Requires: ALA-accredited MLS; substantial experience with a NOTIS-based integrated system; knowledge of MARC record structure; demonstrated organizational and analytical skills; superior interpersonal, written, and oral communication skills; strong commitment to responsive and innovative service, with the ability to work effectively in a demanding and rapidly changing environment; familiarity with current developments in library automation.

Appointment at Associate Librarian/Librarian level, salary range is $35,052 to $59,316. Applications will be reviewed starting September 30, 1993. Send resume and the names and addresses of three references to:

Detrice Bankhead
Assistant University Librarian-Personnel
University of California
Santa Barbara, CA 93106

UCSB is an affirmative action, equal opportunity employer.

AUTOMATION LIBRARIAN (search reopened). Guides selection and implementation of integrated library system; provides computer support and leadership; trains library staff. Participates in book selection and reference service. Qualifications: Accredited MLS, MLIS, or master's in computer science with two years professional experience as automation librarian with demonstrated abilities in applying computer technology to library applications. Experience with implementation and operation of integrated systems; current awareness of software and hardware options; experience in word processing, spreadsheet, database, and communications software; good communication skills. Preferred: Familiarity with MARC and OCLC, CD-ROM technology, and project management skills. Twelve-month, tenure-track, salary approximately $30,000. Standard benefits. Send letter, resume, copies of transcripts, and names and addresses of three references by October 1, 1993, to: Ray Foster, Library Personnel, McKeldin Library, University of Maryland, College Park, MD 20742-7011. The University of Maryland is an affirmative action, equal opportunity employer. Minorities are encouraged to apply.

AUTOMATED SYSTEMS COORDINATOR. Tenure-track. Twelve-month contract. Manage, plan, and coordinate the library's automation and networking activities. Data Research ATLAS system. Required: ALA-accredited master's degree and professional experience in maintenance of an integrated library automation system. DRA, VAX/VMS, TCP/IP, and DECNET experience is preferred. Candidates should have a clear understanding of bibliographic control and database management issues, as well as knowledge of public and technical services. Applicants familiar with microcomputer-based applications, CD-ROM databases, and Novell networking will receive extra consideration. Good interpersonal, organizational, and analytical skills are required, as is demonstrated ability to work with library staff at all levels. Appointment date December 1, 1993. Salary: $30,000. Valdosta State University, student population 8,000, is a regional unit of the University System of Georgia. The campus is located in a city of 50,000 in south Georgia. Send application letter, resume, and names of three references by October 1, 1993, to: Betty D. Paulk, Associate Director for Technical Services, Odum Library, Valdosta State University, Valdosta, GA 31698. Valdosta State University is an equal-opportunity, affirmative-action employer.

CATALOGING COORDINATOR. The Cataloging Coordinator will supervise all non-exempt staff (currently eight adaptive catalogers and one library assistant). Assist Team Leader with appropriate personnel matters. Oversees training in cataloging and authority control for new hires. Maintain quality control standards, production standards, and act as a resource person for solving complex authority and bibliographic problems. Contribute original/editing cataloging and authority work. Keep up-to-date with LC and OCLC policies and cataloging practices as well as with national and international trends in bibliographic control as these relate to authority control and database maintenance. Reports to the Cataloging Team Leader. Required qualifications: ALA-accredited MLS degree; several years recent cataloging experience, including cataloging MARC formats other than books and assignment of Library of Congress classification and LCSH subject terms. Expert knowledge of AACR2 and familiarity with earlier cataloging codes. Familiarity with a bibliographic utility. Ability to work with material in foreign languages. Experience working with a local system. Supervisory experience; demonstrated skills in human relations and ability to work with many levels of staff in a rapidly changing environment. Excellent communication skills; demonstrated ability to write procedures and create appropriate documentation. Computer literate; experience with word processing and spreadsheets. Ability to read one foreign language. Preferred: Subject
cataloging specialty in one or more of the following: agriculture, veterinary medicine, science, geography, and rare books. Experience with OCLC. Experience with an automated system having a cataloging module and a public access catalog is desirable. The successful candidate must meet the University of Tennessee Libraries, 1015 Volunteer Boulevard, Knoxville, TN 37969-1000, or fax: (615) 974-4696. Review of applications will begin October 15, 1993, and will continue until the position is filled. The University of Tennessee Knoxville is an EEO, AA, Title IX, Section 504, ADA employer.

CATALOG LIBRARIAN, VISUAL IMAGES: The North Baker Research Library of the California Historical Society is undertaking a grant-funded project to digitize and catalog in RLIN a selection of its visual images. The images will consist mostly of photographs, but will also include printed illustrations, paintings, and three-dimensional objects. Will work with the Curator of Photography and the Library Director in establishing and documenting procedures and be responsible for all copy and original cataloging. This is a full time, one-year position beginning Jan 1, with a minimum salary of $27,000 plus benefits. Part-time with equivalent salary and duration will be considered. Requirements: MLS from an ALA-accredited program and knowledge of AACR2, LCSH, and MARC format. Preferred: Previous experience in cataloging visual images, preferably in RLIN. Knowledge of photographic and illustrative techniques, Graphic Materials, LCGFT, and AAT. Familiarity with NEXTSTEP helpful. Send a letter of application, resume, and three references by Nov. 1 to: Jeffrey Barr, Library Director, California Historical Society, 2099 Pacific Ave., San Francisco, CA 94109-2235. (E-mail: jeffrey@califhistsoc.org) The Society is an equal opportunity, affirmative action employer.

