**The Classified Ads**

**Books for Sale**


**Positions Open**

ACCESS SERVICES DEPARTMENT HEAD. Old Dominion University Library. Reports to Assistant University Librarian for Information Services. Responsibilities: Provides leadership in developing/managing programs/services for on and off campus; overseeing circulation, microforms, interlibrary loan, reserves, stacks maintenance, library automation (liaison with Computer Center), supervisory cataloging, acquisitions/serials functions in technical services department of three professionals, 2.5 staff, 1.5 FTE students in a 186,000-volume library.

REQUIRED: ALA-accredited MLS; minimum three years academic library experience in technical services; current library automated practices with OCLC or other bibliographic utility; familiarity with cataloging/acquisitions/serials procedures; demonstrated training, presentation, documents, supervisory skills; experience with WWW, SGML, HTML, LANs, Windows, client/server technologies.

Salary commensurate with qualifications/experience. Applications reviewed as received until position has been filled. (Preliminary interviews may be scheduled for ACRL in Nashville.) Submit letter of application, resume, and names/addresses/telephone numbers of three references to:

**Employee Relations**

Missouri Western State College

4525 Downs Dr.
St. Joseph, MO 64507

e-mail: employee@griffon.mWSC.edu

**Library—Technical/Automation Service Coordinator**

Missouri Western State College

Library—Technical/Automation Service Coordinator to coordinate/supervise all aspects of library automation (liaison with Computer Center), supervising cataloging, acquisitions/serials functions in technical services department of three professionals, 2.5 staff, 1.5 FTE students in a 186,000-volume library.

REQUIRED: ALA-accredited MLS; minimum three years academic library experience in technical services; computer-based system experience; current library automated practices with OCLC or other bibliographic utility; familiarity with cataloging/acquisitions/serials procedures; demonstrated training, presentation, documents, supervisory skills; experience with WWW, SGML, HTML, LANs, Windows, client/server technologies.

Salary commensurate with qualifications/experience. Applications reviewed as received until the position has been filled. (Preliminary interviews may be scheduled for ACRL in Nashville.) Submit letter of application, resume, and addresses/telephone numbers of three references to:

**Employee Relations**

Missouri Western State College

4525 Downs Dr.
St. Joseph, MO 64507

e-mail: employee@griffon.mWSC.edu

**EEO/AA**
The Kilmer Area Library on the Livingston Campus invites applications for the positions of **Business Information Services Librarian** and **Electronic Information Services/Reference Librarian** to work in a collegial team-based workplace that is fully committed to a culturally diverse faculty, staff, and student body.

**Business Information Services Librarian**
Select materials to support business curriculum, faculty liaison to School of Business, provide instruction and training in business information services/resources for reference staff, participate in user education, development and maintenance of Web pages. Responsibilities require participation in reference. MBA degree or 3 years experience in providing business information services highly desirable. Knowledge and experience with electronic resources and information technology expected. **APP # 121**

**Electronic Information Services/Reference Librarian**
Provide leadership in development and implementation of instruction and training program for electronic information services/resources for library faculty and staff and assist in designing supporting materials. Participate in user education, collection development, maintenance of Web pages, and reference. This position requires substantial experience with electronic resources and information technology. **APP # 122**

Both positions require that the candidate possess an ALA/MLS, three years professional experience for a tenure track appointment with minimum salary of $39,184; a scholarly record and service in professional associations is preferred.

The URLs for the complete position profiles are [http://www.rci.rutgers.edu/~stroy/app121.htm](http://www.rci.rutgers.edu/~stroy/app121.htm) and [http://www.rci.rutgers.edu/~stroy/app122.htm](http://www.rci.rutgers.edu/~stroy/app122.htm). Candidates applying by May 16, 1997 will receive first consideration. Submit resume, cover letter, and names of three referees to: Sandra Troy (APP#), Libraries Personnel Officer, Rutgers University Libraries, 169 College Ave., New Brunswick, NJ 08903; FAX 908-932-7637; e-mail stroy@rci.rutgers.edu.

Rutgers, the State University of New Jersey, is committed to affirmative action and equal opportunity.
ACQUISITIONS/SERIALS MANAGEMENT LIBRARIAN
Missouri Western State College

Supervise all acquisitions functions, including ordering/receipt. Utilize electronic ordering and fund accounting. Direct development/ongoing maintenance of serials records in INLEX/DRA and OCLC; perform serials cataloging; direct serials check-in/claims/binding; develop Acquisitions/Serials WWW page; maintain department statistics/reports.

REQUIRED: MLS from ALA-accredited institution; documented knowledge of Library of Congress classification/subject headings, AACR2/MARC formats, and major bibliographic utility; strong oral/written communication skills; familiarity with bibliographic tools and applications of integrated bibliographic systems; minimum one year professional library experience. $2,188 per month minimum salary.

Applications will be reviewed as received until position is filled. (Preliminary interviews may be scheduled for ACRL in Nashville.)

Qualified applicants must submit letter of application, resume, and names(addresses/telephone numbers of three references to:

Employee Relations Office
Missouri Western State College
4525 Downs Dr.
St. Joseph, MO 64507

E-mail: employee@griffon.mwsc.edu

EEO/AA

skills, and strong service orientation. Preferred qualifications include foreign language skills, especially French or Vietnamese, and family skills, and strong service orientation. Preferred qualifications include foreign language skills, especially French or Vietnamese, and family skills, and strong service orientation. Preferred qualifications include