CURATOR, CARNEGIE CORPORATION ARCHIVES. Rare Book and Manuscript Library. Columbia University. Primary responsibility of this position is supervising the management and servicing of the Carnegie Corporation and related archives, including providing in-depth reference service for these archives; and with other university archives, providing in-depth reference service and oversampling circulation and use of rare books and manuscripts. Responsibilities for the processing, cataloging, and description of manuscript collections, including archival records for the Carnegie and related archives; maintenance of all records necessary for the archives’ use, acting as liaison with various Carnegie organizations; and maintaining, developing, and servicing the needs of these collections. The position shares responsibilities for supervision of student assistants, for library instruction, and for assistance with special projects. Position may also include additional administrative responsibilities. In addition to an accredited MLS, requirements include: knowledge of manuscript and archival management techniques and skills; knowledge of American and English history, literature and publishing; knowledge of reference sources, tools and techniques in rare books and manuscripts; knowledge of historical, social science, and literary research methods, ability to search in RLIN and other electronic databases. Effective writing and oral communication skills and the ability to work cooperatively are essential. Preference will be given to candidates with a reading knowledge of French and/or German, knowledge of preservation techniques and security procedures, knowledge of and experience with the RLIN MARC database; some knowledge of and experience in descriptive bibliography; and a graduate degree in American history or other relevant graduate degree. Salary range: Librarian I: $30,600-$39,780; Librarian II: $32,600-$44,010. Excellent benefits include assistance with university housing and tuition exemption for self and family. Women and minorities are encouraged to apply. Send a letter of application, resume listing names, addresses, and phone numbers of three references to: Kathleen M. Wiltshire, Director of Personnel, Box 35 Butler Library, Columbia University, 535 West 114th Street, New York, NY 10027. Deadline for applications is September 30, 1993. An affirmative action, equal opportunity employer.

DIVISION HEAD, READER SERVICES DIVISION. Dudley Knox Library, Naval Postgraduate School. This librarian GS1410-12 position is responsible for the development and implementation of the library’s reader services and collection development programs. In addition to managing the Reader Services Division (nine full-time equivalent), the incumbent provides assistance to library patrons in accessing information, and taking a proactive role in developing the library’s reference and user instructional services and resources in both print and electronic formats. Qualifications: Master’s degree in library science and at least two years professional experience, including at least one at the GS-11 level. Supervisory experience and experience in reader services and collection development in an academic library supporting advanced instruction and research in the fields of science, engineering, and management desirable. The Dudley Knox Library’s collections include over 200,000 monographs and bound journals, 825,000 research reports, and 1,500 journal subscriptions. The library is housed in a newly renovated and expanded 100,000-square-foot facility and uses the NPS library management system. The Naval Postgraduate School, accredited by the Western Association of Schools and Colleges, is located on the Monterey Peninsula and is dedicated to graduate level education and research, awarding degrees at the master’s and doctorate levels. The school’s curricula include programs in science, engineering, administrative sciences, and public policy. In FY93, funded research at NPS totalled approximately $25 million. The school’s 1,700 students are drawn primarily from the officer corps of the U.S. Navy, but include officers from the other branches of the U.S. Armed Services and from allied nations, as well as Department of Defense civilians. For qualifications and information call the Naval Postgraduate School at (408) 656 2002 or 2003. A completed Form 171 is required as part of the application. Application deadline: October 1, 1993. Minimum salary: $40,298 per annum. The Department of the Navy is an equal opportunity employer. All qualified applicants will receive consideration for position vacancies without regard to race, creed, color, age, national origin, lawful

**Salary guide**

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library positions in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers, and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1988, issue of Library Journal, the ARL Survey of Librarian Salaries, the annual ARL Salary Survey, or the annual CUPA Administrative Compensation Survey) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

<table>
<thead>
<tr>
<th>State</th>
<th>Salary</th>
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</thead>
<tbody>
<tr>
<td>Connecticut</td>
<td>$28,900</td>
</tr>
<tr>
<td>Delaware</td>
<td>$22,500+</td>
</tr>
<tr>
<td>Illinois</td>
<td>$27,400#</td>
</tr>
<tr>
<td>Indiana</td>
<td>varies*</td>
</tr>
<tr>
<td>Iowa</td>
<td>$21,588</td>
</tr>
<tr>
<td>Louisiana</td>
<td>$22,000</td>
</tr>
<tr>
<td>Maine</td>
<td>varies*</td>
</tr>
<tr>
<td>Massachusetts</td>
<td>$27,554</td>
</tr>
<tr>
<td>New Jersey</td>
<td>$24,200</td>
</tr>
<tr>
<td>New York</td>
<td>varies*</td>
</tr>
<tr>
<td>North Carolina</td>
<td>$22,491</td>
</tr>
<tr>
<td>Ohio</td>
<td>$25,198+</td>
</tr>
<tr>
<td>Pennsylvania</td>
<td>$23,700*</td>
</tr>
<tr>
<td>Rhode Island</td>
<td>$26,500</td>
</tr>
<tr>
<td>South Carolina</td>
<td>varies*</td>
</tr>
<tr>
<td>South Dakota</td>
<td>$20,000</td>
</tr>
<tr>
<td>Texas</td>
<td>$25,000</td>
</tr>
<tr>
<td>Vermont</td>
<td>$22,500</td>
</tr>
<tr>
<td>West Virginia</td>
<td>$22,000</td>
</tr>
<tr>
<td>Wisconsin</td>
<td>$25,830</td>
</tr>
</tbody>
</table>

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to consult your state association for minimum salary information.

**Salary minimums for public librarians only.**

*Option for local formula

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September 1993 / 483
ATTENTION MATH AND COMPUTER ENGINEERING LIBRARIANS
THE JOHNS HOPKINS UNIVERSITY
COME JOIN A DYNAMIC LIBRARY

Three years ago the Milton S. Eisenhower Library reorganized the way it delivers the full range of reference and collection development services to the academic community. The new Resource Services department is composed of subject specialists, each of whom is responsible for building close working relationships with the faculty and students in the handful of disciplines he or she serves. Our commitment to making the library a highly valued and significant partner in the academic enterprise is being felt in three key ways: a determination to make this excellent research library an equally excellent teaching library; a major remodeling and programmatic reorientation of the library’s service spaces; and programmatic changes in serving the science/engineering community based on an independently conducted needs assessment.

The Eisenhower Library prizes initiative, creativity, and professionalism and offers challenge, independence, and visibility to members of its Resource Services team.

Resource services librarian for pure and applied math, computer science, and electrical and computer engineering.

RESPONSIBILITIES: Understand the work of the Mathematics, Mathematical Sciences, Computer Science, and Electrical & Computer Engineering departments, and cultivate close working relationships with the members of those departments. Select materials to be added to the collection in assigned subject areas and manage the materials budget for each subject. Provide a variety of reference and research services to library patrons.

QUALIFICATIONS: MLS from an ALA-accredited library school required, and an advanced degree in one of the four assigned fields, or equivalent experience strongly desired. Two or more years’ experience in collection development and/or reference in a research library preferred. Ability to conduct seminars and instructional programs in the use of the library and its resources. Willingness to work a flexible schedule (including some evenings and weekends) as part of a team.

The hiring range for this position is $30,000 - $40,500, depending on education and experience.

Personnel benefits include 22 days vacation; free life insurance; retirement program, including TIAA/ CREF, and group health plan cost shared by individual and university.

To apply, send letter of application indicating JOB #S93-356, resume, and three letters of reference by October 15, 1993, to:

The Johns Hopkins University
Office of Human Resources
119 Garland Hall
Baltimore, MD 21218

AA/EOE. Smoke-free and drug-free. Women and minorities are encouraged to apply.

political affiliation, sex, marital status, membership or non-membership in an employee organization, mental or physical disability, not disabling to the job, or other non-merit factors.

ELECTRONIC RESOURCES LIBRARIAN, INFORMATION SERVICES UNIT (ACADEMIC LIBRARY). Description: University Library Services of Virginia Commonwealth University seeks an electronic resources librarian to serve in the Information Services Unit in the James Branch Cabell Library. Primary duties include: Planning and implementing electronic reference services and resources. Evaluates, selects, and integrates electronic reference resources in cooperation with collection management and automation support staff. Develops local and remote resources, e.g., Internet-based resources and tools such as gopher. Trains library staff and users; develops print and electronic instructional materials. Primary service assignment will be at the Reference/Information Desk. Provides reference and consultation service. Evening and weekend rotation may be required. The Information Services Unit is one of five service units in Academic User Services. Unit is responsible for all information services in the academic library through multiple service points: government documents, reference, media resources, and special collections and archives. The libraries are aggressively building an electronic reference environment. This is a faculty position reporting to the Information Services Manager (Academic Library). Qualifications: ALA-accredited MLS required. The following are preferred: Minimum two years experience in a comprehensive, automated reference setting in an academic library; record of initiative and achievement in implementing electronic reference services; training/instruction experi-
DEAN, ACADEMIC INFORMATION SERVICES
Northern Michigan University

THE POSITION: Northern Michigan University invites applications and nominations for the position of Dean, Academic Information Services. The candidate selecting for this position will provide leadership for information services to the university community. These services include the Lydia M. Olson Library, academic computing and its networks, media services, archives and records management. This is a senior administrative position at NMU, reporting to the Vice President for Academic Affairs. Salary range: $57,500-$68,500, dependent upon experience and qualifications.

QUALIFICATIONS:
- A master's degree in library science from an ALA-accredited school
- At least five years of experience with increasing administrative responsibilities in an academic library
- Demonstrated familiarity with academic computing services, automated library systems, learning/information technologies, and networks
- Demonstrated academic management and leadership skills
- Effective interpersonal, organizational, and communication skills
- Demonstrated ability to articulate and implement a vision of the future for library and information technologies

Desirable qualifications also include administrative experience in academic computing, an additional master's or higher degree, evidence of commitment to instruction in the use of traditional and technological resources, commitment to cultural diversity and affirmative action, and evidence of commitment to professional development of faculty and staff, and familiarity with a work environment which includes collective bargaining units.

The university continues to pursue actively the goal of ethnic and gender diversity and is seeking a diverse applicant pool for the position of Dean. We strongly encourage all to apply who may contribute to this diversity and who meet the basic qualifications of the position.

THE UNIVERSITY: Northern Michigan University is one of 15 state-assisted universities in Michigan. Located in Marquette, a city of 21,000 on the southern shore of Lake Superior, the university plays an important role in the cultural and commercial affairs of the community. Founded as a teacher education institution in 1899, NMU has expanded to six colleges with a student enrollment of 9,000 and approximately 340 faculty members.

APPLICATIONS AND NOMINATIONS: Applications should include a complete resume, letter of application, and addresses and telephone numbers of five references. Nominations are welcomed and should be submitted as early as possible. Application materials and letters of nomination should be sent to:

Kay Payant, Chair
Search and Screen Committee
c/o Lydia Olson Library
203 Harden Learning Resources Center
Northern Michigan University
Marquette, MI 49855

Applicant review will begin in mid-September and the screening will continue through mid-October. While the expected appointment date is January 1, 1994, the recruitment process will continue until the position is filled.