ARCHIVIST/SPECIAL COLLECTIONS LIBRARIAN, 12-month term, tenure-track. Open July 1, 1997. Establish, organize, administer, develop, catalog and promote archival and special collections in a land grant university library. Supervise a part-time technician and student assistants. Required: ALA-accredited MLS with course work in archival management. Minimum of one year full-time professional academic or research library archival experience. Experience in applying MARC formats. Demonstrated effective oral and written communication skills and evidence of success in interaction with colleagues, administrators, staff, patrons, and donors. Ability to perform physical activities associated with archival environments; i.e., tolerance for dust and mold, ability to move materials up to 40 pounds in weight. Desired: Certification by the Academy of Certified Archivists. Knowledge of preservation for special materials. Ability to meet qualifications of a tenure-track appointment, including a subject master's degree, preferably in history or other academic discipline closely related to the archival field. Ability to meet faculty librarian general expectations in scholarship, research, and service. Experience with an automated library system and electronic resources. For information about Briggs Library and SDSU, see our homepage at http://www.sdsstate.edu. Minimum salary: $25,000, with standard benefits. Application deadline is May 31, 1997, or until position is filled. Send resume, and have transcripts and three recent letters of professional recommendation sent directly to: Carlene Aro, Archivist/Special Collections Librarian Search Committee, Box 2115, South Dakota State University Library, Brookings, SD 57007-1098. AA/EOE employer. ADA. Reasonable accommodations: (605) 688-6361; TT/voice: (605) 688-4394.

COLLECTION MANAGEMENT LIBRARIAN FOR SOCIAL AND BEHAVIORAL SCIENCES. (Search extended). Virginia Commonwealth University seeks an energetic, knowledgeable, and forward-looking individual to coordinate the selection of monograph, serial, nonprint, and electronic materials in the social and behavioral sciences. Areas of responsibility include anthropology, education, political science, psychology, public administration, social work, sociology, and related disciplines. Qualifications: ALA-accredited MLS required. Preferred: Academic background in social science, ad-

Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for competition for library positions. For information on librarian salaries, job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the U.S. Bureau of Labor Statistics, the annual ARL Salary Survey, or the annual CUPA Administrative Compensation Survey) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

<table>
<thead>
<tr>
<th>State</th>
<th>Minimum Salary</th>
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<tbody>
<tr>
<td>Wisconsin</td>
<td>$22,500+</td>
</tr>
<tr>
<td>West Virginia</td>
<td>$22,000+</td>
</tr>
<tr>
<td>Texas</td>
<td>$22,000</td>
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<tr>
<td>South Dakota</td>
<td>$22,000</td>
</tr>
<tr>
<td>North Carolina</td>
<td>$24,367+</td>
</tr>
<tr>
<td>Ohio</td>
<td>$25,198+</td>
</tr>
<tr>
<td>Pennsylvania</td>
<td>$26,400</td>
</tr>
<tr>
<td>Rhode Island</td>
<td>$29,800</td>
</tr>
<tr>
<td>South Carolina</td>
<td>$22,000</td>
</tr>
<tr>
<td>Vermont</td>
<td>$26,464</td>
</tr>
<tr>
<td>West Virginia</td>
<td>$22,000</td>
</tr>
<tr>
<td>Wisconsin</td>
<td>$25,830</td>
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</tbody>
</table>

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

+Salary minimums for public librarians only.

#Option for local formula.
ASSOCIATE DIRECTOR, LIBRARY SERVICES

Florida Gulf Coast University

Florida Gulf Coast University, a new state university in southwest Florida, is scheduled to open for classes in August 1997, with an opening enrollment of about 2,500. Technological support includes a state-of-the-art electronic library being designed as the heart of Florida Gulf Coast University's learning environment. We are currently recruiting for an Associate Director who will report to the Dean of Library Services. Primary responsibilities include administering library services to the public, including reference, circulation, interlibrary loan, instructional services, and services to remote users, and direct supervision of the public services staff and coordination of services with collection development and systems.

REQUIRED: MLS from an ALA-accredited program and five years experience in administering a public service area, preferably in an academic library setting. Earned doctorate a plus. Demonstrated successful administrative and management experience with diverse units, including facilitation of group decision making and planning. Experience in initiating/implementing new services and strategic directions compatible with the library's vision. Experience with integrated library systems, networked resources, and instructional services, with an emphasis on assessment and evaluation of services to users. Strong record of leadership/achievement in profession.

SALARY: $55,000 (minimum) to negotiable commensurate with experience, on a 12-month, multi-year appointment basis. For further information on the campus; visit Florida Gulf Coast University's web site: http://www.fgcu.edu/. To apply, please submit two application packages; each package must include a letter of interest, resume, and a list of five references, and be postmarked by the application deadline date of April 18, 1997.

Mail your materials to:

FGCU
Director, Human Resources
Position 12133
17595 S. Tamiami Tr., Ste. 200
Ft. Myers, FL 33908-4500

Finalists will be required to provide official transcripts.

Florida Gulf Coast University is an equal opportunity/equal access/affirmative action institution committed to the employment of quality faculty and staff who will enhance the cultural and ethnic diversity of the institution. It is expected that successful candidates share in this commitment.

COORDINATOR OF INFORMATION & INSTRUCTION SERVICES

Cleveland State University Library invites applications for the position of Coordinator of Information & Instruction Services for an active and innovative library instruction program and a busy reference/information service in an urban university setting. The Coordinator establishes policies and procedures and proposes new initiatives in instruction; coordinates and participates in the teaching of information literacy classes, seminars, and workshops; oversees, schedules, and participates in work at the reference center; coordinates and evaluates 12 librarians and supervises and evaluates two support staff; selects materials for reference collection and assigned subjects; works with other coordinators to improve and maintain delivery of electronic information, etc.; serves on library teams and contributes to library decision making. Minimum qualifications: MSLS or equivalent degree from an ALA-accredited library school; demonstrated leadership in developing information literacy programs; five years working experience in reference and instruction; demonstrated knowledge of electronic information resources and technologies; demonstrated leadership in coordinating staff; strong interpersonal and communication skills. Preferred qualifications: Eight years experience as professional librarian; work experience in an academic or research library. Salary range: $40,000-$45,000, rank and salary depend on qualifications and experience. Start date: July 1, 1997.

Send cover letter, full resume, and names, addresses, and phone numbers of three references to: Lynetto Johnson, Cleveland State University Library, E. 24th and Euclid Ave., Cleveland, OH 44115. Application deadline: April 21, 1997. Cleveland State University is an AA/EEO committed to nondiscrimination. M/F/D/V encouraged.