Northern Michigan University does not discriminate on the basis of race, color, national origin, gender, disability, or age in its programs or activities. Persons having inquiry may contact the Affirmative Action Office at (906) 227-2420.
ence with a range of reference technologies; proficiency with MS-DOS programming and applications, LAN, and CD-ROM operations; working knowledge of an integrated library management system and OCLC online reference services; strong service orientation; excellent oral and written communication skills; positive interpersonal relations with ability to work independently and in groups; sensitivity to the concerns of a research library and its users; flexibility and the ability to accept and manage change; ability to deliver work on deadline; interest in and ability to meet the requirements for faculty advancement, including professional service and publication. Experience working in a culturally diverse environment highly preferred. Environment: Virginia Commonwealth University is a publicly supported urban research university in Richmond, Virginia. It is the major urban university in the state and one of six doctoral institutions in Virginia. It serves more than 22,000 students on both the Academic Campus and at the Medical College of Virginia (MCV) Campus. VCU is a member of the Association of Southeast Research Libraries and the Center for Research Libraries. The library uses OCLC and the NOTIS integrated library system, with locally mounted Medline, PsychInfo, ERIC, AB/Inform, Newspaper Abstracts, and seven Wilson databases. The libraries have over one million volumes and a materials budget of $5.1 million. Salary: $28,000 minimum. Benefits include 24 vacation days, choice of health plans (including HMOs and dental plans), choice of retirement and annuity plans (including TIAA/CREF); remuneration for university courses; and paid life insurance. Application: Submit resume and names and phone numbers for three current references to: Sarah Watstein, Assistant Director for Academic Services and Head, Libraries, James Branch Cabell Library, Virginia Commonwealth University, Library Services, Box 2033, Richmond, VA 23284-2033. Review of applications will begin on October 18, 1993, and continue until position is filled. Virginia Commonwealth University is an equal opportunity, affirmative action employer. Minorities, women, and persons with disabilities are encouraged to apply.

GOVERNMENT DOCUMENTS/PUBLIC SERVICES LIBRARIAN.
A tenure-track, 12-month renewable appointment provides management of Government Documents department, some general reference service during the day, and participates in the evening and weekend rotation at a private, liberal arts institution. Salary minimum: $24,000. For full job description and application process, contact: Librarian Vacancy Committee, Furman University, James B. Duke Library, Greenville, SC 29613-0600; (803) 294-2191. Application deadline: October 1, 1993. AA, EOE.

HEAD, CIRCULATION DEPARTMENT.
Responsibilities: The University of Alabama is seeking leadership for the Circulation Department in the Gorgas (main) Library. Incorporated in this department are the main circulation and reserve desk, stack maintenance, and a newly reorganized periodicals and microforms service area. The staff consists of eleven classified support personnel and student assistants. The department head coordinates circulation and reserve activities in the Gorgas and departmental libraries, and the staff of the circulation department assists the unit desk and serves as public opening and closing the Gorgas library building. The department head serves as a member of the Libraries Management Council and Systems Management Council, and reports to the Associate Dean of Libraries for Access Services. Qualifications: Required: MLS from an ALA-accredited library school; academic library experience, including excellent interpersonal, communication, and management skills; at least three years of successful, relevant professional experience; knowledge of library automated systems, preferably NOTIS, and a demonstrated interest in contribution to the profession. A strong service orientation and a commitment to cooperative and flexible working relationships are essential, as is a willingness to accept the full range of middle management responsibilities. Salary/Benefits: Rank and salary will be dependent upon qualifications: Assistant or Associate Professor, minimum salary for this department headship will be $29,400. Twelve-month tenure-track position, strong benefits. To apply: Send letter of application, resume, and names and addresses of three references to: Voni B. Wyatt, Assistant to the Dean for Personnel, The University of Alabama Libraries, Box 870266, Tuscaloosa, AL 35487-0266. Applications must be postmarked by September 30, 1993. The University of Alabama Libraries hold membership in ARL, CRL, SOLINET, CNI, and the Network of Alabama Academic Libraries, and have implemented the NOTIS integrated library system. The University of Alabama is an equal opportunity, affirmative action employer.

INTERLIBRARY LOAN/RESOURCE SHARING COORDINATOR,
Assistant Professor (tenure-leading), General Services Department, starting January 1, 1994. Responsible for overall management of interlibrary loan unit, including borrowing and lending activities and

RARE BOOKS CATALOGER
(search reopened)

St. John’s University
Collegeville, MN

Saint John’s University, Collegeville, Minnesota is seeking an individual with a high degree of self-motivation to catalog the recently acquired Kacmarcik collection of rare and reference books. The Kacmarcik collection consists of approximately 32,000 rare and reference books in the following areas: the history of printing; typography; the art of the book (especially twentieth century fine printing, and private presses); manuscripts and incunabula dealing with monasticism, theology and liturgy; art and architectural history with an emphasis on Christian liturgical design. The collection is currently housed in proximity to the Hill Monastic Manuscript Library. St. John’s University is a liberal arts college and graduate school of theology under the sponsorship of the Benedictine monks of St. John’s Abbey. St. John’s is located about an hour away from the Minneapolis-St. Paul metro area amongst the woods and lakes of central Minnesota.

The rare books cataloger will perform cataloging of manuscripts, rare books, printed materials, and other related ephemera from the Kacmarcik collection and process, prepare, and shelf printed materials, and related activities. This is a five-year position, externally funded with possible renewal. Salary: minimum $27,500.

Required qualifications: An MLS degree from an ALA-accredited library school; academic library or equivalent cataloging training and experience in AACR 2 and LC classification. A working knowledge of OCLC; a working knowledge of Latin and two non-English languages (French and German desirable); and previous experience in cataloging of rare books and manuscripts.

Desirable qualifications: Graduate work beyond the MLS, knowledge of the art of the book, previous experience or knowledge of procedures for the preservation of books, and knowledge of national and international trends in bibliographic description.