HEAD LIBRARIAN FOR ACCESS SERVICES

Head Librarian for Access Services in Circulation, Reserve, Interlibrary Loan, Teaching Resources (AV), and collection maintenance. Work in customer-focused, team-based environment. Requires minimum of ALA-accredited MLS and three years leadership experience (in one of the
Northeastern University Libraries seeks applications from and nominations of dynamic, creative individuals for the position of Head, Access Services, who will provide innovation, leadership, and vision for the physical and electronic delivery of print, image, and other resources to users locally and remotely. The successful candidate will be experienced in planning, implementing, administering, and evaluating services, and in effectively applying networked resources, and will thrive in an environment undergoing rapid transformation.

Articulate strategic plans and related goals and objectives, and the methods for achieving them. Identify and evaluate new technologies and self-service opportunities; recommend their adoption, and plan and manage their implementation. Supervise, train, develop, and evaluate staff (12 full-time plus 60 FTE casual) for the provision of responsive services for circulation, reserves, microforms, interlibrary loan, stack maintenance, and security. Demonstrate commitment to diversity within the staff, and ensure a work environment that is sensitive to a diverse community. Protect confidentiality of individual borrower records and transactions. Collaborate with other library and campus units as appropriate.

Serve as liaison to colleagues in libraries with whom Northeastern has consortial agreements. Participate in collection development for one or more academic disciplines and associated faculty and student liaison activities. May participate in library instruction and other public services. Participate actively in library wide planning activities. Serve as member of the User Services Council. Represent the university libraries regionally and nationally in access services matters.

QUALIFICATIONS: MLS from an ALA-accredited program. At least five years of demonstrated successful initiatives and increasingly responsible professional experience related to access services operations, preferably in an academic library, and including effective supervision, management, budgetary analysis and development, and student and faculty relations. Knowledgeable about library automation and networks, about trends in scholarly communication and higher education, and about broad issues facing research libraries, including organizational structures, processes, and procedures, anticipating how these may impact upon access services.

Demonstrated experience with and understanding of space planning, collection organization, storage and retrieval trends and practices. Knowledgeable about issues, guidelines, and practices regarding collection security, personal security, confidentiality of patron records, and preservation. Knowledgeable about qualitative and quantitative projections and analyses, and user survey methodologies.

Excellent analytical, planning, organizational, supervisory, written and oral communication, and interpersonal skills. Ability to set priorities and to articulate goals and innovative programs. Strong commitment to diversity and staff team development. Creative, self-motivated, service-oriented, and sensitive to user needs. High energy and ability to thrive in a rapidly changing environment. Ability to perform physical activities, such as lifting books and pushing loaded booktrucks, associated with access services.

SALARY: $42,000 minimum, depending on qualifications and experience. Applications received before May 15, 1997, will receive first consideration.

Please send a letter of application, resume, and the names of three references to:

Lynda Leahy
Associate, Dean, User Services & Collection Development
Northeastern University Libraries
320 Snell Library
360 Huntington Ave.
Boston, MA 02115

Northeastern University is an affirmative action, equal opportunity employer. Women and minorities are especially encouraged to apply.
Seton Hall University invites applications and nominations for the position of Dean of University Libraries.

Seton Hall University is a Roman Catholic institution affiliated with the Archdiocese of Newark. Founded in 1856 it is the largest diocesan University in the United States. Its main campus is located in suburban South Orange, New Jersey, fourteen miles from Manhattan; the School of Law is located in Newark. The University enrolls 9,000 students (4,300 full-time undergraduates) in eight schools, offering 85 degree programs. One third of the enrollments are on the graduate/professional level. The University is implementing an exciting strategic and information technology plan and is in the final phase of a major construction program. Further information about the University and the Walsh Library is available from http://www.shu.edu.

The dean of University Libraries has responsibility for Walsh Library, which is housed in a newly completed, $21 million, state-of-the-art facility and also encompasses the University Archives, Media Services and the Teaching, Learning and Technology Center. The dean reports to the provost; on all matters of information technology, the dean reports to the provost through the associate provost for information management.

Candidates are sought who have an ALA-accredited MSLS degree and an additional advanced degree, preferably a doctorate. Candidates must qualify for senior rank on the Library faculty. The dean will provide vision and leadership in formulating information policy in support of the teaching, learning, and the research mission of the University. The successful candidate will be responsible for the development, implementation, monitoring and review of integrated information and curriculum resources/services associated with library operation and the management of related library personnel and financial resources. Preference will be given to candidates with experience in library administration and information technology.

The successful candidate will be knowledgeable about and committed to Seton Hall's mission as a Catholic University. The successful candidate will have an understanding of the instructional and scholarly needs of students and faculty, a collegial and participatory style of management, ability to create a nurturing environment, evidence of ongoing professional and scholarly involvement and experience with fund raising and grant procurement. The successful candidate will have excellent communication skills and the ability to establish and maintain effective relationships with University administration, faculty, staff, students and the extended community.

Review of applications will begin immediately and will continue until the position is filled. Expected date of appointment is July 1, 1997. Women and minorities are especially encouraged to apply. Nominations and applications/resumes should be sent to the following address:

Human Resources/Library Dean
Seton Hall University
400 South Orange Avenue
South Orange, New Jersey 07079
Email: switalma@lanmail.shu.edu

Seton Hall University offers a smoke-free work environment
For other job opportunities call 201-275-2017
Equal Opportunity/Affirmative Action Employer
St. John's University, New York, invites applications and nominations for the position of Dean of University Libraries. The individual selected for this position will provide the leadership and vision necessary to support, expand and advance the University Libraries' goals and objectives in harmony with educational and research programs of the university and the university's Mission and Strategic Plan. A major component of the Strategic Plan is the development of a dynamic, University-wide and interdisciplinary information technology architecture at the core of which will be a state-of-the-art computer system with community, national and international networking capabilities.