Applications should send a letter of application with a resume and three letters of recommendation by September 24 to: Director of Human Resources, Saint John’s University, Collegeville, MN 56321.

Applications received after that date cannot be guaranteed consideration. Saint John’s is an EEO/Affirmative Action Employer. Women and minorities are encouraged to apply.
Stanford University Libraries & Information Resources

CURATOR FOR THE SOCIAL SCIENCES - SEARCH EXTENDED

Librarian or Associate Librarian
Librarian Rank: $3283-4500/month
Associate Librarian Rank $2879-3658/month

Stanford University is seeking an experienced librarian for a senior collection development position responsible for the management and development of collections, faculty liaison, advanced reference, and instruction in the social sciences. The Curator selects research materials and information sources in three or more subject fields of the social sciences, including Economics, Political Science and Sociology. The Curator is responsible for coordination with Bibliographers in the Green Library, the main research library for the Humanities and Social Sciences, the branch libraries, and the independent libraries on campus, including the J. Hugh Jackson Library of the Graduate School of Business, etc.

The Curator also participates in the planning and operation of programs supporting academic computing in the social sciences and plays a lead role in the design and operation of the Academic Data Service, a joint Libraries and Information Resources program providing access to numeric and other machine-readable data. For a period of at least three years, the Curator will serve six to eight hours per week at the General Reference Desk.

The Curator reports to the Head of the Social Sciences Resource Group, which includes the Social Sciences Collections Program, the Jonsson Library of Government Documents, The Green Library Reference Services Division, the Cubberley Education Library and Academic Computing Support to the Social Sciences.

Qualifications:
• MLS from an ALA-accredited library school or the equivalent in training and experience
• M.A. or Ph.D. in a social sciences discipline is strongly preferred. Graduate study in the social sciences or related areas
• Substantial knowledge of or experience in research libraries
• Demonstrated knowledge of social sciences information resources, including materials in electronic and machine-readable format
• Demonstrated professional accomplishments relevant to the responsibilities of this position
• Demonstrated capacity to work effectively and collegially with library and information resources staff, as well as with faculty and students
• Ability to perform effectively in and contribute successfully to a diverse, multicultural workplace
• Evidence of the ability to communicate effectively, both orally and in writing
• Working knowledge of at least one or more foreign languages is desired

** Applicants with an advanced degree in the social sciences and substantial relevant experience in a research library will be given preference in consideration. **

Applications: A letter of application, resume, and the names, addresses, and telephone numbers of three references should be submitted by October 30 to: Barbara Celone, Chair, Search Committee, Social Sciences Curatorship, Stanford University Libraries, Stanford, CA 94305-3096. Stanford is committed to the principles of diversity and encourages applications from women, members of ethnic minorities, and disabled individuals.

STANFORD UNIVERSITY

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Nicholls State University is seeking candidates for the position of Director of the University Library. NSU is a predominantly undergraduate teaching institution with graduate professional programs in Education and Business. The library's total collections of circa 700,000 print and nonprint items serve 7,000 students and 250 faculty. The university is implementing a campuswide electronic network providing access to internal and external information technologies. The library is participating in the LALINC project which will provide a shared academic automated catalog using the NOTIS system by September, 1993. While proud of our state-of-the-art electronic capabilities, we set a high priority on strong traditional library service in Reference, Bibliographic Instruction, and Collection Development.

Nicholls State University is located in Thibodaux, Louisiana, the heart of French, cajun culture. The campus is within an hour of New Orleans or Baton Rouge. NSU is a state-supported school of the Louisiana Board of Trustees for State Colleges and Universities and is one of the state's regional campuses.

RESPONSIBILITIES: The Director is responsible for the planning, development, coordination, and administration of all library programs, operations, and services, leading a staff of 13 professional library faculty and 18 support staff. The Director must have a strong commitment to undergraduate education and be an effective advocate and spokesperson for the library's educational mission on campus. The Director reports to the Provost and Vice President for Academic Affairs and serves on the Academic Council of Deans.

QUALIFICATIONS: ALA-accredited MLS and a subject doctoral degree with significant library administrative experience. Superior communication and interpersonal skills in building productive, cooperative working relationships with colleagues, faculty, students, and staff; and in successfully representing the library to the administration and campus. Evidence of ability in effective strategic and fiscal planning. Experience with major library automation systems and knowledge of emerging information technologies. Knowledge of technical and public services operations, bibliographic instruction, and collection development.

SALARY: $46,000-$52,000, depending on qualifications and experience. Review of applications will begin September 1, 1993, and continue until the position is filled. The position will be available on January 1, 1994. Please send letters of nomination or application; a current curriculum vitae and the names and addresses and telephone numbers of four references to:

Albert L. Etheridge
Provost and Vice President for Academic Affairs
Nicholls State University
P.O. Box 2002, University Station
Thibodaux, LA 70310
ADMINISTRATIVE LIBRARIANS

The Library of Congress is seeking candidates for the following managerial positions.

Chief, Cataloging Policy and Support Office
Senior Level $79,931 - $108,200, Vacancy Announcement #31091

The Chief is responsible for the overall administration of this Office, which provides final interpretation for the Library and the American library community for the international set of rules used for descriptive cataloging in the U.S., i.e. Anglo-American Cataloging Rules (AACR2). develops the policies for the Library's divisions involved with descriptive cataloging and determines the policies and rules used in the development and application of the Library's subject heading and classification systems. Minimum qualifications include knowledge of LC Subject Headings, classification systems and AACR, ability to analyze, interpret and design cataloging rules and procedures, and one year of experience at the GS-15 level or above in the Federal Service, or at a comparable level of difficulty outside the Federal Service.