Founded in 1870 by the Vincentian Community, St. John's is a doctoral university which comprises 9 schools and colleges. With more than 18,000 undergraduate, graduate and professional students, it is the largest Catholic university in the nation, with campuses in Queens and Staten Island, New York, and in Rome, Italy. The University is committed to academic excellence in teaching and scholarly research and to a core curriculum in the liberal arts and sciences.

The Dean oversees University Libraries on all campuses, and also oversees service development to students and faculty in the University's off-site programs. This person reports directly to the Provost, the University's chief academic officer, and is a member of the Academic Deans Council, the Provost's principal administrative team.

With a materials budget of approximately $2 million, the Libraries' collections exceed 1.3 million volumes and 5600 periodical subscriptions. Library services are delivered by approximately 33 FTE faculty and 68 FTE staff.

The Dean has administrative responsibility for library-wide planning and policy direction, budget and personnel administration and fund-raising initiatives. The Dean represents the libraries within the University and throughout the larger library and educational communities.

The successful candidate should possess the following qualities:
- ability to articulate the present and future challenges facing academic libraries and be an effective advocate for libraries and librarians.
- ability to assume leadership role as the libraries integrate new media, technology and programs with traditional library collections and services to the faculty and student communities.
- ability to establish and maintain collaborative and effective relationships with administrators, faculty, staff and students.
- strong appreciation for and commitment to excellence in scholarship, research, instruction and public service.

Candidate should possess the following credentials:
- an ALA-accredited MLS required and an earned doctorate preferred.
- a record of demonstrated success in increasingly responsible positions as a library administrator in an academic or other research environment.
- successful experience in fiscal planning and management.
- academic credentials and a record of research and service commensurate with a tenured faculty appointment.

Applications, which will be kept confidential, should include a brief statement of interest and a curriculum vitae. Screening of applications will begin immediately.

Salary range commensurate with qualifications and experience.

Send application or nomination by May 1, to:

Dr. Jeffrey Fagen, Chair-Search Committee,
Office of the Provost, St. John's University
8000 Utopia Parkway, Jamaica, New York 11439
http://www.stjohns.edu/

St. John's is an Equal Opportunity Employer and encourages applications from women and minorities.
INFORMATION SERVICES (REFERENCE) LIBRARIAN
Franciscan University of Steubenville, Ohio

Franciscan University of Steubenville, Ohio, seeks a service-oriented librarian to assist library users with research, using print, CD-ROM, online, and Internet resources, develop and teach course-integrated information skills instruction; create subject bibliographies, database guides and other user aids; and assist in development of the library reference collection. Some evening hours required.

Requirements: ALA-accredited MLS. Excellent communication and interpersonal skills. Knowledge of print and electronic reference sources and services. Knowledge and skills in Windows computer applications, online and CD-ROM database searching, Internet searching, and web page creation. Strong commitment to service. Must support the mission of Franciscan University. Salary commensurate with qualifications.

Mail or fax letter of application and resume with three references to:

Jerry Hickey
Director of Personnel Services
Franciscan University of Steubenville
University Blvd.
Steubenville, OH 43952
fax: (614) 283-6472

EOE.

Director of the Library
North Carolina Wesleyan College, a liberal arts college associated with the United Methodist Church, serves approximately 1,800 students, 700 at the residential campus in Rocky Mount and 1,100 adults in degree completion programs at Goldsboro, Raleigh, and Rocky Mount. The college seeks faculty committed to teaching and mentoring undergraduates of both traditional and nontraditional age, to participating in the community life of a residential campus, and to the practice of liberal education as a moral enterprise. The successful candidate must be able to work effectively with faculty and students to integrate information search skills into new and developing courses and programs across the disciplines.

Experience in library administration, including staff training and budget management, and superior competence and facility with computers are required.

Please submit a detailed letter of application, vita, and the names and addresses (including e-mail addresses) of three references to:

Richard L. Watson III, Chair
Director of Library Search Committee
North Carolina Wesleyan College
3400 N. Wesleyan Blvd.
Rocky Mount, NC 27804
e-mail: rwatson@ncwc.edu
THREE FACULTY POSITIONS

University of Nevada, Las Vegas, Libraries

The University of Nevada, Las Vegas (UNLV) Libraries are seeking creative, flexible, energetic individuals to fill three vacant faculty positions: Head Acquisitions/Serials Librarian, Information Systems Librarian, and Science/Reference Librarian.

GENERAL REQUIRED QUALIFICATIONS AND EXPECTATIONS FOR EACH POSITION: MLS from an ALA-accredited program; excellent oral, written, and interpersonal communication skills; ability to work effectively with faculty and students; ability to work independently and cooperatively in a changing environment; and a willingness to accept new responsibilities. Professional growth and service in keeping with university standards for promotion and tenure is expected.

Head Acquisitions/Serials Librarian (tenure-track)
Reporting to Director of Technical Services, the successful candidate will be responsible for a merged Acquisitions and Serials Section, with functions including: fiscal management of the materials budget (currently $3.3 million, with 7,500 serial subscriptions); database records management; and vendor contacts. Duties include hands-on involvement with daily work routines and supervision of 11 support personnel. The successful candidate will be responsible for section policies and procedures, work closely with Collection Development, and serve on the Technical Services Management Team.

SPECIFIC REQUIREMENTS: At least three years increasingly responsible, relevant professional experience in an academic library with a materials budget of at least $1 million and an automated system. Strong supervisory experience and a record of professional involvement and research activity.

DESIRED: Experience supervising a joint Acquisitions/Serials Section; familiarity with the INNOPAC system, emerging technologies associated with web-based systems, and electronic resources.

Information Systems Librarian (entry-level)
Reporting to Director of Library Systems, the successful candidate will coordinate staff training and the implementation and development of the libraries’ electronic information resources, including the integrated online library system, WWW resources, commercial and government CD-ROMs, and other local and remote information services. The successful candidate will work with three technical support staff and student assistants.