Chief, African and Middle Eastern Division
Senior Level $79,931 - $108,200, Vacancy Announcement #31089

The Chief will maintain the Library's services and programs relating to the cultural, political, social and economic life of the countries of Africa and the Middle East. The Chief is responsible for the overall administration of the division, and plays the principal role in developing the African, Middle Eastern and Hebraic collections and facilitating their use. Minimum qualifications include knowledge of a field of African or Middle Eastern studies, e.g. culture, literature, history, with fluency in one or more languages of the area. Additionally, one year of experience at the GS-15 level or above in the Federal Service, or at a comparable level of difficulty outside the Federal Service is required.

Chief, Asian Division
Senior Level $79,931 - $108,200, Vacancy Announcement #31088

The Chief will maintain the Library's services and programs relating to the cultural, political, social and economic life of the countries of East, Southeast, and South Asia. This individual is responsible for the overall administration of the division, and plays the principal role in developing the Asian collections and facilitating their use. Minimum qualifications include knowledge of a field of Asian studies, e.g. culture, literature, history, with fluency in one or more languages of the area. Additionally, one year of experience at the GS-15 level or above in the Federal Service, or at a comparable level of difficulty outside the Federal Service is required.

Head of the Japan Documentation Center
GS-15 $66,609 - $86,589, Vacancy Announcement #31090

This individual will be responsible for the overall administration of the staff and programs of the JDC in Washington and Tokyo, which include acquisition, bibliographic control, and service of public policy or "gray" literature materials relating to current political, economic, social and national security developments in contemporary Japan. Minimum qualifications include knowledge of Japanese political, economic, social and national security issues, and the ability to communicate orally and in writing in Japanese and English.


THE LIBRARY OF CONGRESS
ACQUISITIONS/COLLECTION MANAGEMENT LIBRARIAN
(SEARCH OPENED)
Wake Forest University

Wake Forest University invites applications for the position of Acquisitions/Collection Management Librarian. This position, at the department head level, combines responsibility for several traditional acquisitions functions with collection development duties. The Z. Smith Reynolds Library offers a collegial, dynamic environment with opportunities and support for professional development. The library continues to enjoy yearly increases to the materials budget, uses the Dynix integrated library system, and last year saw completion of an attractive, functional addition. Quality management, open working relationships with colleagues, and participation in short and long range planning are features of our professional positions.

DUTIES: Coordinates and directs the acquisitions functions of monographic search/order, receiving, approval plans, fund accounting, and mail room activities. Manages Dynix acquisitions module; works closely with the Automation Librarian. Directs vendor selection (all material types), works collegially with faculty, assists with preparation and management of the materials budget which, in fiscal year 1994, totals approximately 1.6 million dollars. Liaison/bibliographer duties in appropriate humanities field(s). Supervises five FTE staff and a number of student assistant hours. Reports to and works closely with the assistant director for reader services and collections.

REQUIRED: ALA-accredited MLS. Three years experience in automated, monographic acquisitions; supervisory experience; excellent organization and written and oral communication skills.

PREFERRED: Advanced degree in the humanities; knowledge of one or more European languages; collection development experience.

SALARY: Minimum of $27,500 and commensurate with qualifications and experience. The position is currently available.

Send current vita and the names, addresses, and phone numbers of three references to:
Mr. Charles M. Getchell, Jr.
Chair, Search Committee
Z. Smith Reynolds Library
Wake Forest University
Winston-Salem, NC 27109-7777

Review of applications will begin September 20, 1993.

Wake Forest University is an AA/EEO employer.
UNIVERSITY LIBRARIAN
Seattle University

Seattle University, the largest independent Jesuit institution in the Pacific Northwest, with an enrollment of 4,900 students, seeks an experienced leader for the position of University Librarian. This 12-month administrative appointment carries faculty rank and reports to the Provost. ALA-accredited MLS is required. Second master’s degree is highly desirable.

With a 200,000 volume collection, the A.A. Lemieux Library is a member of OCLC and is implementing the SIRSI/Unicorn Collection Management System. The University Librarian is responsible for the continued planning, implementation, and management of the budget; the collection; electronic information technologies; and user services. The University Librarian provides leadership to a service-oriented staff of 23, including 9 professionals, and is the principal representative of the library to the administration and the community.

Qualifications will include leadership qualities to represent the library persuasively and to foster a team-oriented environment; a minimum of five years administrative experience in an academic library with expertise in collection development, budget processes, and long-range planning; substantive experience with automated library systems and emerging technologies; an understanding of operations in public and technical services; evidence of professional and scholarly activity; and a personal/professional philosophy consistent with the mission of Seattle University.

Applications should include a statement of interest with details of specific knowledge, abilities, and accomplishments relevant to the position; resume; and names and telephone numbers of three references. Send, by November 1, 1993, to:

Chair, University Librarian Search Committee
c/o Office of the Provost
Seattle University
Seattle, WA 98122

Seattle University is an AA/EEO employer and encourages application of women and minorities.

1, 1993. Send letter of application, resume, and the names of three references to: Barbara Lockett, Director of Libraries, Folsom Library, Rensselaer Polytechnic Institute, Troy, NY 12180. Rensselaer is an AA, EEO employer. Applications of minorities and women are particularly encouraged.

MIDDLE EAST BIBLIOGRAPHER needed to assume responsibility for developing and maintaining the library’s collections about and from Egypt and the Middle East and for providing bibliographic/instructional assistance to users researching Middle Eastern subjects. M.A. in Middle East studies or a Middle Eastern area discipline and a graduate degree in librarianship are required. Minimum three years professional library experience required; experience in bibliography preferred. Fluent English and Arabic are required. A working knowledge of Turkish, Persian, and European languages is desired. Two-year appointment (renewable) begins September 1994. Rank will be Senior Librarian; salary to be based on qualifications and experience. For expatriates, housing, roundtrip air travel, plus school for two children included. Applications will be accepted until the position is filled. Interviews will be held at the November 1993 Middle East Studies Association meeting. Write with curriculum vitae to: Andrew Kerrek, Provost, The American University in Cairo, 866 United Nations Plaza, Suite 517, New York, NY 10017.

MONOGRAHS ORIGINAL CATALOGER. University of Georgia Libraries. Duties: The Monographs Original Cataloging Unit of the Cataloging Department is comprised of the Head and three librarians plus student assistants. The Monographs Original Cataloger is responsible to the Head of the Monographs Original Cataloging Unit for performing original cataloging of monographic materials in all languages and subjects. The University of Georgia Libraries supports GALIN, an in-house automated, integrated system. Monographs Original Catalogers serve as resource persons for monographic cataloging within the department and in other areas of the libraries. The libraries is a member of CONSER and a NACO and Enhance participant. The Cataloging Department has 19.5 professional and 24 support staff positions and catalogs over 50,000 books, serials, microforms, and nonprint materials yearly. Qualifications: ALA-accredited MLS; knowledge of AACR2 and LC classification and subject headings; ability to work with broad range of subjects; competency in one or more modern European languages (French or Italian preferred); familiarity with automated cataloging systems; ability to function as a contributing team member in a production-oriented environment. Effective oral and written communication skills; ability to establish and maintain effective working relationships. Benefits: Standard benefits package includes life, health, and disability insurance and mandatory participation in the state or optional retirement system, and 21 days annual leave, plus 12 paid holidays. Entry-level position. Salary minimum: $23,200. Small adjustments may be made commensurate with experience. Application Procedure: Send letter of application addressing all qualifications with a resume and the names of three references by October 15, 1993, to: Florence E. King, Personnel Librarian, University of Georgia Libraries, Athens, GA 30602. Fax: (706) 542-4144. Bitnet: FKING@UGA.cc.edu. This position will be filled only if suitable applicants are found. An equal opportunity, affirmative action institution.

OUTREACH SERVICES MANAGER (HEALTH SCIENCES LIBRARY). Description: Reporting to the Assistant Director for Health Sciences, Head of the Tompkins-McCaw Library, this position is a management position for Outreach Services at the Tompkins-McCaw Library serving the Medical College of Virginia Campus of Virginia Commonwealth University (VCU). As a member of the library's management team the Manager for Outreach Services provides innovative leadership for the library's expanding program of outreach and grant activities. Works collaboratively with other library staff and academic faculty to assess information needs and design programs. Seeks funding opportunities through grants and contractual service arrangements. Writes grant proposals and reports for special projects. Coordinates and participates in program implementation and evaluation. Participates in reference and collection management activities. Must be willing to travel and work evenings/weekends. Qualifications:
REFERENCE/COLLECTIONS. Hollins College, a small, selective women’s liberal arts college is seeking a librarian for a faculty position reporting to the Information Services Manager. The department is seeking a creurative and experienced professional to develop and implement the Libraries’ information education program, including designing and giving library tours and information sessions, producing instructional materials, instruction in the use of electronic information databases, including designing and giving library tours and information sessions, producing instructional materials, instruction in the use of electronic information databases, and preparing promotional materials (brochures, fliers, etc.). Equal opportunity employer. Women and minorities are encouraged to apply.

REFERENCE LIBRARIAN, INFORMATION SERVICES UNIT (ACADEMIC LIBRARY). Description: University Library Services of Virginia Commonwealth University is seeking a reference librarian to serve in the Information Services Unit in the James Branch Cabell Library. Primary duties: Reference and consultation desk services; library instruction to undergraduate and graduate students; database searching; preparation of instructional and promotional materials (brochures, fliers, etc.); and other related activities. Primary service assignment will be at the Reference/Information Desk. Evening and weekend shifts may be required. The Information Services Unit is one of five service units in Academic User Services. Unit is responsible for all information services in the academic library through multiple service points: government documents, reference, media resources, and special collections and archives. The libraries are aggressively building an electronic reference service. This is a faculty position reporting to the Information Services Manager (Academic Library). Qualifications: ALA-accredited MLS required. The following are preferred: Minimum two years experience in a comprehensive, automated reference setting in an academic library; evidence of initiative and creativity in providing reference service; strong service orientation; academic background and/or professional experience in an academic library and familiarity with business and legal reference sources; knowledge of electronic information delivery systems (CD-ROM, OCLC reference services, Integrated library management systems); excellent oral and written communication skills; ability to work independently and in groups; sensitivity to the concerns of a research library and its users; flexibility and the ability to accept and manage change; ability to deliver work on deadline; involvement in professional and community activities; and a commitment to affirmative action and equal opportunity. Application and/or reference forms, plus a letter of application and three professional references, are due December 15, 1993. Send applications to: Hollins College, Office of Personnel, P.O. Box 9716, Roanoke, VA 24020. Hollins College is an equal opportunity employer.
activities; interest in and ability to meet the requirements for faculty advancement, including professional service and publication. Experience working in a culturally diverse environment highly preferred. Environment: Virginia Commonwealth University is a publicly supported urban research university in Richmond, Virginia. It is the major urban university in the state and one of six doctoral institutions in Virginia. It serves more than 22,000 students on both the Academic Campus and at the Medical College of Virginia (MCV) Campus. VCU is a member of the Association of Southeast Research Libraries and the Center for Research Libraries. The library uses OCLC and the NOTIS integrated library system, with locally mounted Medline, Psyclnfo, ERIC, A&H, Newspaper Abstracts, and seven Wilson databases. The libraries have over one million volumes and a materials budget of $5.1 million. Salary: $28,000 minimum. Benefits include 24 vacation days, choice of health plans (including HMOs and dental plans), choice of retirement and annuity plans (including TIAA-CREF); remuneration for university courses; and paid life insurance. Application: Submit resume and names and phone numbers for three current references to: Sarah Watson, Assistant Director for Academic Services and Head, James Branch Cabell Library, University Library Services, Virginia Commonwealth University, 901 Park Avenue, Box 2033, Richmond, VA 23284-2033. Review of applications will begin on October 18, 1993, and continue until the position is filled. Virginia Commonwealth University is an equal opportunity, affirmative action employer. Minorities, women, and persons with disabilities are encouraged to apply.