SPECIFIC REQUIREMENTS: Academic training or experience in information technology; familiarity with electronic resources, including the Internet, World Wide Web, computer networks, and CD-ROMs; experience with an integrated online library system; familiarity with microcomputer hardware and software in a DOS/Windows environment; knowledge of developments and trends in networked resources and services.

DESIRED: Experience in an academic library; familiarity with the INNOPAC system, emerging technologies associated with web-based systems, and client/server architecture; electronic resources instruction experience. Due to the rapidly changing nature of library systems, preference will be given to candidates who have had library systems experience within the past year. An instructor appointment (Rank I) will be eligible to apply for tenure-track status when Library Faculty Bylaws requirements for assistant professor (Rank II) have been met.

(Continued on next page)
Science/Reference Librarian (tenure-track)
Reporting to Director of Collection Development, the successful candidate will be responsible for collection development and faculty liaison in the fields of biosciences, chemistry, and health sciences, and participate in an evolving reference and instruction program that includes general reference desk service and instructional duties as well as subject-specific reference and instruction services. Some evening and weekend hours will be required.

SPECIFIC REQUIREMENTS: Strong interest in and aptitude for collection development, faculty liaison, and reference/instruction work; strong academic background or work experience in one of the relevant subject fields; experience with electronic information resources and an ability to effectively utilize technology in all aspects of the job.

DESIRED: Advanced degree in one of the relevant subject areas; professional experience in collection development, faculty liaison, and reference/instruction in one or more of the relevant subject areas; experience with WWW applications.

SALARIES AND BENEFITS: Salaries are competitive and dependent on experience and qualifications; 12-month contracts with 24 days annual leave, retirement options, health insurance, no state income tax.

THE SETTING: UNLV is a premier urban university located in the vibrant city of Las Vegas and surrounded by the Mojave Desert. UNLV is the state's largest comprehensive, doctoral degree granting institution, with 20,000 students and more than 600 full-time faculty. UNLV provides traditional and professional academic programs for a diverse student body and encourages innovative and interdisciplinary approaches to teaching, learning, and scholarship.

For more information, see the UNLV World Wide Web site at: http://www.unlv.edu.

APPLICATION DEADLINE AND DETAILS: Send letter of application, resume, and names, addresses, telephone numbers, and e-mail addresses of three professional references to one of the following:

Billie Mae Poison, Chair
Head Acquisitions/Sericals Librarian Search Committee

Camille Clark Wallin, Chair
Information Systems Librarian Search Committee

Thomas R. Mirkovich, Chair,
Science/Reference Librarian Search Committee
University of Nevada, Las Vegas
James R. Dickinson Library
4505 Maryland Pkwy.
Las Vegas, NV 89154-7001

All positions are contingent upon funding. Review of applications begins May 1, 1997, and will continue until the positions are filled.

UNLV is an equal opportunity, affirmative action employer, and its libraries are actively seeking applicants who reflect our multicultural clientele.

Noble Science Reference Librarian/Engineering Specialist.
Arizona State University, University Libraries. General summary: This is a full-time continuing-appointment-track (Academic Professional) position requiring professional development and service in addition to excellent job performance. Responsible for traditional and technological reference service in the sciences and engineering; collection development/management, specialized reference, and library instruction in the engineering disciplines. Reports to the Head of Science Reference Services. Essential functions: Specific areas of subject responsibility are engineering (chemical, electrical, civil, mechanical, and industrial) and construction. Reference instruction, collection development, and faculty liaison duties. Participates in identifying and/or designing new information products and services. Qualifications: Required: ALA-accredited MLS degree. Academic training and/or experience using engineering/technology information sources; knowledge of science reference tools. Effective communication and interpersonal skills. Reference experience in an academic, research, or special library. Instruction experience preferred. Undergraduate or graduate degree in engineering. Experience in collection development and evaluation in an academic or research library, preferably including approval plans, collection assessments, and other development and evaluation methods. Experience in using DIALOG, OVID, or STN; SilverPlatter or Proquest; or familiarity with the Internet and web interfaces. Minimum salary: $28,000. Application deadlines: First consideration will be given to applications received by Friday, May 23, 1997, and the first of each month, thereafter, until the position is filled. Application procedure: Send letter, resume, and names, addresses, and phone numbers of four recent professional references to: Kurt R. Murphy, Assistant Dean for Personnel, University Libraries, Arizona State University, Box 871006, Tempe, AZ 85287-1006. For more information; e-mail: karie@asuvm.inre.asu.edu; telephone: (602) 965-4914; or fax: (602) 965-9169. Full position description is available upon request. ASU is an EO/AA employer and actively seeks diversity among applicants and promotes a diverse workforce.
Carnegie Mellon University invites applications and nominations for the position of University Librarian.

DESCRIPTION OF POSITION: Carnegie Mellon University is seeking a creative and experienced individual for the position of University Librarian. The University Librarian, who reports to the Provost and serves on the Academic Council and the President's Council, has primary responsibility for budget, strategic planning, personnel, library technology, fund-raising, and development of services, programs, and collections. This individual must be able to communicate effectively within and outside the library. It is expected that the successful applicant will continue to build on our history of leadership in automation and technology innovation. The University Librarian will foster and develop state-of-the-art library services and information resources to meet the needs of a strong research community and a diverse educational program.

THE INSTITUTION: Carnegie Mellon University is a private, coeducational university located in Pittsburgh, Pennsylvania. There are nearly 7,000 currently registered students. The faculty totals 1,014 members, comprised of 530 regular full-time faculty and 484 special faculty and researchers. The university libraries staff is composed of library professionals (32 FTE), supervisory/support staff (54 FTE), and student assistants (31 FTE), totaling 117 FTE. The libraries comprise three separate locations encompassing 889,252 print volumes (books, bound journals), 3,797 current subscriptions, 838,676 microforms, 21,772 music scores, and 167,863 items in audio and visual formats, such as slides, sound recordings, and an array of electronic information resources. The library budget totals more than $5.5 million, including more than $2.2 million for library materials.

QUALIFICATIONS REQUIRED:
- Demonstrated record of effective and creative leadership.
- Demonstrated vision and innovation in information technology in libraries and higher education.
- Significant administrative and management experience in an academic library.
- Broad knowledge of and contacts in the library and information sciences field.
- Effective oral and written communication skills.
- ALA-accredited MLS required. Second advanced degree desirable.

Salary is negotiable based on experience and qualifications. Comprehensive benefits package. Send nominations or letter of application, resume, and the names of three references by e-mail to Gordon.Lewis@andrew.cmu.edu, or by mail to:

Gordon H. Lewis
Chair, University Librarian Search Committee
Hunt Library
Carnegie Mellon University
5000 Forbes Ave.
Pittsburgh, PA 15213-3890

Review of applications will begin May 1, 1997.

Carnegie Mellon University is an AA/EO employer. Nominations and applications of minorities and women are particularly encouraged.

REFERENCE AND INSTRUCTION LIBRARIAN. Cudahy Library. Loyola University Chicago seeks a librarian to provide reference and instructional services in the Cudahy Library. The Reference and Instruction Librarian is responsible for providing research and information services at the Reference and Periodicals Desks, through electronic mail, and in individual consultations. This librarian also conducts classes and workshops through the instruction program on both the undergraduate and graduate levels. The librarian works closely with faculty in a highly networked environment. The Cudahy Library serves the undergraduate and graduate programs in the social sciences and humanities. Reports to: Head of Reference, Cudahy Library. Qualifications: ALA-accredited MLS; experience with reference services in an academic setting strongly preferred; interest in and enthusiasm for library instruction; excellent communication and interpersonal skills; ability to work independently and in a team environment; knowledge of HTML authoring and experience with electronic reference sources also preferred. (For additional information and address, see ad below for Reference and Instruction Librarian/Social Science Collection Development Coordinator.)

REFERENCE AND INSTRUCTION LIBRARIAN/SOCIAL SCIENCE COLLECTION DEVELOPMENT COORDINATOR. Lewis Library. As a reference librarian, this position is responsible for designing and teaching over 50 Internet and library research sessions for faculty and graduate students each year. The librarian works closely with faculty in the development of these instruction sessions. The position also supervises the Lewis Library Reference Desk for approximately 12 hours each week. Provides reference-by-appointment services for specialized research to faculty and graduate students. Collaborates
Carnegie Mellon University Libraries seek a dynamic librarian for a key public service position. Administers and participates in an active general reference department's services. The department serves as the general reference site for all campus users and provides liaison services for the College of Humanities and Social Sciences, the Graduate School of Industrial Administration (business school), and the H. John Heinz III School of Public Policy. Reporting to the Associate University Librarian for Information and Education Services, the head provides leadership, direction, and day-to-day management for four other professionals, one support staff, one FTE graduate intern, and .75 FTE work study student. Will serve as the liaison librarian to one or more academic departments or schools, with the department's user-centered service plan and the library program to teach information literacy skills. This instructional program will require integration of current initiatives and close work with all library reference units, Computing Services education, and curricular committees at Carnegie Mellon. Service plans will continue to integrate electronic resources into all departmental activities. The libraries are currently planning renovations to result in a comfortable environment for users that will be flexible in accommodating new technologies.

REQUIRED: MLS (ALA-accredited). Five years increasingly responsible academic reference and user education experience. Supervisory experience. Evidence of significant experience with integrated online library systems, campus networks, the Internet, and electronic information resources to provide user services. Demonstrated excellent interpersonal, communication, and mentoring skills. Ability to lead and work in a quickly changing information services environment. Ability to work well in a team as well as individually. Academic background in an area of business, humanities, or social sciences. Evidence of participation in professional organizations.

PREFERRED: Two or more years managerial experience. Advanced degree in relevant subject area. Experience in instructional design and implementation. Training in principles of quality management techniques. Record of relevant publication and presentation.

Salary negotiable from $40,000 minimum, depending upon qualifications and experience. Comprehensive benefits package. Credential review begins May 1, 1997, and continues until position is filled. Send application letter referencing job HL3-97, resume, and names of three references by e-mail to Ignatios.Alexander@andrew.cmu.edu, or by mail to:

Head, Administrative Services
Hunt Library
Carnegie Mellon University
5000 Forbes Ave.
Pittsburgh, PA 15213-3890


Carnegie Mellon is an AA/EO employer.
PERIODICALS/ACQUISITIONS LIBRARIAN
Union College

Union College invites applications for the position of Periodicals/Acquisitions Librarian with an anticipated start date in July 1997.

RESPONSIBILITIES: Manages the periodicals unit, including receipt, cataloging, and processing of periodicals and serials in all formats. Manages transition from print to alternate formats for periodicals and serials. Leads retrospective conversion and reclassification projects. Supervises the acquisition of all library materials. Monitors and participates in the allocation of the annual library materials budget. Prepares regular expense reports and budget projections. Supervises three full-time staff and 10+ student assistants. Provides general reference service on a rotating basis. Serves on librarywide and college committees and task forces as needed.

REQUIREMENTS: MLS from an ALA-accredited library school. Thorough knowledge of OCLC, electronic information resources, and integrated library systems. Demonstrated aptitude for analytical and detailed work. Effective interpersonal communication, organizational skills, and strong commitment to teamwork. Familiarity with current periodicals/acquisitions trends and issues in an automated environment. Demonstrated adaptability and initiative.

PREFERRED: Minimum three years relevant experience in an academic library, with working knowledge of periodicals and serials in traditional and electronic formats. Experience with DRA. Budgeting experience and knowledge of book trade and vendors. Working knowledge of computer applications such as spreadsheets and database management. Background in direct supervision.

Full-time 12-month non-tenure-track position with faculty privileges and responsibilities. Salary commensurate with qualifications and experience. Excellent benefits.

GENERAL: Union College is an independent, residential college of 2,000 undergraduates, located in upstate New York, offering liberal arts and engineering curricula as well as a graduate program. Schaffer Library has just begun a major expansion and renovation project, scheduled for completion in 1998. Learn more about Schaffer Library by visiting its home page at http://www.union.edu/computing/library/library.html.