REFERENCE SERVICES COORDINATOR, HUMANITIES. Search Extended. One of three subject coordinators (science and technology, social sciences, humanities) who report to the Head, Reference Services. The department encompasses general reference, government documents, microfilms, library instruction, and database searching. These services are supported by 17 reference faculty and 8.5 non-exempt staff members. Coordinators align with reference faculty serve as the primary liaison to the teaching faculty and have a major role in collection development. Provides campuswide leadership and will continue until the position is filled. Virginia Commonwealth University is an equal opportunity, affirmative action employer. Minorities, women, and persons with disabilities are encouraged to apply.

REFERENCES: Search

UNDERGRADUATE LIBRARIAN. Columbia University Libraries. Columbia University seeks a leader for undergraduate library services to Columbia College, the School of General Studies, and the School of Engineering and Applied Sciences. Responsibilities are to act as liaison with college faculty and students; to coordinate building the collection, orientations, bibliographic instruction, and the delivery of undergraduate reference services; to participate in providing reference services; to manage the college reserves service (12 FTE); and to enhance undergraduate library services whenever they are delivered in the library system. Services for undergraduates will be coordinated among the Butler Library serving humanities and history; the libraries of music, engineering, and the several sciences; and the nearby Barnard College Library. In addition to an accredited MLS, requirements include: experience in working with faculty and undergraduate students; education and interests appropriate for the selection of collections and reference materials; excellent communication and interpersonal skills; strong planning, management, and supervisory abilities; and experience in reference and bibliographic instruction. Salary ranges are: Librarian I: $31,500-$40,350; Librarian II: $33,500-$45,225; Librarian III: $36,500-$52,925. Excellent benefits. Columbus University Libraries.

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ACCESS SERVICES HEAD. Serves as system-wide head of Circulation, Reserves, and Stack Maintenance. Responsibilities include strategic planning; setting objectives and priorities; development of policies, procedures, and budgets; and management of 7 1/2 FTE staff. Oversees operation of CARL circulation system. Librarians hold faculty status and are expected to meet requirements for scholarship and services. Requires MLS from an ALA-accredited school or an acceptable equivalent. Minimum: Two years circulation experience at professional level. Demonstrated managerial and supervisory skills. Preferred: Experience in medium/large academic library. Salary: $27,000 minimum. Interviewing begins after October 1, 1993. Position will remain open until filled. To apply send resume and names of three professional references to Bonnie Johnson, Assistant Director, University of Wyoming Libraries, Box 3334, Laramie, WY 82071-3334. EEO, AA.

DIRECTOR, TECHNICAL PROCESSING SERVICES. Directs application of new computing and telecommunication technologies in library, operation of DRA system and all technical processing functions including strategic planning, financial control, and staff development. Library technical processing experience, cataloging, and classification in computer-based systems, supervisory experience, excellent oral and written communications skills and ALA-accredited MSLS required. Send resume to: Personnel, Box DTP-L, New Jersey Institute of Technology, University Heights, NJ 07102. EOE, AA.

LIBRARIAN: BUSINESS REFERENCE AND COLLECTIONS LIBRARIAN. The Iowa State University Library seeks a Business Reference and Collections Librarian at the rank of Assistant Professor, to work in a centralized reference environment, which emphasizes electronic reference and instructional services (including a CD-ROM-based local area network, mediated and end-user online searching, OCLC, a NOTIS-based OPAC with indexing/abstracting databases, and a formal computer-based instructional program). Reference responsibilities include: working at a general reference desk; conducting in-depth consultations and instruction primarily in business, as well as the social sciences and humanities areas; assisting in developing reference/collections/services and course-related instructional sessions; and performing other duties in support of the department's responsibilities. Collections responsibilities include selecting business materials for the general and reference collections, serving as liaison to the College of Business, and assisting with the development of policies and procedures for collection development. Qualifications: Required: ALA-accredited MLS; commitment to public services and collection development; degree in a business-related field, course work leading toward an MBA, or equivalent experience in reference and collection development; one or more years reference experience in an academic library; ability to work effectively with all levels of university clientele; flexibility in adapting to change; ability to work as part of a collegial team; and good communication skills. Preferred: MBA; experience with online database searching, collection development, and/or bibliographic instruction. Benefits: competitive; TIAA/CREF. Salary: $28,000 minimum, depending upon experience. Serving over 25,000 students, the library provides electronic resources and access tools which complement nationally recognized print collections. Ames supports quality schools and outstanding cultural attractions and was recognized as one of the top ten areas of its size in the country. Applications deadline: Review of applications will begin October 15, 1993, and will continue until an adequate pool is developed. Submit letter, resume and the names, addresses and telephone numbers of three references to: Chair, Business Reference and Collections Librarian Search Committee, 302 Parks Library, Iowa State University, Ames, IA 50011-2140. Iowa State University was a strong commitment to equal opportunity and affirmative action. Members of protected classes are especially encouraged to apply. Iowa State University is an equal opportunity/affirmative action employer.
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