Send letter of application, resume, and three reference contacts by May 16, 1997, to:

Library Director
Schaffer Library
Union College
Schenectady, NY 12308

An equal opportunity, affirmative action employee.
CURATOR OF RARE BOOKS AND SPECIAL COLLECTIONS

The Francis A. Countway Library of Medicine

The Francis A. Countway Library of Medicine is seeking applications and nominations for the position of Curator of the Rare Books and Special Collections Department. The curator will assume responsibility for the care, management, interpretation, and exhibition of its world-renowned collections of rare books, manuscripts, archives, and special collections, and will provide leadership and expertise in the areas of collection development, access, preservation, budget management, staff development, strategic planning, and information technologies. This individual is also expected to promote and support historical scholarship and the continuity of the scientific record by creating an inviting environment in the department, working with the developing Program in the History of Medicine, making presentations on the collections, and pursuing historical scholarship as appropriate. The Curator reports to the Director of the Countway Library, serves as a member of the library’s management team, and participates in the library’s fund-raising program.

The collections of the Rare Books and Special Collections Department and the Countway Library are considered among the most significant repositories of the history of medicine in the world. Not only do they contain print literature of the past five centuries, they also house the manuscript papers of many physicians who made medical history. Countway holdings include 618,000 volumes, 26,000 serial titles, 6,000 feet of manuscript materials, and over 80,000 photographs from the combined collection of the Harvard Medical School Library and the Boston Medical Library. The archival records of the Harvard Medical School, Massachusetts Medical Society, and Boston Medical Library are among the collections housed in the library.

QUALIFICATIONS: The successful candidate will bring to this position broad knowledge of the relevance of rare books and special collections to the academic mission of the institution as well as an understanding of their value to scholarship beyond the university. The individual must have strong knowledge of the history of medicine or science as well as issues in rare books and special collections management. Needed are outstanding oral, writing, and interpersonal skills; extensive experience with the practical aspects of managing rare books, and manuscript collections, preservation practices; the ability to work well with multiple constituencies including students, scholars, and staff; knowledge of the book trade and publishing world.

REQUIREMENTS: Either (a) a master’s degree in library science, or (b) an advanced degree in the history of science or medicine, or (c) a master’s degree in archives management, or any combination of these. Progressively responsible administrative experience in an academic or research library, with strong management, analytical, and planning skills, and practical experience with team leadership.

PREFERRED: Experience with fund-raising, demonstrated grant-writing ability, reading knowledge of Latin and at least one European language, experience with computers and imaging applications. Evidence of scholarly and professional activity, sense of humor, and high energy and enthusiasm are also desired.

Salary is commensurate with experience and background.

Please send a letter of interest, current curriculum vita, and names, addresses, and phone numbers for three references to:

Judith Messerle
Countway Library Curator Search Committee
Countway Library of Medicine
Harvard Medical School
10 Shattuck St.
Boston, MA 02115

Applications received by April 15, 1997, will receive primary consideration.

We are an equal opportunity, affirmative action employer.

April 1997/301
ACADEMIC RESIDENT LIBRARIAN PROGRAM
UNIVERSITY OF ILLINOIS LIBRARY (U-C)
Urbana, Illinois

PROGRAM DESCRIPTION: The UIUC Academic Resident Librarian Program offers beginning or early career experience in a large academic research library, supplemented with lectures, travel, workshops, and library visits. With a decentralized system of 45 departmental and college libraries in nine subject divisions, the UIUC Library offers special opportunities to librarians planning a career in academic librarianship. Library collections include more than eight million volumes, with strengths in many areas from the hard sciences to the humanities. The library has also undertaken a program of research and development on the digital library of the future. Academic Resident Librarians are assigned to a library or unit and given work assignments appropriate for an introductory academic library experience. Placements are available throughout the subject divisions, central public services, technical services, and administration. Residents also work as a group on project assignments, and participate in library committee assignments and task forces. A travel allowance is provided for participation in scholarly and professional associations. The UIUC Library has a strong tradition of research and scholarship, and each resident is expected to develop and complete one project suitable for publication.

QUALIFICATIONS: For 1997, we are seeking Academic Resident Librarians with interest in reference and library instruction, interest in undergraduate library services, interest in library systems, or interest in international librarianship. We plan to assign one resident to the Mortenson Center for International Library Programs. The Mortenson Center provides unique individualized nondegree programs for librarians and information science professionals from outside North America. Applicants must be recent graduates from a master's degree program in library and information science from an ALA accredited library school. Degree must be received spring 1996 or later, but prior to August 21, 1997. Required qualifications include: Demonstrated interest in a career in academic librarianship, and the promise of substantive scholarly activity. Demonstrated creativity and innovation in a work experience, and evidence of the ability to persevere with a project to completion. Excellent oral and written communication skills, and the ability to work effectively with all levels of library staff and with a variety of library users. Knowledge of the Internet and related technology applications, and experience in searching electronic resources. For the resident assignment in the Undergraduate Library, cataloging knowledge or experience is desired. For the resident assignment to file Mortenson Center, some experience with training and some familiarity with a foreign language or culture are desired.

SALARY AND RANK: Three to five Academic Resident Librarians will be selected, with appointment as Visiting Assistant Professor of Library Administration. Annual salary of $29,000. Appointments begin August 21, 1997, and are renewable not to exceed two years total.

APPLICATION/DEADLINE: Send letter of application and complete resume with the names, addresses, and telephone numbers of five references, by April 11, 1997, to:

Allen G. Dries
Library Personnel Manager
University of Illinois Library at Urbana-Champaign
1408 W. Gregory Dr.
Urbana, IL 61801
phone: (217) 333-5494
AA/EOE.
MUSIC LIBRARIAN

UNIVERSITY OF ILLINOIS LIBRARY (U-C)
Urbana, Illinois

RESPONSIBILITIES: The UIC Music Library holds one of the largest collections of its kind at a public university, and is currently ranked among the top 10 music libraries in the United States. Reporting to the Deputy University Librarian, and working cooperatively with faculty of the School of Music and the Arts & Humanities Division Coordinator, the Music Librarian is chief administrative officer of the Music Library and is responsible for the administration of all Music Library programs and services, including personnel, public service, collection development and management, budget management, and original cataloging. The Music Librarian hires and supervises staff, oversees the budget, including endowment funds, and, along with other personnel, provides reference services and research assistance to the library’s clientele. The Music Librarian also maintains communication with the School of Music Library Committee, represents the Music Library in local, national, and international activities; writes and coordinates grants; and in cooperation with the Library Development & Public Affairs Office, identifies and cultivates potential donors.

QUALIFICATIONS: Required: ALA-accredited MLS or its equivalent. Master’s degree or equivalent graduate-level course work in music. Minimum of five years relevant experience in a research library, including collection development. Knowledge of the information needs of music scholars, graduate students, and undergraduates. Knowledge of new technologies and experience with their applications in enhancing information services. Demonstrated ability to plan and implement new programs and services. Leadership skills, including the ability to manage change in a positive manner. Superior oral and written communication skills. Ability to work cooperatively and collegially with colleagues, students, academic faculty, and the larger user community in a complex, changing, and multicultural environment. Evidence of research and scholarship sufficient to meet university standards for a tenure faculty appointment. Reading knowledge of one or more Western European languages.

PREFERRED: Knowledge of non-Western European languages. High-level administrative experience in a music library.

SALARY AND RANK: Salary $47,000 or higher, depending on credentials and experience. Appointment as Associate Professor with tenure. Appointment as Professor may also be considered. Librarians have faculty rank and must demonstrate excellence in librarianship, research, publication, and university/professional/community service in order to meet university standards for promotion and tenure.

APPLICATION/DEADLINE: Send letter of application and complete resume with the names, addresses, and phone numbers of five references, by April 21, 1997, to:

Allen G. Dries
Library Personnel Manager
University of Illinois Library at Urbana-Champaign
1408 W. Gregory Dr.
Urbana, IL 61801
phone: (217) 333-5494

AA/EOE.
REFERENCE LIBRARIAN FOR ANGLO-AMERICAN LAW

Harvard Law School Library

Harvard Law School Library seeks an experienced and enthusiastic reference librarian to join the Anglo-American reference department. Participates in all activities of the Anglo-American reference department; provides general and in-depth reference in Anglo-American law to faculty, students, and staff of Harvard Law School and University and the general public; participates in development and implementation of instructional programs, including first year legal research instruction; supports research and instructional needs of faculty including the development of web-based and printed bibliographies and other relevant materials; prepares printed and web-based library guides and resource materials; participates in various library committees; works regularly scheduled hours at the reference desk including week-ends on a rotating basis.

MLS from ALA accredited library school; JD from ABA accredited law school; strong interpersonal skills and service orientation; ability to work in a changing environment; demonstrated teaching ability with both print and online resources including Lexis/Nexis, Westlaw, and internet resources; excellent problem solving skills. Candidates should be thoroughly comfortable with emerging technologies and enthusiastic about developing expertise to improve the delivery of information within the law school community. Substantial law library experience as well as familiarity with Commonwealth materials is preferred.

To Apply: Send a letter of application, resume, and names of three references to:

Harry S. Martin, III
Librarian and Professor of Law
Harvard Law School Library
1545 Massachusetts Avenue
Areeda 227
Cambridge, MA 02138.

Harvard University is an Affirmative Action/Equal Opportunity Employer.

description at http://web.calstatela.edu/library/jobs.htm#Faculty. Appointment rank (salary) at Senior Assistant Librarian (minimum $38,892) or Associate Librarian (minimum $49,044), dependent upon qualifications. Tenure normally granted with seventh-year reappointment. Applications accepted until positions are filled; review of applications begins April 15, 1997. For further information, call (213) 343-3950 or e-mail to jhinson@calstatela.edu. The university has an active affirmative action program and encourages qualified minorities, women, and persons with disabilities to apply. Upon request, reasonable accommodation will be provided to individuals with protected disabilities to (a) complete the employment process and (b) perform essential job functions when this does not cause an undue hardship.

Late Job Listings

LIBRARY/INFORMATION TECHNOLOGY COORDINATOR. The Libraries of The Claremont Colleges (Claremont, California) seek a service-oriented librarian for a full-time appointment as Library/Information Technology Coordinator available July 1, 1997. Minimum salary: $4,000 per month. 22 days vacation; excellent benefits package. Master’s degree from ALA-accredited program required. Experience in library systems/technology including an in-depth knowledge of integrated library systems, electronic information resources, computer hardware and software, and networking as they relate to delivery of library services. Achievement in planning and implementing library systems. More detailed description available upon request from: SearchCommittee/LITC, Honnold/Mudd Library, Administration Office, 800 N. Dartmouth Avenue, Claremont, CA 91711; or visit our web site: http://voxlibris.claremont.edu/infolibn.html. Application deadline: Applications received by May 1, 1997 will be given first consideration. Send letter of application; full resume; and the names, addresses, and telephone numbers of at least three references who are knowledgeable about your qualifications to: Alberta Walker, Associate Director, Libraries of The Claremont Colleges, 800 North Dartmouth Ave., Claremont, CA 91711.
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Solutions

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And, the same company that pioneered library automation services over the World Wide Web — from its infancy. Our BiblioFile ITS for Windows® set the standard for Z39.50 bibliographic access over the Internet. And, TLC's new integrated client server system, and TLC's new Inter-Library Loan service use the Internet for communications.

Much about us is both new, and not new. What's new is our name, TLC. Our corporate mission statement: “Solutions that Deliver.” And our Web address: http://www.TLCdelivers.com

What's not new is our commitment to developing customized solutions for library automation needs worldwide.


NOT New!

TLC. Committed to delivering solutions that enable libraries to provide a more rewarding experience for their patrons. Most Need Them. Few Have Them. At The Library Corporation (TLC), We Deliver Them.